

**REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN
PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT**

No. PW111202-08

Project Name & Number: Haines Avenue North (from Northridge Drive to Viking Drive) SSW02-1242

Project Description: Preliminary Engineering Phase (surveying) for water, sewer, and street reconstruction

Consultant: Kadrmass, Lee & Jackson, Inc.

Original Contract Amount: \$15,500.00

Original Completion Date: September 1, 2003

Amendment Number:

Amendment Description:

Current Contract Amount: _____
Change Requested: _____
New Contract Amount: _____ \$0.00

Current Completion Date: _____
New Completion Date: _____

Funding Source This Request:

| Amount | Dept. | Line Item | Comments |
|-------------|--------------|-----------|-----------------------------|
| \$15,500.00 | | | SDDOT Urban Systems Funding |
| | | | |
| | | | |
| \$15,500.00 | Total | | |

Agreement Review & Approvals

Project Manager Date

Division Manager Date

Department Director Date

City Attorney Date

ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.
 Finance Office - Retain one original
 Project Manager - Retain second original for delivery to Consultant
 cc: Public Works
 Engineering
 Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

| | Date | Initials | Approved | |
|---------------|------|----------|----------|---|
| Appropriation | | | Y | N |
| Cash Flow | | | Y | N |