

August 7, 2013

Community Planning & Development Services
300 Sixth Street
Rapid City, SD 57701

Attn: Katherine Palmer & HPC members

RE: HPC 11.1 Review @ 610 11th Street

Scope of work: Window Retrofit Replacement @ Sea locations.

- 1) Remove existing wood sashes only.
- 2) Remove metal storms and frames
- 3) Repair existing frame if needed.
- 4) Repair exterior metal cladding if required.
- 5) Install new Pella Encompass composite window.
- 6) Pella window to be insulated glass with low-e, clear glass
- 7) Window configuration to be double hung unobstructed glass or 1 by 1
- 8) Insulate frame opening, install window stops and seal
- 9) Existing interior and exterior trims and frames to remain intact.

State Tax Moratorium ---- Send information to Homeowner

Less Impact ---- Pursuing a retrofit installation will minimize the impact to existing frames and trim.

Alternatives ---- The homeowner has researched the wood retrofit windows and has determined that the following criteria are being factored in the decision to submit Pella Encompass composite windows.

- 1) Twice the cost for replacement.
- 2) Window/glass performance ratings do not meet UBC codes.
- 3) Warranty is 1/3 or non existent with non transferable.