

Minutes of the October 2, 2015
Rapid City Historic Preservation Commission Meeting

Members Present: Aaron Sanders, Chris Wehrle, Ken Orrock, Nate Nelson, Clancy Kingsbury, Eric Monroe, Ali DeMersseman, John Riker and Ritchie Nordstrom

Members Absent: Tim Smith

Others Present: Sarah Hanzel, Katie Parker and Carla Cushman

Hanzel called the meeting to order at 7:30 a.m.

Cushman and Kingsbury entered the meeting at this time.

General Public Comment

There was no public comment.

Introductions

Hanzel welcomed the commission members and introduced herself to the committee. Hanzel went on to explain the purpose of the commission. Introductions amongst the committee commenced.

Election of Officers

Hanzel explained each officer position to the commission and clarified that while there is a secretary position, staff will handle taking minutes at meetings, agenda preparation, as well as any correspondence that is sent out, but may have the position prepare an annual report. Hanzel added that the duty description for each position may change with the by-law update.

Cushman informed the commission that self nominations were allowed.

Kingsbury nominated Eric Monroe for Chairman. The nomination was seconded by Sanders. Monroe was unanimously elected Chairman.

Sanders nominated Kingsbury for Vice Chairman. The nomination was seconded by DeMersseman. Kingsbury was unanimously elected Vice Chairman.

Kingsbury nominated Ali DeMersseman for Secretary. The nomination was seconded by Nelson. DeMersseman was unanimously elected Secretary.

Commissioner Orientation

Hanzel gave an orientation presentation to the commission. Cushman made a comment about projects which require a building permit in historic districts. Cushman also reviewed conflict of interest on applications with the commission.

In response to a question from Nordstrom, Hanzel replied that the federal grant funding would be applied for in January and that special work groups would be set up during that process.

Staff Items

Determine a regular meeting day/time

Hanzel explained that Wednesday appeared to be a meeting day that would work with everyone's schedules based on their application.

Wehrle requested that the meeting start at 7:45 a.m.

Orrock moved to have meetings on Wednesdays. The motion was seconded by Kingsbury and carried unanimously.

Hanzel stated that the next meeting will be on Wednesday, October 28 and then meet on the second and fourth Wednesday of each month.

Staff/SHPO Summary Report

Hanzel identified the location of the Summary of Staff/SHPO reviews on the city's website.

Approval of Minutes

Kingsbury moved to approve the September 4, 2015 meeting minutes. The motion was seconded by DeMerseeman and carried unanimously.

Nordstrom requested that a group picture of the commission be taken to post on the City of Rapid City social media accounts.

Nordstrom requested that the commission tour the Journey Museum on October 14 in the early afternoon. Hanzel stated that she would email the commission members with more information.

DeMersseman moved to adjourn the meeting at 8:30 a.m. The motion was seconded by Riker and carried unanimously.