

MINUTES
HISTORIC PRESERVATION COMMISSION
December 18, 2009

MEMBERS PRESENT: Scott Sogge, Pat Roseland, Jean Kessloff, Trevor Johnson, Kenneth Loeschke, Duane Baumgartner, John Wagner

OTHERS PRESENT: Mike Kuhl, Jeff Davis, Michelle Dennis, Marcia Elkins, Karen Bulman, Sharlene Mitchell

Call To Order

Loeschke called the meeting to order at 7:31 a.m.

Approval of Meeting Agenda

Bulman requested that copying of the South Dakota: Certified Local Government Procedures document be added to the agenda as Item 2 under New Business. **Baumgartner moved, Sogge seconded and carried unanimously to approve the Meeting Agenda as amended.**

315 St Joseph Street (09CM026)

Kuhl presented the request to renovate the interior of the current Auditor's Office into a new court room space. Kuhl indicated that the area was originally utilized as the Farmers Assembly Room noting that the existing public access service window and interior office walls would be removed. Kuhl identified the location of the new interior walls to be constructed and the new case work and furnishings to be installed for the new court room. Kuhl indicated that there would be minimal changes to the room noting that the proposed work will not impact the historic details of the building. Kuhl addressed the adoption of the Historic Preservation Plan by Pennington County noting that restoration work will be focused on the public areas initially. Kuhl clarified that there are no restoration efforts scheduled for the new court room area at this time. Kuhl indicated that Pennington County is also working on a master plan to address space issues within the building.

In response to a question from Wagner, Kuhl indicated that he was unable to locate any photographs of the area when it was previously utilized as a court room.

In response to a question from Loeschke, Kuhl indicated that the existing drop ceiling in the area will remain.

In response to a question from Kessloff, Kuhl indicated that the public access service window would be enclosed utilizing steel studs and sheetrock noting the intent to minimize the impact on the area until the Master Plan has been completed. Kuhl indicated that the columns adjacent to the service window will not be included in the court room renovation.

In response to a question from Wagner, Kuhl indicated that all individuals entering the building are screened at the single public access point. In response to a question from Wagner, Kuhl indicated that current handicap accessibility regulations do not require modification to the Judge and Clerk bench provided handicap accessibility can be accommodated in the future. Discussion followed regarding the access door modifications required to provide handicap accessibility to the Judge and Clerk bench.

Wagner moved, Sogge seconded and carried unanimously to recommend a finding that the demolition of existing walls and the removal of the public access window and the

addition of new walls and the addition of permanent casement in the courtroom area on the property located at 315 St. Joseph Street will have no adverse effect on historic property.

Approval of Minutes

Wagner moved, Sogge seconded and carried unanimously to approve the minutes of the November 20, 2009 meeting.

In response to a question from Wagner, Mitchell indicated that results of a roll call vote have not usually been identified by name. **Roseland moved, Wagner seconded and carried unanimously to approve the minutes of the December 4, 2009 meeting.**

Treasurer's Report

Bulman addressed the administrative expenses assessed to the financial report. **Baumgartner moved, Roseland seconded and carried unanimously to approve the Treasurer's Report as presented.**

Funding Resources for Individual Nomination project

Bulman indicated that the Commission can utilize funding from the National Register and Administrative line items to advertise the National Register Nomination project. Bulman indicated that the State Historic Preservation Office requires that three bids be submitted for the consultant services to develop the Individual Nomination and recommended that the project be awarded to the most responsible bidder.

In response to a question from Kessloff, Elkins recommended that the Request for Proposal identify the property to be nominated as the selected structure will impact the scope of work and the project cost.

Dennis suggested using a newspaper article to generate interest in the project by highlighting the advantages of listing property on the National Register. Dennis encouraged the Commission to move forward with the project in a timely manner noting the timeframe required for a consultant to research and prepare a nomination application. Dennis presented the list of properties identified in the 1993 Preservation Plan for nomination consideration.

In response to a question from Wagner, Elkins recommended that the Commission handle any press release noting the limited staff time available to support the Commission activities. Loeschke recommended moving forward with the press release and requested that Baumgartner and Roseland bring forward residential buildings for nomination consideration. Elkins indicated that the press release can be posted on the City web site and could be mailed to interested property owners.

In response to a question from Kessloff, Elkins indicated that the search function can be utilized to locate the Historic Preservation Commission pages on the web site.

Discussion followed regarding working with the Rapid City Journal to prepare an article on the nomination project.

South Dakota: Certified Local Government Procedures

Bulman indicated that Bill Kessloff has suggested that the Commission members all receive a copy of the South Dakota: Certified Local Government Procedures manual and requested direction from the Commission.

Wagner moved, Johnson seconded and carried unanimously to request that twelve copies of the South Dakota: Certified Local Government Procedures manual be copied for inclusion in the Commissioner manuals.

Loeschke requested that a divider sheet be provided with the manual for insertion into the Commissioner manuals.

Timesheets

Loeschke reminded the members to submit their monthly timesheets.

Other Business

In response to a question from Baumgartner, Elkins indicated that the Sign Code Board of Appeals has denied the Mt. Rushmore electronic billboard request noting that the applicant has seven days to appeal that action to the City Council.

Wagner indicated that the State Historic Preservation Office has a slide show on the architectural aspects of residential homes and recommended that the Commission include the presentation on their agenda when possible. Loeschke recommended that a special meeting be scheduled for the presentation to insure that Nelson has sufficient time to give the presentation and take questions. Kessloff recommended that the general public be invited to attend the presentation noting that the slide presentation could be utilized during Preservation Month and advertised in conjunction with the nomination press release.

Loeschke requested that the Slide Show Presentation be added to the January 5, 2010 agenda for further discussion.

Adjourn

There being no further business the meeting was adjourned at 8:08 a.m.