

ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs).

- I. PROJECT ID NO.:
- II. PROJECT NAME: *One (1) New Current year 3/4 ton 4x4 pickup*
- III. Project/Item(s) Description:
- IV. BID LETTING DATE:
- V. (If applicable) Grant No.:
- Funding Source:
- Estimated Completion Date:
- Estimated Grant Receipt Date:

VI. ESTIMATED COST OF PROJECT/ITEM(S) \$ *18,578*

VII. BASIS OF PAYMENT	Assessed		Non-Assessed	
	Single Payment		Partial Payment	

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
<i>3/1/2003</i>	<i>\$ 18,578</i>	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund *602*
 Department *7012 Water*
 Line Item *4390*

X. DEPARTMENT/DIVISION:

Project Manager: *John Wagner* Date *1/23/2003*

DEPARTMENT/DIVISION MANAGER Signature

Date

PUBLIC WORKS DIRECTOR Signatures