


Memorandum

To: Ted Vore, Assistant Director, Public Works
Cy: Jerry Wright, SW Operations Superintendent
2002 Landfill Shop File
From: Carolyn Trautman, Landfill Superintendent 
Date: 10/10/02
Re: Discussion – Bids Landfill Shop Building

The landfill requests award of the Landfill Shop Building bid to Lost Cabin Constructors for the base bid plus all three alternates. Permission to advertise was received for \$90,000.00. This amount was based on my budgeted number using the range of bids received last year for a landfill shop extension. Additional monies are available in the 2002 budget to supplement and complete this entire project.

The bid was structured to achieve building construction without exceeding the permission to advertise and still meet our most urgent present needs. Alternates express needs that may be completed now, or will be completed in the future for employee safety, equipment storage and maintenance space.

The 2002 landfill budget has money available for completion of the entire project. Part of this money exists in line 4254 originally budgeted for asphalt overlays. The need exists to overlay the composting pad. Due to excessive material being processed and continuous product demand, the pad is full and cannot be cleared to complete all planned overlays. This leaves about \$20,000.00 in the budget available for construction of this shop. An additional \$4,000.00 is available from the building repair section of the 2002 budget. The building repair was for a bath/shower room in an existing shop. This bath/shower room has not been completed and was designed into the bid building.

The engineer's estimate for alternate one was \$19,000.00. A review of received bids indicates that completion of the base bid and alternate one, at a minimum, is a wise choice giving the city the most for their money. Funding for this option comes from the same source as the first expressed option.

If you have questions, call me.