

## **PREFACE**

The City of Rapid City was awarded the status of a Certified Local Government under the Department of the Interior National Park Service in June of 1986. The Rapid City Historic Preservation Commission functions as the local body committed to the execution of the State and Federal CLG programs.

The 2010 Rapid City Historic Preservation Commission Annual Report submitted herein fulfills the annual report requirements for the CLG program.

Staff support for the Rapid City Historic Preservation Commission is provided by the Rapid City Growth Management Department, 300 Sixth Street, Rapid City, South Dakota 57701, (605) 394-4120.

## **MISSION STATEMENT**

The City of Rapid City Historic Preservation Commission was established by Ordinance 1502 in March of 1975. By ordinance, the Commission is assigned several different purposes or functions. These functions can be summarized as preserving historic buildings and archeological sites through public education, policy development, advocacy and governmental participation. More specifically, the Commission is to conduct surveys of local historic properties, promote and conduct educational and interpretive programs on historic properties within the City, and recommend ordinances and provide information that will promote the preservation and restoration of historic properties and districts.

## FUNDING

The City of Rapid City Historic Preservation Commission receives program funding from the City of Rapid City, the National Park Service through the South Dakota State Historic Preservation Office, and private donations.

City funding is typically in the form of staff support. The City of Rapid City provides support through staff assistance. In 2010 staff assistance was provided to the Commission through three main positions: Planner II, Administrative Assistant, and Growth Management Director. In 2010, 600.5 hours of staff time were dedicated to Historic Preservation Commission support by the Growth Management Department. This equates to an estimated \$22,637.03 in staff support.

In 2010, 909.75 hours of Commission time was dedicated to Historic Preservation Commission support by the Commission members and includes hours directed to the Black Hills Home Show. This equates to an estimated \$9,439.84 in Commission support.

Program support was received from the National Park Service through the South Dakota Historical Preservation Center. The 2010/2011 Federal grant support in the amount of \$10,000.00 was directed to the following projects:

\$275.00	Membership
\$1,500.00	Postage, Notices, Printing, Program Administration
\$2,225.00	Workshop/Education Materials
\$6,000.00	Design Guidelines

No private donations were received by the Rapid City Historic Preservation Commission during 2010.

## COMMISSION MEMBERSHIP

By ordinance the Commission is composed of ten (10) members, each serving a three-year term. The membership of the Rapid City Historic Preservation Commission as of the end of 2010, their roles on the Commission and professional interests are as follows:

<b><u>Member</u></b>	<b><u>Professional Interest</u></b>	<b><u>Term of Office</u></b>
Pat Roseland Chairperson	Medical	December 2011
Duane Baumgartner	Arts	December 2010
Michael Bender	Landscape Architecture	December 2010
Jean Kessloff	Medical - Finance	December 2011
Scott Sogge Vice-Chairperson	Restoration Contractor	December 2011
Richard Grable	Finance-W.Blvd Business Owner	December 2012
Shawn Krull	Design/Construction Management	December 2012
Tamara Pier	Law	December 2012
Cynthia Matson	West Blvd Property Owner	December 2012
John Wagner (Resigned May 2010)	Law	May 2010
J. Eric James Secretary (Effective June 2010)	Academic - Education	December 2010

## GOALS OF THE HISTORIC PRESERVATION COMMISSION

In 2010, the Rapid City Historic Preservation Commission reviewed and reaffirmed the goals and objectives established for 2009. To support and secure the continuing advancement of historic preservation in the City of Rapid City the Commission formulated the following goals for 2010 and beyond.

- Pursue grant funds for the purpose of re-surveying boundaries of the West Boulevard Historic District and the Downtown Historic District
- Pursue grant funds to survey the areas adjacent to the West Boulevard Historic District which may contain eligible structures.
- Develop a comprehensive listing of qualified funding sources to include application filing deadlines and qualifying criteria for each funding source to be utilized by the Commission in meeting the growing demands for their assistance and direction with nomination and restoration projects.
- Develop more effective methods of public education.
- Develop media contacts.
- Identify buildings of historic importance and promote their restoration.
- Continue to expand the existing library of historic preservation materials.
- Pursue the creation of a façade protection ordinance.
- Support amendments to the City of Rapid City Sign Ordinance to enhance historic signage in the Downtown Commercial Historic District.
- Pursue the development of Design Guidelines for the West Boulevard Historic District.
- Execute thorough 11.1 Reviews of remodeling and demolition projects within the historic districts or their environs.
- Develop Incentive Program for Restoration

## **2010 OBJECTIVES**

Many of the 2010 goals are ongoing and will continue to be pursued in 2011 and future years. Therefore, the twelve goals listed earlier remain the principal goals of the Rapid City Historic Preservation Commission. To satisfy these goals, the following objectives were established for 2010.

- Continue with Phase IV of the photographic archives project whereby reproductions of historical photographs and negatives housed in public and private collections are created both via hard-copy and electronically.
- Pursue State CLG and Survey grant funds to fund preservation activities.
- Conduct a preservation exhibit at the Black Hills Home Show and/or other events
- Monitor progress on the SHPO model historic preservation ordinance for possible future application to Rapid City.
- Update Tax and Economic Incentive Brochures

## **2010 PROJECTS**

The following list represents the major projects undertaken by the Rapid City Historic Preservation Commission during 2010.

### **YEAR 2010 HISTORIC PRESERVATION COMMISSION Historic Preservation Training for the Historic Preservation Commission**

Following the approval in August 2009 of the updated Comprehensive Preservation Plan, the Rapid City Historic Preservation Commission conducted training sessions on historic preservation for commissioners and the public. On February 15, 2010, training was provided for the Historic Preservation Commission on the Commission's role, procedures, and current projects. The training included a review of the Commission's function and role in local preservation, its operation, its membership, and its relation to others as well as training to implement the plan and achieve the goals and objectives of the plan.

On March 2, 2010, the public was invited to attend a training session on the adopted Historic Preservation Plan and the Secretary of Interior's Standards. A Secretary of Interior's Standards Slide Show presentation and historic hand-out materials were provided by Chris Nelson from the State Historic Preservation Office.

On March 3, 2010, the Historic Preservation Commission had a training session to discuss the priorities and work program identified in the Comprehensive Preservation Plan.

## **YEAR 2010 BLACK HILLS HOME SHOW BOOTH Historic Preservation Commission**

For the tenth year the Rapid City Historic Preservation Commission staffed a booth at the Black Hills Home Show from March 26, 2010 through March 28, 2010. This event satisfied the "public workshop" requirement of the Year 2009/2010 CLG grant. The Home Show was again considered to be a successful means of educating the general public on preservation issues and the Commission again elected to participate in the 2011 Black Hills Home Show.

The Historic Preservation Commission provided various historic photo displays in the booth dedicated to the history of Rapid City. In addition to the displays, children were given "The Valentine McGillicuddy Activity Book" that helped to acquaint them with this historic pioneer and his house located in Rapid City. *(See Appendix "A" for a copy of the Valentine McGillicuddy Activity Book)*

In addition to the historic photo display, the Historic Preservation Commission provided a variety of information at the 2010 Home Show booth including but not limited to: Walking Tour Brochures, Historic District maps, 11.1 Review Guidelines, Financial Program information, and Renovation techniques. Additionally copies of the Farrar, Journey Museum, Rapid City Journal, Swedlund and Roseland historic photographs were reproduced by the Commission and displayed at the event.

Year 2009/2010 CLG grant funds were used to assist in paying for the booth space.

The Historic Preservation Commission again secured two adjoining booths for the 2011 Black Hills Home Show. The additional space will be again utilized to expand the Historic Preservation materials and displays. Year 2010/2011 CLG Grant funds were utilized in paying for the 2011 booth space.

**YEAR 2010 HISTORIC PRESERVATION COMMISSION**  
**Historic Preservation Month**  
Historic Preservation Commission - Jean Oleson-Kessloff

**Old is the New Green**

"Old is the New Green" was the theme of the month long national celebration of Historic Preservation Month for 2010. The Rapid City Historic Preservation Commission celebrated Historic Preservation Month with two main events focusing on the year's theme, "*Old is the New Green*". The month's activities were kicked-off May 3<sup>rd</sup> at the Rapid City Council meeting by Mayor Alan Hanks. Mayor Hanks presented Norman E. Nelson preservation awards to the Pennington County Commission for their work on the preservation plan for the Pennington County Courthouse and to Loren and Roberta Symonds for the appropriate rehabilitation of their 1930's house.

The lobby of the city/school administration building was the site of a 10-foot long map of the railroad district, which included historic photographs of railroad related buildings, many of which are still here today and in adaptive re-use. This display was the most popular historic preservation month display to date.

In keeping with the railroad, the Elks Theatre sponsored the movie, "*The Harvey Girls*", based on the chain of Harvey House restaurants built along rail routes.

The lobby display and movie were a prelude to the first of the planned events, "Dinner in the Dining Car". Guests got the dining experience of a bygone era when traveling meant riding the train. A dining car was brought in especially for the event, courtesy of the Dakota, Minnesota and Eastern/Canadian Pacific Railroad. Volunteers gave pre-dining tours of the railroad district and diners were entertained with railroad related stories of the past.

Nationally known historic preservation consultant, Bob Yapp was the focus of the second planned event. Topics of the two-day seminar, for the Commission members and for the public, ranged from "*How to make your paint job last 12-15 year*" to "*Why fixing your old windows could be more energy efficient than installing replacement windows*".

The commission was fortunate that other area activities, independent of the commission's activities, had been planned for May that brought awareness to the preservation of the natural environment as well. The Fat Tire Festival was held on Skyline Drive and M Hill and the Eight Annual Deadwood Symposium focus on the effects of natural and man-made disasters.

# National Historic Preservation Month 2010

## Old Is the New Green

The Rapid City Historic Preservation Commission will join thousands of individuals around the country as part of the nationwide celebration of 2010 National Preservation Month in May. "*Old is the New Green*" is the theme of the month-long celebration, which is sponsored by the National Trust for Historic Preservation. In South Dakota May is celebrated as Archaeology and Historic Preservation Month.

## The Greenest Building Is the One That Is Already Built

Rapid City has a wealth of historic buildings and this year's celebration includes tours of the city's surviving railroad related buildings that have been adapted to new uses.

### Schedule of Events

The following is a schedule of the events that are happening in and around the city and the area during the month of May, either sponsored by or independent of the Rapid City Historic Preservation Commission.

#### May 3

Event: Historic Preservation Month Proclamation

Sponsor: Rapid City Historic Preservation Commission

Location: City/School Administration Building, 300 6<sup>th</sup> Street, Rapid City

Time: 7:00 p.m.

Admission: Free

Mayor Alan Hanks will proclaim May as Historic Preservation Month in Rapid City. Mayor Alan Hanks and the Rapid City Historic Preservation Commission will present the 2010 Norman E. Nelson Preservation Certificate of Appreciation awards to the Pennington County Commission for their work on creating a preservation plan as a part of the Master Plan for future courthouse renovations and to Loren and Roberta Symonds, for the appropriate rehabilitation of their 1930 house located in the West Boulevard Historic District.

**May 3-May 31**

Event: Rapid City Railroad History Display  
Sponsor: Rapid City Historic Preservation Commission  
Location: City/School Administration Building, 300 6<sup>th</sup> Street, Rapid City  
Admission: Free

A display of vintage photographs depicting Rapid City's railroad history, including a 10-foot long map of the railroad district.

**May 6**

Event: Community Voices Lecture Series: Preserving Heirlooms  
Location: Rapid City Public Library, 610 Quincy St.  
Time: 6:30 p.m.  
Admission: Free

State and local experts will discuss the preservation of family heirlooms and collectibles. Refreshments provided.

**May 8**

Event: Movie, "*The Harvey Girls* "  
Sponsor: Elks Theatre  
Location: 512 6<sup>th</sup> Street, Rapid City  
Time: 4:00 p.m.  
Admission: Free

This 1946 musical film, starring Judy Garland, won an Academy Award for Best Song, "On the Atchison, Topeka and the Santa Fe. Based on the 1942 novel by Samuel Hopkins Adams, the story follows the lives of a group of Harvey Girls, waitresses for Fred Harvey's chain of Harvey House restaurants.

**May 8-16**

Event: National Tourism Week  
Contact: <http://www.visitrapidcity.com/>

National Tourism Week 2010 theme is *Travel Matters*.

**May 9**

Event: Capitol Restoration

Sponsor: South Dakota State Historical Society

Location: Cultural Heritage Center, 900 Governors Dr., Pierre

Time: 2 p.m.

Admission: Free

Restoration of the Capitol to its original grandeur began in 1976 and was completed in time for the state's centennial celebration in 1989. John Moison, formerly with the South Dakota Bureau of Administration, was the director of the restoration project. Moison will share stories about the project.

**May 14-16**

Event: Eight Annual Deadwood Historic Preservation Symposium

Sponsor: City of Deadwood

Location: 108 Sherman Street, Deadwood

Admission: Registration and fee required.

Contact: <http://www.cityofdeadwood.com/>

Scholars and professionals from South Dakota and the region discuss how floods, fires, blizzards, droughts and pestilence have influenced change in the Black Hills. Additionally, they will discuss how these disasters have affected communities in the area. Optional workshops available.

**May 21-22**

Event: Bob Yapp Preservation Workshops

Sponsor: The Rapid City Historic Preservation Commission

Location: The Journey Museum, Stan Adelstein Gallery, 222 New York Street,  
Rapid City

Admission: Free-registration required

Contact: [http://www.rcgov.org/Growth-Management/hpc\\_preservationmonth.html/](http://www.rcgov.org/Growth-Management/hpc_preservationmonth.html/)

Learn about preservation in your community from nationally known historic preservation consultant Bob Yapp. Topics range from how to make your paint job last 12-15 years to why fixing your old windows could be more energy efficient than installing replacement windows.

**May 21-22**

Event: Dinner in the Dining Car

Sponsor: Rapid City Historic Preservation Commission

Location City/School Administration Building parking lot, 300 6<sup>th</sup> Street, Rapid City

Time: 6:00 p.m.

Admission: \$15.00-Reservations Required

Contact: [http://www.rcgov.org/Growth-Management/hpc\\_preservationmonth.html/](http://www.rcgov.org/Growth-Management/hpc_preservationmonth.html/)

All aboard for an evening of dining experience of a bygone era when traveling meant riding the train. Enjoy "*Dinner in the Dining Car*" in a dining car brought in especially for the event, courtesy of the Dakota, Minnesota and Eastern/Canadian Pacific Railroad. Tickets may be purchased for the dining car at the Windsor Block Grocery Company.

**May 21-22**

Event: Guided Tours, Rapid City Railroad History

Sponsor: Rapid City Historic Preservation Commission

Location: City/School Administration Building, 300 6<sup>th</sup> St., Rapid City

Time: 5:00 p.m., guides available through out the evening until 9:00 p.m.

Contact: [http://www.rcgov.org/Growth-Management/hpc\\_preservationmonth.html/](http://www.rcgov.org/Growth-Management/hpc_preservationmonth.html/)

Guided tours through Rapid City's historic railroad district give a glimpse of the city's railroad history.

**May 28-31**

Event: Black Hills Fat Tire Festival

Sponsor: City of Rapid City, Parks & Recreation/Black Hills Cycling Club

Admission: Registration and Fee required

Contact: <http://www.bhfattirefestival.com/>

The annual Fat Tire Festival, held in May each year benefits from the city's preservation of the natural environment with events held on Skyline Drive, M Hill and Cowboy Hill, as well as the Mickelson Trail, the 109-mile trail project and one of the most beautiful trails in the world. May is also bicycle awareness month.

**Memorial Day-end of Labor Day Week**

Event: Rapid City Trolley

Time: Mon.-Fri. 9:30 a.m.-5:30 p.m./Saturdays-Holidays 9:30-4:30

Admission: Adults \$20.00/Children 12 and under \$1.00/Honored citizen (60 years and over, disabled and Medicare card holders) \$1.00

Contact: <http://www.rapidride.org/>.

The daytime trolley provides a city-view tour featuring various points of interest in and around the city, many of them historical.

**National Historic Preservation Month 2010  
Schedule of Events**

**This year's theme  
"Old Is the New Green"**

**Sponsor: Elks Theatre**

**May 8 -** Movie, *"The Harvey Girls"*  
Location: Elks Theatre  
Time: 4:00 p.m.  
Admission: Free

**Sponsor: Rapid City Historic Preservation Commission**

**May 3 -** Historic Preservation Month Proclamation and Preservation Awards  
Location: Council Chambers, City/School Administration Building, 300 6<sup>th</sup> Street,  
Rapid City  
Time: 7:00 p.m.  
Admission: Free

**May 3-May 31 -** Rapid City Railroad History Display

Location: Main Lobby, City/School Administration Building, 300 6<sup>th</sup> Street, Rapid  
City  
Admission: Free

**May 21-22 -** Bob Yapp Preservation Workshops

Location: The Journey Museum, Stanford Adelstein Gallery, 222 New York Street,  
Rapid City  
Admission: Free-registration requested – Contact: Sharlene Mitchell @ 394-4120

**May 21-22 -** Event: Dinner in the Dining Car

Location: Parking Lot, City/School Administration Building, 300 6<sup>th</sup> Street, Rapid  
City  
Time: 6:00 p.m.  
Admission: \$15.00-Reservations Required-seating limited  
Tickets may be purchased at the Windsor Block Grocery Company

**May 21-22 -** Guided Tours, Rapid City Railroad History

Location: Parking Lot, City/School Administration Building, 300 6<sup>th</sup> St., Rapid City  
Time: 5:00 p.m., guides available throughout the evening until 9:00 p.m.

Additional information available on-line at:

[http://www.rcgov.org/Growth-Management/hpc\\_preservationmonth.html](http://www.rcgov.org/Growth-Management/hpc_preservationmonth.html)

## **2010 Preservation Month Proclamation**

WHEREAS, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

WHEREAS, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

WHEREAS, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

WHEREAS, "*Old is the New Green*" is the theme for National Preservation Month 2010, by the National Trust for Historic Preservation.

NOW, THEREFORE, I Mayor Alan Hanks do proclaim May 2010, as National Historic Preservation Month, and call upon the people of Rapid City to join their fellow citizens across the United States in recognizing and participating in the special observance.

## **YEAR 2010 11.1 REVIEW APPLICATIONS Historic Preservation Commission**

One of the main responsibilities of the Historic Preservation Commission is the processing of SDCL 11.1 Review applications in accordance with the Joint Powers Agreement.

During 2010, the Commission reviewed 21 Residential and 52 Commercial individual SDCL 11.1 Review applications. These applications included properties in the West Boulevard Historic District, the Downtown Historic District, individually listed properties and properties lying within the environs of the West Boulevard Historic District, the Downtown Historic District, and individually listed properties.

The SDCL 11.1 Review Report provided in Appendix "C" summarizes the 73 individual SDCL 11.1 Review requests addressed by the Commission during 2010. Included in the report is the formal action taken by the Commission and their determination of adverse or non-adverse impact.

Applications for building signs for properties located within the West Boulevard Historic District, Downtown Historic District and individually listed properties are referred to the Historic Sign Review Committee for disposition in accordance with the Joint Powers Agreement. Commission member Roseland provides representation to the Historic Sign Review Committee. During 2010, the Historic Sign Review Committee reviewed 33 sign applications. Information on these applications is also provided in Appendix "C".

During 2010, the Commission also reviewed the National Register Nomination for the Rapid City High School (Dakota Middle School).

**YEAR 2010 INDIVIDUAL NOMINATION REQUESTS**  
**Historic Preservation Commission**

The Rapid City High School (aka Dakota Middle School), at 615 Columbus Street, Rapid City, South Dakota, was submitted for a National Register Nomination through the State Historic Preservation Office in 2009. The nomination process took place in early 2010, and the National Park Service, U. S. Department of the Interior, listed this property on the National Register of Historic Places on June 28, 2010.

## MEETINGS AND ATTENDANCE

Twenty-four (24) regular meetings and four special meetings of the Rapid City Historic Preservation Commission were held in 2010. The following attendance log provides a comprehensive listing of attendance records for the Commission members. All of the projects, goals, and accomplishments of the Rapid City Historic Preservation Commission were discussed at some point during the year at a regular or special Commission meeting. To permit a full review of the discussion pertaining to any Commission matter, a complete set of the 2010 meeting minutes are provided in Appendix "D" of this report and on-line at the following web address:  
<http://www.rcgov.org/Growth-Management/hcp-home-page.html>

Member	Roseland	Sogge	Baumgartner	Kessloff	Grable	Pier	Krull	Matson	James	Bender	Wagner
<b>Meeting Date</b>											
1/5/2010	x	x	x	x	x	x	x	x			x
1/15/2010	x		x	x	x		x	x			
2/5/2010	x	x	x	x	x	x				x	x
2/15/2010	x	x		x	x	x	x	x		x	
2/19/2010	x		x	x		x	x				x
3/2/2010	x	x	x	x	x	x	x	x		x	x
3/3/2010	x	x		x		x	x	x			x
3/5/2010	x	x	x	x	x	x	x	x			x
3/19/2010	x	x	x	x	x	x	x	x			x
4/6/2010	x	x	x	x	x		x	x			x
4/16/2010	x	x	x	x	x		x	x		x	
5/7/2010	x	x	x	x	x	x		x			x
5/21/2010	x	x	x	x		x	x				x
6/4/2010	x	x	x	x	x	x		x		x	
6/18/2010	x	x	x	x	x	x		x		x	
7/2/2010			x	x	x	x	x				
7/16/2010	x		x	x	x	x	x	x		x	
8/6/2010		x	x	x	x	x	x			x	
9/3/2010	x		x	x	x	x	x	x	x	x	
9/17/2010	x	x	x	x	x	x	x	x	x	x	
9/28/2010	x		x	x		x	x		x	x	
10/1/2010	x	x	x	x				x	x	x	
10/15/2010	x	x	x		x	x	x	x	x		
11/5/2010	x		x	x	x	x	x	x	x	x	
11/19/2010	x	x	x		x	x	x	x	x		
11/23/2010	x	x	x	x	x	x	x	x	x	x	
12/3/2010	x	x	x	x	x	x	x	x	x		
12/17/2010	x	x	x	x		x		x	x	x	

# APPENDIX "A"

Rapid City Historic Preservation Commission



2010 Black Hills  
Home Show Booth

# APPENDIX “B”

## Rapid City Historic Preservation Commission



**Historic Preservation Training,  
Historic Preservation Month, and Bob  
Yapp Presentations**

## HISTORIC PRESERVATION COMMISSION TRAINING

Three 2 hour sessions

Date/Times: February 15, March 2, and March 3 from 5:30 to 7:30 pm

<u>February 15, 2010</u>	<u>Session 1 – The Basics</u>
5:30 – 5:45	Purpose of the Commission and What is a CLG? – Karen Bulman
5:45 – 6:15	MOU and the 11.1 Review Process – Joel Landeen
6:15 – 6:45	Local District Study Commission – Marcia Elkins
6:45 – 7:00	Bylaws and Procedures/City Funding and State Grants – Marcia Elkins
7:00 – 7:15	Overview of Current Projects/Status of Grant – Karen Bulman
7:15 – 7:30	Questions/Discussion
<u>March 2, 2010</u>	<u>Session II – The Plan and the Standards</u>
5:30 – 6:00	Review of the Adopted Preservation Plan – Michelle Dennis
6:00 – 7:00	The Secretary of Interior's Standards Slide Show – Chris Nelson
7:00 – 7:30	Questions for the State Staff – Chris Nelson
<u>March 3, 2010</u>	<u>Session III – Moving Forward</u>
5:30 – 7:30	Discussion of Priorities and Work Program – Preservation Commission

The establishment of Historic Preservation Commissions is authorized by South Dakota Codified Law as defined in Chapter 1-19A and 1-19B. The Historic Preservation Commission (HPC) was established by ordinance in March 1975. Chapter 2.68 of the Rapid City Municipal Code defines the creation and duties of the HPC.

## What is a CLG?

The National Historic Preservation Act (NHPA) of October 1966 sets forth programs to promote preservation including the National Register of Historic Places, the State Historic Preservation Office (SHPO), and the Certified Local Government (CLG) programs. The CLG program is a local, state and federal government partnership that provides technical assistance and small grants to local governments for historic preservation. CLG's are local governments with historic preservation programs that meet certain federal and state standards. Funds are appropriated annually by Congress and distributed from the Historic Preservation Fund, administered by the National Park Service and State Historic Preservation Offices. Each SHPO is required to reserve at least 10% of its federal allocation to distribute to CLGs. SHPOs set eligibility requirements and select projects annually. Grants can be used for such projects as: survey and planning studies, local ordinances, or public education.

The National Historic Preservation Act establishes a framework of minimum federal requirements for participation in the CLG program. CLGs are required to:

- Enforce appropriate legislation for the designation and protection of historic properties
- Establish and maintain a qualified historic preservation commission
- Maintain a system for identifying historic properties
- Provide for public participation in the local historic preservation program
- Perform other agreed upon functions delegated to it by its SHPO officer

Each SHPO expands on these requirements and can include requirements such as: local legislation, background of HPC members, frequency of commission meetings, or methods of public participation. SHPO generally requires the CLG to submit an annual report summarizing its activities and accomplishments. Every 3 years, SHPO conducts an evaluation of the CLG's performance. Typically, SHPOs provide training and an annual statewide CLG conference. SHPO solicits comment from the CLGs on projects in their communities which are reviewed under federal and state historic preservation law. Rapid City was awarded the status of Certified Local Government (CLG) under the Department of the Interior, National Park Service, in June 1986.

# APPENDIX “C”

## Rapid City Historic Preservation Commission



## 11.1 Review Applications

# APPENDIX “D”

Rapid City Historic Preservation Commission



## 2010 Meeting Minutes