

2016

Rapid City CDBG Annual Action Plan



Prepared by:

City of Rapid City
Community Development
Division
300 6th St.
Rapid City, South Dakota 57701
(605) 394-4181
Barbara.Garcia@rcgov.org

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Community Development Block Grant program is a flexible program that provides Rapid City with resources to address a wide range of unique community development needs. The City gives maximum feasible priority to activities that benefit low- and moderate-income persons. Activities may also be carried out which aid in the prevention or elimination of slums or blight, or certified activities that meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, where other financial resources are not available to meet such needs. CDBG funds may not be used for activities that do not meet these broad national objectives.

The CDBG program works to ensure decent affordable housing, provide services to the most vulnerable in our communities, and to create jobs through the expansion and retention of businesses. As a HUD entitlement community, Rapid City was required to prepare a five-year Consolidated Plan (CP) in order to implement Federal programs that fund housing, community development and economic development within the community for the period of April 1, 2013 to March 31, 2017. Each year the City of Rapid City creates an Annual Action Plan to address the high priority housing, public service, community development, and economic development needs of the City, as outlined in the Rapid City Consolidated Plan and Comprehensive Plan.

2. Summarize the objectives and outcomes identified in the Plan

The City's objective in utilizing CDBG funding is to provide support to those projects and activities that address the needs of low-income people, especially those in crisis, living in poverty, or suffering from mental illness or substance abuse who need help getting stabilized so they can once again be self-sufficient. Additionally, everyone deserves a safe, warm, affordable place to live, no matter what their circumstances. The City encourages development of housing affordable to people at all income levels, however the CDBG funding will focus on and be used to provide housing to people in the moderate-, low-, and extremely low-income levels for all types of housing needs. See AP 38 Projects Summary for the specific details of the projects being funded.

3. Evaluation of past performance

The City has made good progress in the first three years of the 2013-2017 Consolidated Plan, addressing many of the high priority goals with the use of CDBG and other government and private funding available to the community. All of the projects funded have met a high priority

need identified in the City's Consolidated and Comprehensive Plans. Rapid City focused its efforts on homelessness, affordable housing, sustaining existing affordable housing, mental health and substance abuse, removal of accessibility barriers, youth services, domestic violence, legal services for low income people, counseling and other public services. Over the years there have been areas of need that have received minimal attention by the community, due to the difficulty in addressing them and the lack of resources to do so. The City is continuing to focus requests for applications on specific high priority needs rather than a broad spectrum of them and is working with other community leaders to bring together coalition groups to address them.

4. Summary of Citizen Participation Process and consultation process

The Citizen Participation Plan for the Community Development Block Grant program endeavors to provide the citizens of Rapid City every opportunity to comment on the Annual Action Plans, Consolidated Plans and Consolidated Annual Performance and Evaluation Reports. Reports are published on the City web site and hard copies are displayed in the City administration building, the Community Development Division office, the Public Library main office and General Beadle School satellite, and the lobby of the Pennington County Housing and Redevelopment Commission office building. Display ads and public notices are run in the Rapid City Journal and the Native Sun News, both local papers with large distributions locally as well as statewide. Public Comments are also accepted before each meeting of the Legal and Finance Committee and City Council where approvals of the plan will be discussed. The Community Development Division Manager also speaks to public groups and attends non-profit and community organization meetings to solicit input on City needs and funding of projects.

5. Summary of public comments

The City makes every effort to elicit comments and input on the Annual Action Plan. However, getting public participation and comments continues to be a struggle. In order to gain relevant information to incorporate into a plan that will address more than the issues brought up by one or two people in a one-on-one or public hearing, the Community Development Manager also attends hundreds of meetings a year in the community, where she solicits input from the groups and strongly encourages them to contact her at any time about needs, gaps and programs that need to be considered and included.

No public comments were received at any of the meetings or during the public comment periods for the preliminary approved plan (prior to notification of actual funding amount) or for the final approved plan that incorporated changes to meet the funding received.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City, United Way and John T. Vucurevich Foundation are focusing our efforts to develop strong collaborations within the community to address the highest priority issues identified by

Community Needs Assessments and the Comprehensive and Consolidated Plans. In addition, the City has set specific goals within the Comprehensive Plan that match and supports the goals of the Consolidated Plan that are to be accomplished within a 5 year time frame. The projects have been assigned to City staff who will work with non-profit, public and private agencies and businesses to identify funding sources and key partners in making the goals realities. The FY 2016 CDBG request for applications identified those specific goals and CDBG funding was allocated to those projects best addressing them. Contingency funds and any funds remaining unspent are being used to address an affordable housing or economic development project that will serve the target clientele.

7. Summary

Rapid City is fortunate to have a very strong, collaborative community working diligently to help people without homes and/or with special needs to access permanent affordable housing and the supportive services needed for stability as they transition from crisis to strength. The City has made good progress on meeting the goals set out in the Consolidated Plan by successfully implementing new initiatives, based on best practices. We will continue to focus our efforts and funds on those most in need.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	RAPID CITY	
CDBG Administrator	RAPID CITY	Community Development Division
HOPWA Administrator	Montana Department of Public Health and Human Services	Sioux Falls Housing and Redevelopment Commission (SFHRC)
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Rapid City receives Community Development Block Grant (CDBG) Entitlement Funds from the U.S. Department of Housing and Urban Development (H.U.D.). The Community Development Block Grant funds are administered by the City under the Community Resources Department and the Community Development Division.

The City is not a recipient of HOME, Emergency Shelter Grant (ESG), or Homeless People with Aids (HOPWA) grant funds. However, the State of South Dakota is a recipient, and developers, non-profits and faith-based organizations in Rapid City may apply for Homeless Prevention and Rapid Rehousing (HPRP), HOME, ESG, and HOPWA funds through the State program offerings. The lead agency for HOPWA funds is the Montana Department of Public Health and Human Services. Sioux Falls Housing and Redevelopment Commission (SFHRC) is the sponsor agency for South Dakota. Rapid City agencies can access funding assistance for persons without homes persons with AIDS through SFHRC.

Consolidated Plan Public Contact Information

Barbara Garcia, Community Development Manager, City of Rapid City, manages the Community Development Block Grant program and the Consolidated Plan process.

Contact information:

Mailing Address:

300 6th St., Rapid City, SD 57701

Physical location of the office:
station building)

333 6th St., Rapid City, SD (in the bus

Telephone Number (605) 394-4181

Email address: Barbara.Garcia@rcgov.org.

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

Rapid City has developed a single, consolidated planning and application document in consultation with public and private agencies and the general public. The Annual Action Plan incorporates activities that address the high priority issues outlined in the Consolidated Plan and the City's Comprehensive Plan.

The City's Comprehensive and Consolidated Plans incorporated the National League of Cities Strengthening Families for Better Outcomes for Children platform to coordinate efforts within the city and encourage more collaboration on high priority issues. The City also created a new committee, Community Investment Committee, to review applications for City General Funds Human Service and CDBG grants. The Committee includes members of other philanthropic organizations, businesses, and financial institutions, allowing for better coordination and leveraging of funds for high priority activities. The City established high priority goals in the plan based on initiatives begun and prioritized by the community and Strengthening Families Task Force. Initiatives resulting from the high priority goals set include:

- Housing - affordable workforce housing, transitional housing, single occupant residents
- Homelessness - Ending Chronic Involuntary Homelessness,
- Offender Reentry
- Mental Health and Substance Abuse Collaborative
- Truancy and Dropout Rate
- Early Childhood Education and Child Care
- Transportation
- Authentic Youth Civic Engagement (AYCE) - Now called TeenUp
- Prosperity Through Asset Building - Bank on Rapid City
- Substandard Housing

Over 54 agencies are working in collaboration on the various initiatives and provide information to the city on their progress as well as new issues as they become known. The collaborations have enabled better leveraging of funds, reduced duplication of services, and have produced more success in shorter periods of time.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The John T. Vucurevich Foundation has provided leadership for building collaborations to address mental health and substance abuse, poverty and affordable housing that include local agencies, government departments and public services, businesses, and the public. The City

worked with the collaborations and steering committees over the past year to identify top priority projects and what will be needed to accomplish them. The comprehensive plan adopted in 2014 includes goals for addressing poverty, better access to services, homelessness, and affordable housing for all housing types and special needs groups and specific goals and action steps that are assigned to City staff for leadership with accomplishment dates ranging from 1-5 years.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City participates in the South Dakota Housing for the Homeless Consortium, a statewide organization consisting of service providers, individuals, city/county governments, faith-based organizations and state government all working together to address homelessness through a coordinated statewide Continuum of Care. The Consortium believes that housing and other basic human needs should be within everyone's reach in an affordable and dignified manner. Its vision is to empower homeless individuals and families to regain self-sufficiency to the maximum extent possible.

The Consortium works together to develop plans for addressing homeless needs and gaps in service and to access HUD Continuum of Care funding. The Community Development Manager attends Consortium meetings and is currently a voting member of the Policy and Advisory Committee. Rapid City has 3 voting board member positions on the PAC and one of the 3 at-large voting member positions is held by a Rapid City formerly homeless community member.

City staff works closely with and periodically attends meetings of the Rapid City Continuum of Care service providers, organizations, and other interested people who offer programs and services to people who are homeless or at risk of becoming homeless. Our local continuum includes programs that provide emergency shelter and services, transitional housing and services, and permanent supportive housing.

The City also facilitates housing development exploratory meetings between housing developers, the Department of Veterans Affairs, and other non-profit agencies for the creation of housing that would meet the needs of homeless veterans and other community members.

The Community Development Manager serves as an advisor to the board for the Black Hills Area Homeless Coalition and provides technical assistance and ideas on how to end chronic involuntary homelessness in our community. The Coalition developed a plan and is working with the Affordable Housing Collaborative and Prosperity Collaborative to implement their plan. Several members of the Coalition have, and are in the process of implementation of the Housing First model for moving the chronic homeless from the street to permanent housing in 2015 and 2016.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate

outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive Emergency Solutions Grant (ESG) funds as an entitlement; they are managed by South Dakota Housing Development Authority for the state. Therefore the city does not develop performance standards, evaluate outcomes or develop funding, policies or procedures for the administration of HMIS. However, as an active member of the South Dakota Homeless Consortium and Policy Advisory Board, we are able to provide input on such things to the group.

The City Community Development Manager is very active with the local continuum of care agencies as a funder, an advisor to boards, and through providing technical assistance for program development and implementation. All agencies were invited to participate in listening sessions and public comment sessions for this plan. In addition, the manager attends many agency and community meetings in order to hear public and agency concerns, discussions and plans for addressing emergency shelter issues. Funding recommendations based on the information collected locally is shared with the Homeless Consortium for the annual application process.

The HMIS data system is used by the state and local agencies participating in the Emergency Solutions Grant to gather information and evaluate outcomes. The City is working with the state to encourage local agencies in joining the HMIS data system for better data collection on services provided to and utilized by persons experiencing homelessness in the community.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

1. Black Hills Area Habitat for Humanity

Housing/Regional Organization/Neighborhood Organization

Addressed: Housing Need Assessment; Anti-poverty Strategy; Housing rehab and affordable work force housing.

Agency was invited to participate in housing, homeless and fair housing listening sessions for the City with other non-profit housing agencies.

Agency is developing an old school property to provide eight new homes for low-income families.

Additionally the agency is partnering with the City and other non-profit agencies on the Community Enhancement Program for the Garfield area. The program will work to build community involvement, assist homeowners with repairs and renovations to their homes to

enhance the neighborhood, reduce crime, and address code violations. Projected outcomes include 8 new single family homes for low-income households, 25 home rehabilitations, reduced number of code violations, and reduced crime.

2. Rapid City Community Development Corporation

Housing

Addressed: housing Need Assessment

Agency was invited to participate in housing and fair housing listening sessions for the City with other non-profit housing agencies.

Discussed difficulties for low-income to qualify for homeownership and consideration for housing agencies to partner with homeless agencies to address lack of affordable rental efficiencies and one bedrooms.

Also discussed need for economic development microenterprise loans.

Anticipated outcomes: New housing units or assistance for homebuyers.

3. Western Resources for Disabled Independence, now known as Western Resources for Independent Living

Housing/Services for Elderly Persons, Persons with Disabilities/Fair Housing/Regional Organization

Addressed: Housing Need Assessment; Public Housing Needs; Non-Homeless Special Needs; Disabled Needs

Agency was invited to participate in housing, fair housing, and disabled needs listening sessions for the City with other non-profit housing agencies. Information provided has been included in this plan. Outcomes: Needs identified and met for clients, and affordable housing that is handicap accessible.

4. Volunteers of America, Dakotas

Housing/ Services: Housing/Children/Persons with HIV/AIDS/Homeless/Fair Housing/Regional Organization.

Addressed: Housing Need Assessment; Families with Children Homeless Needs; Homelessness Strategy; HOPWA Strategy; Offender Reentry Strategy.

Agency was asked to participate in listening sessions for housing, homelessness, fair housing, services for persons with HIV/AIDS. VOA is interested in Offender Reentry and exploring ways to work with the City and other agencies to address affordable housing. Agency also works with

local AIDS/HIV clients. Outcomes: More VOA involvement in housing and reentry projects.

5. NeighborWorks Dakota Home Resources

Housing/ Services: Education/Fair Housing/Regional Organization/ Community Development
Financial Institution/Neighborhood Organization

Addressed: Housing Need Assessment; Homelessness Strategy; Market Analysis; Affordable
Workforce/Supportive Housing

Agency was invited to participate in housing, homeless and fair housing listening sessions for the City with other non-profit housing agencies. Additionally, the agency has been included in the Affordable/Supportive Housing Collaboration meetings and City staff as attended some of their meetings to gather information regarding housing needs and projects. Single family homeownership is not a high priority so discussions took place around possible involvement with rental housing, rehabilitation of housing and neighborhood revitalization and community gardens. Information provided has been included in this plan. Outcomes: More affordable housing, and consideration for rental units.

6. WAVI

Housing/Services for Housing, Victims of Domestic Violence, Homeless, Education/Fair
Housing/Victims/Emergency Shelter.

Addressed: Housing Need Assessment; Homeless needs of Chronically homeless and families
with children; Homelessness Strategy

Agency was invited to participate in listening sessions for housing, homelessness, fair housing
and services for domestic violence clients. Agency has also been included in meetings of the
Prosperity Initiative for Prosperity Collaboration. Information has been included in the plan.
Outcomes: better coordination for transitioning women to new permanent housing.

7. Pennington County Housing and Redevelopment Commission

PHA/County Government/Regional Organization

Addressed: Housing Need Assessment; Needs for Public Housing, Chronically Homeless,
Families with Children, Veterans; Homelessness Strategy; Market Analysis

Agency was invited to participate in a housing needs listening session for the City with other non-
profit housing agencies. Additionally, the agency has been invited to participate in the
Affordable/Supportive Housing Collaboration meetings and Prosperity Initiative meetings.
Partnerships with non-profit housing agencies for increasing affordable housing units and
difficulties in identifying funds for project managements were discussed. City will continue to
work with PCHRC and non-profits to develop plan to sustain affordable housing and make
funding available for a viable project. Information provided has been included in the plan.
Outcomes: Our two agencies will continue to work together to address housing needs in the

community.

8. South Dakota Housing Development Authority

PHA/Housing Services/ Fair Housing/ Regional Organization/ Planning Organization

Addressed: Housing Need Assessment; Public Housing Needs; Homelessness Strategy

Agency was invited to comment on City Consolidated Plan and Annual Action Plan. City also partnered with Agency on public comment listening session for housing needs and the SDHDA Consolidated Plan. Information received has been included in this plan.

9. Black Hills Community Loan Fund

Housing/Education Services/Community Development Financial Organization

Addressed: Housing Need Assessment; Economic Development; Anti-poverty Strategy

Agency was asked to participate in listening sessions for housing, homelessness, fair housing, prosperity programs, microenterprise loans, and services for banking and financial institutions. Partnerships between Black Hills Community Loan Fund and non-profit agencies offering IDAs and microenterprise business startup training programs was discussed and it is hopeful that their joint services will assist more businesses in getting started and be successful.

10. Black Hills Special Services

Housing/Services for Housing, Persons with Disabilities, Employment/ Fair Housing/Regional Organization/Community Housing Development Organization

Addressed: Housing Need Assessment; Non-Homeless Special Needs; Anti-poverty Strategy; Affordable Workforce/Supportive Housing

Agency was invited to participate in listening sessions for services offered through the various non-profit housing agencies. Agency also participates in the Prosperity Initiative and Affordable Workforce/Supportive Housing collaborative meetings. Partnerships with non-profit agencies seeking to provide additional affordable housing were discussed and it is hoped that the development division of BHSS will participate in some of the housing projects. Information provided has been included in this plan.

11. Fountain Springs Community Church

Housing/Services for Housing, Children, Elderly Persons, Persons with Disabilities, Homeless/Church

Addressed: Housing Need Assessment; Homelessness Strategy; Non-Homeless Special Needs; Anti-poverty Strategy

Church Community Outreach Director was invited to participate in housing, homeless and prosperity meetings and listening sessions for the City with non-profit housing agencies. Outreach Director is also participating in Affordable Workforce/Supportive Housing and Prosperity Initiative for Prosperity collaborative meetings. Fountain Springs Community Church is actively participating in problem solving for issues. Information provided has been included in this plan.

12. Star Village

Housing/Business Leaders/Developers

Addressed: Housing Need Assessment; Market Analysis; Affordable Workforce/Supportive Housing

Developer was invited to participate in housing, homeless, affordable workforce/supportive housing listening sessions. Difficulties builders/developers face in creating housing that is affordable to the lowest income households were discussed. The City will continue to work with builders, developers, and housing agencies to find a way to bridge the affordability gap for the lowest income households. Information provided has been included in this plan.

13. Wellspring

Services for Children, Education, Child Welfare Agency

Addressed: Non-Homeless Special Needs; Transitional Housing Needs of Homeless Youth

Agency was invited to participate in listening sessions for housing, fair housing and youth services with other non-profit housing agencies. Wellspring helps identify the needs of at-risk youth. Information provided has been included in this plan.

14. Canyon Lake Senior Center

Services for Elderly Persons

Addressed: Housing Need Assessment; Public Housing Needs; Homelessness Strategy; Non-Homeless Special Needs; Anti-poverty Strategy; Affordable Workforce/Supportive Housing

15. Minneluzahan Senior Center

Services for Elderly Persons

Addressed: Housing Need Assessment; Public Housing Needs; Homelessness Strategy; Non-Homeless Special Needs; Anti-poverty Strategy; Affordable Workforce/Supportive Housing

16. Lutheran Social Services

Housing/Services for Housing, Children, Homeless, Education, Juvenile Detention

Addressed: Housing Need Assessment; Public Housing Needs, Homelessness Needs of Unaccompanied Youth; Homelessness Strategy; Non-Homeless Special Needs; Anti-poverty Strategy; Affordable Workforce/Supportive Housing

Agency was invited to participate in listening sessions for housing, fair housing, poverty and youth services with other non-profit housing agencies. Housing needs for renovation and additional youth beds were discussed and the City is working with them to identify additional properties and is funding the renovations to improve safety. Information provided has been included in this plan.

17. Salvation Army

Services for Housing, Children, Elderly Persons, Persons with Disabilities, Homeless, Victims/Regional Organization

Addressed: Housing Need Assessment; Homeless Needs for Chronically Homeless, Families with Children, Veterans, and Unaccompanied Youth

Homeless Strategy; Non-Homeless Special Needs; Anti-poverty Strategy

Agency was invited to participate in a housing, homeless, and other services listening session for the City with other non-profit housing agencies. Agencies knowledge of gaps in services and changing needs is essential and their partnership helps leverage local funds. Information provided has been included in this plan.

18. Youth and Family Services

Services for Children/Education/Child Welfare Agency

Addressed: Housing Need Assessment; Homelessness Strategy; Non-Homeless Special needs; Anti-poverty Strategy

Agency was invited to participate in housing, homeless, fair housing and youth services listening session for the City with other non-profit housing agencies. YFS is an active participant in affordable housing and prosperity initiatives and youth education, care and family counseling discussions. Information provided has been included in this plan.

19. Behavior Management Systems

Housing/Services for Housing, Homeless/Health Agency/Regional Organization

Addressed: Housing need Assessment; Public Housing Needs; Homeless Needs for Chronically Homeless; Non-homeless Special Needs; Anti-poverty Strategy; Affordable Workforce/Supportive Housing

Agency was invited to participate in a fair housing and client services listening session for the City with other non-profit housing agencies. Agency participates in Prosperity Initiative and

Affordable Workforce/Supportive Housing and Mental Health and Substance Abuse collaboration meetings. Discussions of next phase for a Homeless Safe Haven and improved family support services are being discussed for future project. City will continue to work with them to address these issues. Information provided has been included in this plan.

20. HOPE Center

Housing/Services for Housing, Homelessness

Addressed: Housing need Assessment; Public Housing Needs; Homeless Needs for Chronically Homeless, Families with Children, Veterans, Unaccompanied Youth; Homelessness Strategy; Anti-poverty Strategy; Affordable Workforce/Supportive Housing

Agency was invited to participate in a housing, homeless, fair housing and client services listening session for the City with other non-profit housing agencies. Agency also participates in Prosperity Initiative and Affordable Workforce/Supportive Housing collaboration meetings. Agency is exploring ways they can assist with community case management and coordination of services for persons without homes and reentry clients. Information provided has been included in this plan.

21. Dakota Plains Legal Services

Services for Housing, Elderly Persons, Persons with Disabilities, HIV/AIDS, Victims of Domestic Violence, Homeless/Fair Housing/Victims

Addressed: Housing need Assessment; Homeless Needs of Chronically Homeless, Families with Children, Veterans, Unaccompanied Youth; Homelessness Strategy; Non-Homeless Special Needs; Anti-Poverty Strategy

Agency was invited to participate in a fair housing and clietn legal services session for the City with other non-profit housing agencies. Need is for continued legal services for low income people and Fair Housing Education for the public. Information provided has been included in this plan.

22. Consumer Credit Counseling Services of the Black Hills

Housing/Services for Housing/Fair Housing/Education for Financial, Homebuyer, Bankruptcy and Counseling

Addressed: Housing Need Assessment; Non-homeless Special Needs; Anti-poverty Strategy

Agency was invited to participate in a housing needs and banking/financing listening session for the City with other non-profit housing agencies. Prosperity initiatives will depend on financial education, counseling and non-profit housing agency participation. Information provided has been included in this plan.

23. Rapid City Area Schools

Services for Children/Homeless/Education

Addressed: Housing Need Assessment; Homelessness Strategy; Non-Homeless Special Needs; Anti-poverty Strategy

Agency was invited to participate in a housing, fair housing, poverty, homelessness, and youth services listening session for the City with other non-profit housing agencies. School district serves from 500-800 homeless youth a year and their input and participation is essential. Information provided has been included in this plan.

24. South Dakota School of Mines and Technology

Education

Addressed: Housing Need Assessment; Education; Public Housing Needs; Non-Homeless Special Needs; Market Analysis; Economic Development

Agency was invited to participate in a housing, fair housing and youth services listening session for the City with other non-profit housing agencies. Safe, affordable housing for students is important for the success of the school and students and revitalization of the areas adjacent to SDSMT. Public/Private partnerships are necessary for meeting the identified needs. Information provided has been included in this plan.

25. United Way of the Black Hills

Services for Housing, Children, Elderly Persons, Persons with Disabilities, HIV/AIDS, Victims of Domestic Violence, Homeless, Health, Education, Employment and Victims/ Regional Organization/Planning Organization/Grant Provider

Addressed: Housing Need Assessment; Public Housing Needs; Homeless Needs for Chronically Homeless, Families with Children, Veterans, Unaccompanied Youth; Homelessness Strategy; Non-Homeless Special Needs; HOPWA Strategy; Market Analysis; Anti-poverty Strategy/ Affordable Workforce/Supportive Housing

Agency was invited to participate in housing, fair housing and other services listening sessions for the City with other non-profit housing agencies. Agency also participates in priority, goal setting and funding discussions to better leverage and coordinate funding for City and United Way projects. Information provided has been included in this plan.

26. John T. Vucurevich Foundation

Regional Organization/Planning Organization/Civic Leaders/Foundation

Addressed: Housing Need Assessment; Public Housing Needs; Homeless Needs for Chronically Homeless, Families with Children, Veterans, Unaccompanied Youth; Homeless Strategy; Non-

Homeless Special Needs HOPWA Strategy; Economic Development; Anti-poverty Strategy; Affordable Workforce/Supportive Housing.

Agency was invited to participate in a housing, fair housing and other services listening session for the City with other non-profit housing agencies. Agency also participates in priority, goal setting and funding discussions to better leverage and coordinate funding for City, United Way, and John T. Vucurevich projects. Information provided has been included in this plan.

27. Catholic Social Services

Services for Children, Education, Victims/Child Welfare Agency/Regional Organization/Planning Organization/Faith Based Organization

Addressed: Housing Need Assessment; Homelessness Strategy; Non-Homeless Special Needs; Anti-poverty Strategy; Affordable Workforce/Supportive Housing

Agency was invited to participate in a housing, fair housing and youth services listening session for the City with other non-profit housing agencies. Agency also participates in the Affordable Workforce/Supportive Housing and Prosperity Initiative collaboration meetings. Information provided has been included in this plan.

28. Pennington County Health & Human Services

Services for Housing, Elderly Persons, Persons with Disabilities, HIV/AIDS and Homeless/Health Needs Agency/County Government

Addressed: Housing Need Assessment; Public Housing Needs; Homeless Needs for Chronically Homeless, Families with Children, Veterans, Unaccompanied Youth; Homeless Strategy; Non-Homeless Special Needs; Anti-poverty Strategy; Affordable Workforce/Supportive Housing

Agency was invited to participate in a housing, fair housing and health/education services listening session for the City with other non-profit housing agencies. Agency also participates in the Affordable Workforce/Supportive Housing and Prosperity Initiative collaboration meetings. The City and County work together to address services and gaps in services. Information provided has been included in this plan.

29. Pennington County City/County Alcohol and Drug

Health Services/Health Agency/County Government/Local Government

Addressed: Housing Need Assessment; Homeless Needs for Chronically Homeless and Veterans; Homelessness Strategy; Non-Homeless Special Needs; Anti-Poverty Strategy; Offender Reentry

Agency was invited to participate in housing, homeless, fair housing and drug/alcohol rehab services and offender reentry listening sessions for the City with other non-profit housing agencies. Agency provides valuable information regarding gaps in services for substance abuse treatment. Information provided has been included in this plan.

30. South Dakota Department of Social Services

Services for Housing, Children/Homeless, Education and Victims/Child Welfare Agency/State Government/Regional Organization

Addressed: Housing Need Assessment; Homeless Needs for Chronically Homeless, Families with Children, Veterans, Unaccompanied Youth; Homeless Strategy; Non-Homeless Special Needs; Economic Development; Anti-poverty Strategy

Agency was invited to participate in a housing, homeless, fair housing and other client based services listening session for the City with non-profit housing agencies. DSS interaction with families provides great insight into gaps in services and partnerships with other agencies to serve the families. Information provided has been included in this plan.

31. Black Hills Federal Credit Union

Business and Civic Leaders/ Private Sector Banking/Finance

Addressed: Housing Need Assessment; Economic Development; Anti-poverty Strategy

Agency was invited to participate in a housing, homeless assessment, fair housing and financial services listening session for the City with non-profit housing agencies. Agency also participates in prosperity initiatives and the affordable housing collaborative. The Credit Union is able to identify types of credit and housing issues clients are experiencing as well as provide support for projects as a local business. Information provided has been included in this plan.

32. Wells Fargo Bank

Business and Civic Leaders/ Private Sector Banking/Finance

Addressed: Housing Need Assessment; Homelessness Strategy; Economic Development; Anti-poverty Strategy

Agency was invited to participate in a housing, homeless assessment, fair housing and financial services listening session for the City with non-profit housing agencies. Agency also participates in prosperity initiatives and affordable housing collaboratives. The Bank is able to identify types of credit and housing issues clients are experiencing as well as provide support for projects as a local business. Information provided has been included in this plan.

33. Patti Martinson

Civic Leader

Addressed: Housing Need Assessment; Public Housing Needs; Homelessness Strategy; Non-Homeless Special Needs; HOPWA Strategy; Economic Development; Anti-poverty Strategy; Disabilities and Human Rights

Former City Council member and advocate for human rights and persons with disabilities was invited to participate in listening sessions for housing, elderly services, disabilities, fair housing,

and poverty for the City with other non-profit housing agencies. Discussion identified the need for more public education of Fair Housing and Human Rights. The City will work with community organizations to provide more information to the public. Information provided has been included in this plan.

34. Hagg Development, Inc.

Housing

Addressed: Housing Need Assessment; Public Housing Needs; Homelessness Strategy; Market Analysis

Agency was invited to provide comments on development of housing for the homeless and low-income, and fair housing. . Agency is developing a large subdivision dedicated to multi-level income apartments, single family homes, town homes and tiny homes in 60-100 acre area.

35. Cornerstone Rescue Mission

Housing/Services for Housing, Children, Elderly Persons, Persons with Disabilities, HIV/AIDS, Domestic Violence, the Homeless and Victims

Addressed: Housing Need Assessment; Public Housing Needs; Homeless Needs for Chronically Homeless, Families with Children, Veterans, Unaccompanied Youth; Homelessness Strategy; Anti-Poverty Strategy

Agency was invited to participate in listening sessions for housing, fair housing, homelessness and poverty with other non-profit housing agencies. Information provided has been included in this plan.

36. SD State Homeless Consortium

Housing

Addressed: Housing Need Assessment; Public Housing Needs, Homeless Needs for Chronically Homeless, Families with Children, Veterans, Unaccompanied Youth; Homelessness Strategy; Anti-Poverty Strategy

Consortium Members were invited to participate in public comment sessions regarding all issues.

Table 2 – Agencies, groups, organizations who participated

Identify any Agency Types not consulted and provide rationale for not consulting

We are not aware of any agency types who were not invited to comment.

All agencies/groups/organizations listed in the Consolidated Plan were invited to comment on the 2016 Annual Action Plan. Agencies listed above were agencies that attended meetings or entered into conversations informally with the Community Development office throughout the year of 2015 about community needs that were included in considerations for the 2016 and future grant years.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Table 3 – Other local / regional / federal planning efforts

Continuum of Care – SD Housing Development Authority

The State Continuum of Care addresses all levels of housing and care and includes all of the issues we are trying to address.

South Dakota Plan to End Chronic Homelessness – SD Housing Development Authority

Many of the goals set by the City of Rapid City are included in the State-wide plan.

Narrative (optional)

The City makes every effort to gather current information and comments on needs, gaps in service and new priority issues that affect low-income and special needs populations of the community. Turn out at public meetings and comment sessions is disappointingly low in spite of our efforts, so, we also use attendance at many community, non-profit, business, service agency and government meetings to collect comments from the regular meeting discussions for consideration in developing the plans.

The Community Development Manager is also on the distribution list for the Homeless Coalition, Collaborations, task forces, etc. in the city and utilizes the minutes from the meetings as another source of information and input regarding issues and needs.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The City provides for and encourages the submission of citizen's views and proposals regarding the Community Development Program Annual Action Plan.

The City provides a free grant training session in August for prospective applicants where CDBG guidelines, sub-grantee responsibilities, and high priority issues are discussed, questions are answered, and public comments for the CDBG program are accepted.

Applications are due by October 1, or the following Monday if the 1st falls on Saturday or Sunday.

The Investment Committee reviews CDBG and City Human Services general funds applications and makes funding recommendations to the City Council for preliminary approval. There are two opportunities for the public to comment on the preliminary recommendations, at the Legal & Finance meeting and the City Council meeting, and there is an additional 30 day public comment period following the preliminary approval. Once the city is notified of the actual funding for the year, adjustments are made to the preliminary plan and then taken back to City Council for final approval. At that time, the public has two more opportunities at the Legal & Finance meeting and City Council meeting to bring forward comments, before Council votes to accept the plan.

Public notices of the training class, application solicitation, and public comment period were published in the two local papers, the Rapid City Journal and Native Sun News. One notice published informed the community of the grant offering and application deadline and training class, and a second notice was published for the grant offering and deadline.

All of the activities funded meet a high priority goal in the City Consolidated and Comprehensive Plans and the number of low-income people projected to benefit from the funded activities is estimated to be at least 95%.

No public comments were received at any of meetings or during the public comment period.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Internet	Minorities/ Persons with Disabilities/ Non-targeted/Broad Community	Broadcast email with notice of CDBG Grant training and CDBG funding application opportunity emailed on August 13, 2015 to General Distribution Lists 1-4; Total 159 people; and to the Black Hills Homeless Coalition Distribution List - 53 people. - 53 people	No comments received. Class attendance total 19.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Internet	Minorities/ Persons with Disabilities/ Non-targeted/Broad Community	Broadcast email with notice of CDBG Grant training and CDBG Grant application opportunity emailed on August 20, 2015 to General Distribution Lists 1-4; Total 159 people; and to the Black Hills Homeless Coalition Distribution List - 53 people.	No comments received. Class attendance total 19.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet	Non-targeted/Broad Community	Broadcast email with notice of CDBG Grant application opportunity emailed on September 3, 2015 to General Distribution Lists 1-4; Total 159 people; and to the Black Hills Homeless Coalition Distribution List - 53 people.	No comments received. 17 CDBG Grant Applications Received.	N/A	
4	Internet	Persons with disabilities/Non-targeted/ Broad community	Broadcast email with notice of CDBG Grant application opportunity emailed on September 3, 2015 to General Distribution Lists 1-4; Total 159 people; and to the Black Hills Homeless Coalition Distribution List - 53 people.	No comments Received. 17 CDBG Grant applications received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Internet	Minorities/ Persons with Disabilities/ Non-targeted/Broad Community	Broadcast email sent September 23, 2015: Reminder Email for CDBG Application opportunity and application deadline to 159 people.	No comments received. 17 CDBG Applications received.	N/A	
6	Newspaper Ad	Non-targeted/Broad Community	08/12/15 Rapid City Journal Public Display Ad for Grant Training class and Application Opportunity for CDBG FY 2016.	No comments received. 17 applications received.	N/A	
7	Newspaper Ad	Minorities/Non-targeted/Broad Community	08/12/15 to 8/18/15 Native Sun News Display Ad for Grant Training class and Application Opportunity for CDBG FY 2016.	No comments received. 17 applications received.	N/A	
8	Newspaper Ad	Non-targeted/Broad Community	12/16/15 Rapid City Journal Public Display Ad for Public Comment Period for FY 2016 Annual Action Plan Allocations.	No Comments Received.	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Newspaper Ad	Minorities/Non-targeted/Broad Community	12/16/15 to 12/22/15 Native Sun News Public Display Ad for Public Comment Period for FY 2016 Annual Action Plan Allocations.	No Comments Received.	N/A	
10	Public Meetings	Non-targeted/Broad Community	2 Legal & Finance and 2 City Council Meetings, public comments from the public prior to deliberation on the item. No one in attendance requested to comment.	No Comments received.	N/A	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The City uses “best guess” estimates for preliminary allocations, as our deadline to turn the Annual Action Plan in to HUD is February 15 of each year and Congress rarely finalizes the HUD budget before that date. Upon notification of the City’s allocation, adjustments are made, if needed, and the finalized allocations will be announced. For FY 2016, HUD instructed that we not turn in our Annual Action Plan until we received formal notice of our allocation, as it will eliminate a second review of the plan to determine what adjustments were made. The numbers included here are the allocated amounts per our actual FY 2016 Entitlement Award.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Narrative Description		
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		Total: \$	Expected Amount Available Reminder of ConPlan \$
CDBG	Public-Federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	433,518	6,400		439,918	374,524	<p>Total for 5 years = \$2,172,000 Less year 1 (\$470,188) = \$1,701,812 Less year 2 (\$447,111) = \$1,254,701 Less year 3 (\$440,259) = \$ 814,442 Less year 4 (\$439,918) = \$374,524 Remaining FY 2016 Maximum Program Admin. = \$87,983; Maximum Public Services = \$77,622; Housing, Public Facilities & Economic Development = \$274,313</p>

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Rapid City is an entitlement city only for CDBG funding. HOME, Emergency Shelter, and Shelter Plus Care funds are administered through South Dakota Housing Development Authority and HOPWA is administered through the Minnehaha County Housing Authority, on a state-wide competitive basis, for Montana Department of Public Health and Human Services as part of the Tri-State HELP program.

Non-profit agencies funded with CDBG dollars are able to leverage other federal, state, local, and private funds. Leveraging CDBG funds is a factor that is taken into consideration as part of the application evaluation process and funding decisions but matching funds are not required.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City owns a vacant apartment building that may be available for use to meet the emergency shelter needs of the homeless. Discussions determined that the building should be demolished due to the road reconstruction. Additional discussions will be undertaken to determine if the site will be usable for a future project.

Discussion

Community Development Block Grant funds must be used for projects and activities that meet a HUD national objective and a high priority need identified in the City's FY 2013-2017 Consolidated Plan with at least 71% of all people assisted with the funds being low-income people. Within any individual project or activity, at least 51% of the beneficiaries must be low-income. Low-income, for the purpose of this program, is defined as total household income less than 80% of the HUD area median income.

Applications are accepted no later than October 1, of each year, unless the 1st is on a Saturday or Sunday, then the due date is the following Monday, the 2nd or 3rd.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

1. Rehabilitation – Existing Housing
2. Public Facilities
3. Mental Health Treatment and Services
4. Youth Activities
5. Housing First – Rent/Utilities/Deposit Assistance
6. Efficiency and 1-Bedroom Apartments
7. Planning and Administration of CDBG Program

Table 6 – Goals Summary

Goal Descriptions

1. Rehab existing owner-occupied homes for sustainability of low-income housing and to prevent homelessness from deterioration into substandard housing.
2. Public Facility alley repair for drainage correction to preserve structure serving low-income census tract and non-profit agency - Youth and Family Services.
3. Provide services for persons with severe, persistent mental health issues.
4. Provide counseling services for runaway and homeless youth
5. Provide assistance for securing permanent housing for homeless persons with rent and rent deposit assistance.
6. Acquisition, rehab or infrastructure projects to create efficiency and 1 bedroom apartments for low-income households.
7. Planning and Administration of the CDBG program.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

It is estimated that 44 people will benefit from the planned housing projects.

Of the 44, it is estimated that 40 of them will be homeless.

The targeted income groups are estimated to be:

- 20 Extremely Low-Income households
- 20 Low-Income
- 4 Moderate-Income

AP-35 Projects – 91.220(d)

Introduction

Activities given priority under the Annual Action Plan are activities that were identified by community need assessments and the City Consolidated and Comprehensive Plans. The City Council approved the Community Investment Committee’s recommendation to focus funding on two or three issues within each funding category of housing, public services and improvements, public services and economic development in order to provide more funding per project to impact the highest priority needs.

#	Project Name
1	Program Administration and Planning
2	City Neighborhood Restoration Loan Program
3	Contingency Funds for Housing, Public Facilities, or Economic Development Projects
4	Youth and Family Services, Inc – Public Infrastructure project
5	Behavior Management Systems, Inc.
6	Lutheran Social Services - Arise Youth Center
7	Pennington County Health & Human Services

Table 8 – Project Information

Project Summaries To be added when able to print

Table 9 – Project Summary

Projects

AP-38 Projects Summary

Project Summary Information

Activities given priority under the Annual Action Plan are activities that were identified by community need assessments and the City Consolidated and Comprehensive Plans. The City Council approved the Community Investment Committee's recommendation to focus funding on two or three issues within each funding category of housing, public services and improvements, public services and economic development in order to provide more funding per project to impact the highest priority needs.

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Homelessness, affordable housing, and mental health and substance abuse issues have been identified consistently as one of the top five highest priority issues in all of the Community Needs Assessments for the past 20 years.

The homeless counts decreased from 514 in 2012 to 225 in 2014. However, the point-in-time count in January 2015 increased to 247, and the preliminary total for 2016 is 304.

The homeless count numbers do not include persons who are doubled up with family and friends or living in inadequate housing. The school district includes these additional categories and has identified 618 homeless unduplicated children in the school system year-to-date in 2016.

Lack of affordable housing, with rents in the \$250 to \$500 range, is a major contributor to the homeless numbers. This range is what is needed to meet the 30% of gross income for people working a minimum wage job, or on Disability or Social Security.

All of the projects to be funded meet the high priorities stated in the Request for Proposals and address homelessness, homeless issues, mental health stabilization, housing access, sustainability and affordability, and facility safety.

The priorities listed in the Request for Proposals offering were:

Housing Projects

- 1-2 bedroom and/or efficiency rental units for target rents between \$350 and \$500 per month at 50% or less of area median income;
- Transitional apartments for emergency occupancy of homeless families, evicted households and households living in substandard housing receiving "do-not-occupy" notices;
- Rehabilitation of existing housing;

- Build, rehab or lease a facility for transitional housing;
- Safe Haven housing for chronic substance abusers;

Public Services

- Case management services that will support successful occupation and retention of housing for homeless, mental health, and substance abuse clients;
- Housing First programs for chronic homeless, veterans, and reentry clients;
- Early childhood education;

Public Facilities

- Renovations to provide handicap accessibility, energy efficiency, or improve safety.

Economic Development

- Job Training for skill improvement;
- Microenterprise loans;
- Asset building programs.

Obstacles for Programs Addressing the Underserved Needs

Greatest obstacle for programs addressing underserved needs continues to be decreasing federal, state and local funding availability and private donations. There are not enough Section 8 vouchers to assist very low-income households and the amount of up-front subsidy needed to bring rents down to an affordable rate is greater than the annual Entitlement we receive. It is difficult to make the property cash flow for a private investor or the Housing Authority without deep subsidy.

Affordable housing rents are difficult to achieve due to lack of livable wage jobs, limited industry, high property taxes and construction/rehab costs.

Single persons and single parent households with children must work 2 to 3 jobs in order to make enough for market rate rents.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The entitlement area includes only the corporate limits of the City of Rapid City and all funded activities must benefit persons living within the corporate limits. (See Map in Appendix)

Low-income persons and households are disbursed throughout the city, with the highest concentrations being in Census Tracts 102, 103, 104 and 105. These Census Tracts also have the highest populations of minorities, primarily Native Americans. There are growing numbers of low-income households in Census Tract 111 in the Sioux Park/Old Canyon Lake housing area, with two of the schools located in that area now qualifying as Title 1 schools.

Geographic Distribution

Rapid City Corporate Limits	57.0 %
Census Tract 102 City Center	20.0 %
Census Tract 103 - Silver St & N. Haines area	
Census Tract 104 Knollwood Area	23.0 %
Census Tract 105 - E. North St to St. Pat	
Census Tract 106 Elm to Cambell & St. Pat to Fairmont	
Census Tract -107 Old Robbinsdale	
Census Tract - 111 Sioux Park/Old Canyon Lake	
Census Tract 114 North of I90	

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City encourages the provision of housing for low-income people City-wide in order to provide equal opportunities to all income level households. Housing projects funded with CDBG dollars may be located anywhere in the corporate limits of Rapid City.

Only one project, that being the Youth and Family Services public facility infrastructure project, was brought forward for FY 2016 benefitting any specific low-income Target Area, CT 104, therefore funds have not been specifically targeted to any one area, however 97% of the funds are targeted to benefit low-income people who are extremely low-, very low-, low- and moderate-income people.

Three of the agencies and the Community Development office are located in low-income census tracts CT102 and CT104:

- Community Development and Behavior Management Systems are located in Census Tract 102 and
- Youth & Family Services and Pennington County Health and Human Services are located in Census Tract 104.

The LSS ARISE program is located in CT106, which is not a low-income census tract, but the program serves runaway and homeless youth.

The agencies serve clients who live anywhere within the corporate limits of Rapid City.

Discussion

The breakdown of distribution includes:

Census Tract 102 – 20% of funds allowed for program administration, administered by the City Community Development Division;

Census Tract 104 – 22.7% of funds allocated for the public infrastructure project for Youth and Family Services; and

Rapid City Corporate Limits – 57.3% of the funds allocated that will serve people and properties at scattered locations within the corporate limits of Rapid City.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing is defined as housing cost, including utilities, that is 30% or less of a household's gross income.

Housing assistance may be provided for accessing housing in the form of emergency shelter, transitional housing (stays not more than 24 months dependent on the individual program guidelines), rental units and home ownership.

One Year Goals for the Number of Households to be Supported	
Homeless	225
Non-Homeless	7728
Special-Needs	241
Total	8194

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	35
The Production of New Units	5
Rehab of Existing Units	4
Acquisition of Existing Units	0
Total	44

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

Projects funded will provide:

- Rehabilitation to improve safety, remove substandard conditions and sustain affordable housing for owner occupied units.
- Provide funding for acquisition of new efficiency or one bedroom units for low-income single persons or couples.
- Provide rent and rent deposits for 35 homeless persons/households to access permanent housing.

AP-60 Public Housing – 91.220(h)

Introduction

Pennington County Housing and Redevelopment Commission (PCHRC) serves the housing needs of low, very low and extremely low-income families in Pennington County, to assure availability and affordability of housing. Goals for assisted housing include: expand supply, improve quality, increase housing choices, increase energy efficiency of units, and an improved living environment, equal opportunity and to affirmatively further fair housing.

Actions planned during the next year to address the needs to public housing

PCHRC will investigate the possibility of selling some scattered site, single family homes and leveraging the proceeds to develop additional housing under a mixed finance development.

Expand the supply of assisted housing by applying for additional units of Tenant Based Assistance, including those targeting specific clientele; acquire land for future development; and acquire or build additional units.

Increase assisted housing choices through outreach efforts to potential voucher landlords; and allow incentive transfers for Public Housing residents.

Provide improved living environment through crime prevention activities, including additional police patrols and community policing efforts in Public Housing developments; work with local law enforcement agencies to provide for the exchange of information to aid in applicant screening, lease enforcement, and local law enforcement efforts.

Ensure equal opportunity and affirmatively further fair housing by providing staff with adequate training in the areas of Equal Opportunity, Fair Housing and Reasonable Accommodations; and modernize public housing projects to fully comply with Section 504 Accessibility Standards.

Enhance the image of Public Housing in our community by maintaining all units to standards that meet the surrounding neighborhood and responding to all complaints or concerns from local government or the citizens of our community within 48 hours.

Increase energy efficiency in Public Housing units by implementing energy saving projects in Public Housing properties.

Improve the quality of assisted housing through renovations and upgrades. Planned renovations for various public housing units in 2015 include:

- Parking lot upgrades
- Plumbing upgrades
- Window and Door Replacement – Highrise Common Areas

- Siding Replacement

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The PCHRC has established a Resident Advisory Panel made up of residents from the various programs and developments. Appointments are made by the PCHRC Board of Commissioners. The Panel meets with the Executive Director and staff on a monthly basis to provide input on issues with their respective housing areas. Input is sought on all aspects of PCHRC operations. A representative of the Panel attends PCHRC Board meetings.

The PCHRC does not operate a homeownership program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

This is not a troubled PHA.

Discussion

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City provides Community Development Block Grant funds and City Investment funds (General funds) to local agencies to provide human services to those with special needs.

The City's high priorities include ending chronic homelessness and reducing situational homelessness, services and affordable housing for persons with mental health and substance abuse issues, disabilities, homeless youth, and the elderly, and facilitating a successful reentry to the community for offenders leaving prison or jail.

Homelessness and Prosperity initiatives are the focus of three of the Strengthening Families committees: Homelessness, Affordable Housing Initiative and the Prosperity Initiatives. The Human Services Collaborative works to address crisis care and mental health and substance abuse issues. Passages provides a faith-based halfway house program for women returning home from prison. Lutheran Social Services has two programs, ARISE that provides counseling for runaway youth and their families, and New Alternatives provides transitional housing for youth coming out of foster care, Juvenile Detention, or runaways.

In order to make more significant progress towards addressing the homeless and special needs priorities, the City has decided to award fewer grants this year, with larger funding amounts that target the highest needs.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness

Rapid City emergency shelters are currently overcrowded because of a lack of affordable housing available to transition into for those with minimum wage jobs, Disability income, or Social Security income. People struggling with mental illness and substance abuse struggle to afford costly drugs that help them maintain the functional stability needed to work, or have a good quality of life. Therefore, the City's annual goals and funding are targeted to:

- support efforts to create new affordable housing units for persons with incomes below 50% of AMI;
- provide rehabilitation assistance to owner-occupied households for handicap modifications, energy efficiency modifications, and other needed work to remove substandard conditions that will allow people to stay and age in place;
- assists persons with severe persistent mental illness and/or substance abuse issues to access free medications that will help stabilize their conditions;
- help persons move from homelessness into permanent housing with rent and deposit assistance; and

Pennington County Health and Human Services (PCHHS) provides assistance, case management and services to homeless persons that have been unable to sustain housing due to mental health issues, addictions, personality disorders, and criminal records through their New Start Program. PCHHS will receive CDBG funds to provide rental security deposits and/or rent assistance for permanent housing solutions for clients receiving intensive case management to move them from homelessness to a home.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Many organizations in the community do street outreach to the homeless and others with special needs, such as the Veterans Administration, Community Health, Western SD Community Action, Behavior Management Systems, Western Resources for Independent Living, and the HOPE Center, making connections with them and providing referrals to the appropriate agencies and services.

The HOPE Center provides a homeless day drop-in center where homeless are provided assistance, services that include a phone message box, mail box and small items storage. Shortly they will also have a laundry facility for the homeless to use. The HOPE Center administers assistance funds in partnership with other agencies for rent, deposits, bus passes, work clothing, and other miscellaneous needs. This year they are launching a new mentoring program for the chronically homeless called Relationships for HOPE. This program will provide one-on-one support and guidance to a chronically homeless individual as they transition out of homelessness. Additionally, the HOPE center provides referrals to other agencies for services they do not provide.

Pennington County Health and Human Services provides assistance, case management and services to homeless persons that have been unable to sustain housing due to mental health issues, addictions, personality disorders, and criminal records through their New Start Program.

The Veterans Administration does outreach to the homeless at the Cornerstone Rescue Mission, connecting eligible veterans to needed services and VASH vouchers.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will provide funding to the following agencies from CDBG and Community Investment Funds to address homeless issues:

CDBG Funds

Emergency Shelter

\$85,000 – Cornerstone Rescue Mission applied for FY2016 funds for rehabilitation of the bathrooms in the dining area of the Mission. The City had FY2015 funds for reallocation in December and Cornerstone indicated they could move forward sooner with their project, so they have been funded with FY2015 funds and the project is underway at the time of this submittal.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of

time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Rapid City has adopted the Housing First model for moving homeless quickly to transitional or permanent housing and to prevent homelessness.

CDBG Funds

\$28,514 – Pennington County Health and Human Services – Rent and deposit assistance for homeless or homeless prevention.

City Investment Funds

\$10,000 – Help!Line Center – 211 provides referrals and housing information to the homeless, low-income and other residents seeking assistance and housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City has no CDBG funded projects specifically for homeless discharged from publicly funded institutions and systems of care for FY 2016. The state and county work with institutions and systems of care in discharge planning.

In addition to the activities funded by CDBG, the following activities are funded with Rapid City Investment (RCI) funds or other state, federal, county or private dollars.

\$5,000 RCI Funds are allocated to BH Area Habitat for Humanity for the A Brush with Kindness (ABWK) Program that will assist low and very low-income homeowners with yard and exterior home repairs for neighborhood revitalization and home sustainability.

Pennington County HHS has two programs providing assistance to help homeless people discharged from jail and other institutions:

Rebound Program provides assistance for housing, utilities and other needed services for persons discharged from the jail.

New Start Program provides housing and supportive services for the homeless, including those discharged from publicly funded institutions.

HOPE Center provides assistance prisoners returning to Rapid City. Funding from Western SD Community Action helps with housing and other miscellaneous needs, such as IDs, transportation passes, work clothes, and personal hygiene supplies.

Health/Mental Health – Public-Private

CDBG Funds will be used to provide:

\$44,108 – BMS Staff assisting clients with free medication assistance applications and reporting for 241 people.

\$5,000 – LSS ARISE Youth Center Additional counseling assistance for 190 runaway youth and their families.

\$4,467 – Community Health of the Black Hills – Application was submitted for FY 2016 funding, however the City had FY2015 funding available for reallocation in December and funded them from the FY2015 funds. Installation of security cameras to improve safety for staff and patients. Project is underway at the time of this report.

RCI Funding will be used to provide:

\$7,500 – Community Health Center preventative and standard dental care, oral surgery co-pays, diabetic testing supplies and insulin administration supplies for low- and very low-income.

\$3,000 – Front Porch Coalition Suicide ongoing post intervention services, support and prevention services.

\$6,000 – Western SD Senior Services, Inc. Meals Program for elderly persons funding for seniors who can't afford their meals to ensure at least one well balanced meal per day and allow them to remain in their own home.

\$5,500 – Salvation Army funding will provide additional perishables for food boxes, such as meat, eggs and dairy items.

HOPWA

The City does not receive HOPWA funding.

HOPWA goals are set as statewide goals.

There are no housing facilities of any type in the State that receive HOPWA funding. One year goals for the number of households to be provided housing through the use of HOPWA for:

10 People Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family

35 People Tenant-based rental assistance

7 People Permanent Housing Placement

35 People Supportive Services

0 People Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated

0 People Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds

Employment – Public/Private

RCI Funding:

\$4,500 – LSS New Alternatives Program will provide assistance to youth in finding and keeping jobs.

Private and other Governmental Grants:

The VA, Goodwill, Dakota Works, Life, Inc. and Department of Labor provide employment training programs in the community for veterans, low-income persons, and persons with a variety of disabilities.

Education – Public/Private

RCI Funding:

\$10,000 – Early Childhood Connections (Starting Strong Rapid City) – funds will be used for scholarships for 60 children in to low- and very-low income families to access quality pre-K education.

Youth Needs – Public/Private

CDBG Funds:

\$5,000 – LSS– ARISE Youth Center – Provide counseling assistance for runaway youth and their families.

\$100,000 – Youth and Family Services – Public facility infrastructure work to alley way to redirect water away from the facility to avoid damage to the foundation and improve safety for persons using the facility in the winter by reducing the ice in parking lots.

RCI Funding:

\$6,000 – CASA– salary for staff member to recruit and train new volunteers to be advocates in the legal system for abused and neglected youth.

\$4,000 – Club for Boys - for after school program operating costs for activities for low-income boys.

\$4,000 – Youth and Family Services’ Girls, Inc. provides after school and summer programing, health connections to access existing health care services and empower girls and their caregivers to achieve better health.

Senior Services

RCI Funding:

\$4,000 – Black Hills Retired Senior Volunteer Program + (RSVP+) – funds will cover staff costs for coordinating volunteers to work within the community supporting service agencies and businesses.

\$2,000 – Senior Companions – Funds will help cover mileage and meal allowances, recognition event and in-service training.

\$21,500 – Minneluzahan Senior Center Funds will continue and expand Senior activities and programs offered at the Center for 720 members.

\$14,000 – Canyon Lake Senior Center Funds will assist with operating expenses for providing seniors with activities.

\$6,000 – Western SD Senior Services, Inc. Meals Program – Funds will help cover costs of meals for persons not able to pay for meals.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The HUD Consolidated Plan and the City Comprehensive Plan has included as a high priority the development of affordable housing for all income levels with emphasis on housing for persons in the extremely low- , low- and moderate income levels.

Our greatest barrier to affordable housing continues to be wages, land and construction costs, and property taxes. Lot values increased \$10,000 in the past year. The average lot cost has risen to \$40,000. Even with downsizing lots and housing square footages, the cost of development, at \$100-\$110 sq. ft. puts us out of the affordable range.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

No barriers from public policies were identified. Housing zoning and building ordinances went through an extensive review and amendment process in 2012 and 2013 removing exclusionary ordinances and providing opportunities for variances. Smaller units, lot sizes, reduced parking and other modifications to existing ordinances are allowed through the Planned Unit Development process. Several land use categories have been applied to developments using the new PUD regulations to encourage mixed uses, balancing citywide diversity, including balancing the need to accommodate growth with preservation of historic resources through adaptive reuse in the downtown in the form of alterations and additions to structures. Council adopted ordinances prohibiting demolition by neglect of historic structures. This will sustain both affordable and historic properties. New streamlined processes have been put into effect for developer applications, shortening the time-frame for gaining approval.

The Rapid City Comprehensive Plan was adopted by Council in April, 2014. The Plan includes goals and a Comprehensive Housing Strategy for a Livable Community (LC) LC-2.1B to ensure quality and affordable housing options are available to all income levels and LC-2.1C a variety of housing types. Actions taken include:

All fee schedules for the City have been reviewed and a new fee schedule has been adopted.

Tax Increment Financing (TIF) recognizes use of the TIF to stimulate the construction of safe and affordable housing units for low and moderate income residents and workers in the community and requires compliance with the following:

A. Affordable housing projects must target residents at or below eighty percent (80%) of median income with rents at thirty percent (30%) of the tenants income or the Fair Market Rent (FMR)

for the Section 8 Program whichever is greater. A minimum of 51% of the dwelling units of the proposed development shall be occupied by households meeting this income guideline;

B. Affordable housing is required to remain affordable as defined above for ten (10) years. If affordability is less than ten (10) years, repayment of prorata share of increment benefit will be due and payable to the City.

The Mayor's Committee on Disabilities was included in the development of the 2040 Long Range Transportation Plan.

The City's Neighborhood Restoration Loan Program provides homeowners with financial assistance for rehabilitation of substandard conditions and home accessibility, safety and energy efficiency.

City is partnering with BH Habitat for Humanity, NW Dakota Home Resources and Western SD Community Action on a new City Community Enhancement Program that identifies different neighborhoods annually to focus efforts for new in-fill housing, blight removal, rehabilitation of existing homes, and beautification projects for neighborhoods. The goal is to connect residents to available assistance programs to sustain older, more affordable housing, build neighborhood relationships and improve the quality of life for low-income households. Services provide are house painting, landscaping, decks, home rehab, and weatherization.

AP-85 Other Actions – 91.220(k)

Introduction

The City has identified special needs groups and issues that have been included in the Consolidated Plan that includes the following housing and supportive services for:

- Developmentally disabled
- Persons with Cognitive disabilities and inability for self-care
- Permanent supportive care for persons with severe mental health issues
- Retirement home rooms for persons with special needs
- Assisted living rooms for persons with mental illness and/or substance abuse issues
- Nursing home beds for persons with mental illness and/or substance abuse issues
- Veterans group home

Actions planned to address obstacles to meeting underserved needs

The City will continue to work with collaborations of local agencies to develop plans for meeting underserved needs and will focus funding on those needs. The lack of supportive service and operations funds continues to be the major barrier to accomplishing these goals.

The Crisis Care Center has relocated to the Behavior Management Systems Mainstream building, a more centralized location.

The Police Department is providing Crisis Intervention Team (CIT) training to officers in the field so that they are able to have the skills necessary to appropriately interact with individuals experiencing crisis and provide referrals to appropriate services. They receive training to recognize various forms of developmental disabilities and mental illnesses.

The Feeding South Dakota Mobile Food Pantry distributes free food to families once a month at General Beadle School, for the convenience of families who lack transportation or the resources to get to the Food Bank location on the eastern edge of town.

The HOPE Center provides free laundry service at their facility to the homeless and other low income households and is starting a Volunteer Mentor program to help people without homes by spending an hour a week with them to build lifelong relationships.

Currently, the City is working with a local property owner, Black Hills Works, Cornerstone Rescue Mission, Behavior Management Systems, and Pennington County Health and Human Services to try to secure some apartments for permanent housing for their clients that would also accommodate on-site case management. This housing could serve veterans, developmentally disabled, homeless, and persons with mental health issues, physical disabilities or the elderly.

The City will complete additional upgrades to curb ramps to repair and increase ADA accessibility in high traffic areas.

A new Mobile Medic program will be implemented through the Fire Department to provide a paramedic to respond to non-emergency medical needs for the elderly and disabled at their home, such as changing out oxygen bottles, and other minor medical needs that don't require emergency transport.

Actions planned to foster and maintain affordable housing

A lack of access, in the older, low-income census tract neighborhoods, to parks and fresh fruits and vegetables has been identified as an issue for health, wellbeing and child safety. The City supports the community wide Farmers Market through use of property in Founders Park and the development or revitalization of pocket parks. The City partnered on the development of the Lemmon Street gardens, Willow Park, and now is working with the E. Madison neighborhood, Career Learning Center, Black Hills Council of Local Governments, community Police Officers, and other community members to create the East Madison St. Community Garden. In 2016, the City will also partner with the Garfield area Housing and Revitalization effort that will create 8 new Habitat homes for ownership, and 12 new apartments on the old Garfield School grounds. The effort will also provide rehab assistance to 25 homes and upgrade a small park.

City departments and the City Attorney's office are working together to identify and prioritize substandard properties and pursue compliance or demolition in order to eliminate the blighted properties. The City Community Development and Code Enforcement offices are developing a Neighborhood Revitalization program to identify declining neighborhoods on which to focus on a rotating basis each year in partnership with local housing. The City will partner with local non-profits to focus on the old Garfield School area in FY 2015. The City will then encourage in-fill new housing unit projects for the vacated lots.

The City provides an owner-occupied rehabilitation loan program, the Neighborhood Restoration Loan Program, to assist low-income homeowners with repairs to their property to sustain the existing housing stock and prevent homelessness due to substandard conditions. The program provides 0% interest (maximum \$7,000) and 3% interest loans (maximum \$12,000) to homeowners and a grant (maximum \$4,000) program for mobile home owners. The Neighborhood Restoration Loan Program is funded with program income from loan repayments and CDBG funds.

The City will work with non-profit housing agencies and the county to identify delinquent tax assessment properties to purchase, rehab if necessary, and sell to low-income households.

The City Council will be considering a change in policy that will require housing properties purchased using a certain percentage of CDBG funds be placed into the Dakota Land Trust, to provide permanent affordability for future low-income homebuyers.

The City is focusing housing funds on increasing affordable rental properties and rehabilitating existing housing at this time due to housing agencies having a very difficult time identifying qualified, ready to go, low-income homebuyers.

City Council has approved two Tax Increment Districts to eliminate blight and promote student housing near the downtown core and South Dakota School of Mining and Technology.

The City is working with Legislative Research Council to develop additional financing tools for South Dakota communities that will support growth and development, outside of a TIF.

Actions planned to reduce lead-based paint hazards

The City provides a housing rehabilitation program to home owners meeting the income guidelines that may be used to address lead-based paint hazards, within the funding limits of the program. The program requires contractors to adhere to lead-safe practices on all projects that will disturb lead paint, and lead testing is conducted on all homes built prior to 1978 where paint will be disturbed in excess of program guidelines.

Western South Dakota Community Action does Weatherization and Energy Audits as well as sponsoring contractor training classes locally for lead-paint certifications and continuing education in conjunction with their weatherization program, as needed. Typically, they are open to local contractors as space allows.

Black Hills Area Habitat for Humanity is a certified contractor for lead testing and abatement. Habitat has a Home Preservation program and plans a neighborhood revitalization program for the Garfield School area that will include lead testing, abatement, and rehabilitation projects, as needed.

The amount of funding available for rehabilitation projects is not enough to accomplish a full remediation of lead-based paint hazards at this time, so projects funded are limited to those with a limited scope of remediation or disturbance of paint.

Actions planned to reduce the number of poverty-level families

The John T. Vucurevich Foundation is providing leadership to promote community awareness of issues affecting generational poverty and how it affects people living in generational poverty

through the Prosperity Initiative. Community members have volunteered to become Prosperity Coaches and meet regularly to learn, share and develop a plan for increasing opportunities for persons living in poverty. The Coaches are training staff within their organizations or businesses on the issues that poverty-level families deal with for better understanding. They also serve as the designated person to provide information and referrals for services, to help the client navigate through their system.

The Prosperity Initiative has implemented the Pathway to Prosperity community informational sessions for persons interested in volunteering to be adult mentors for persons experiencing poverty. In addition, they have put on a three part Mines Advantage Poverty Series to train community members and students at the School of Mines about poverty.

The City's economic development groups continue to pursue new businesses to locate in Rapid City that would provide livable wage jobs. Western South Dakota Community Action is in the process of implementing an I.D.A savings program for low-income persons wanting to start a microenterprise business in addition to classes on how to start a business and culinary class.

Job Fairs are being held several times a year as outreach to persons seeking employment sponsored by the Department of Labor, and the Black Hills Regional Job Fair.

AARP and VITA have free tax preparation sites, to serve seniors and low-income households in the community.

The Lutheran Social Services New Alternatives Program provides case management assistance to youth coming out of JVC or homelessness to find a job and keep it.

Actions planned to develop institutional structure

Rapid City is fortunate to have a very strong core group of leaders in the community working collaboratively to address needs in the community. The John T. Vucurevich Foundation (JTVF) leadership generously provide their time, funds and technical assistance to help the community expand programs and the collaborative base. The JTVF, United Way and City Community Development Division work together to provide assistance to agencies financially as well as with technical support with our respective strengths, knowledge, and leadership.

We have a very strong institutional structure with participants from all levels of government and service providers, but will continue this year to bring more business leaders and general community members into the collaborative committees.

The Non-Profit Support Network offers seminars and trainings for non-profit agency directors, boards, and staffs on topics that will strengthen agencies for long term survival, that include fundraising, program development, bookkeeping, staffing, marketing, advertising, customer service, record keeping, tracking results, and telling their story.

Actions planned to enhance coordination between public and private housing and social service agencies

The City, Pennington County Health and Human Services (PCHHS), Cornerstone Rescue Mission, and Behavior Management Systems, have been working on enhancing coordination between housing agencies, and private developers. Those groups are now being asked to join the larger collaborative group on poverty and affordable housing that goes beyond single family homeownership and emergency shelter to include rentals, assisted living, supportive housing models, single resident occupancy and safe haven housing. The collaborative group is currently working with two private developers to address the need for affordable rental units for low- and very low-income single person or couple households.

The Mayor and City Council members are very supportive of more public/private partnerships and are helping facilitate discussions. The Community Development Manager is assigned to be lead on the housing goals in the Comprehensive Plan.

Meetings are held monthly by the Community Services Connection (health centered collaborative group), Black Hills Area Homeless Coalition, Black Hills Area Housing Agencies, the Affordable Housing Collaborative and Prosperity Collaborative to coordinate efforts and share information.

Additionally, Cornerstone Rescue Mission staff meets with staffing from Behavior Management Systems, Pennington County Health and Human Services, Police officers and other agencies serving the homeless to coordinate their services.

Discussion

The City of Rapid City has very strong collaborations between government and non-profit agencies that are working together to address issues of housing, health, education, prosperity, and employment opportunities. The City and non-profits continue to work on engaging the business community, developers, and more of the general public on specific issues.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

- | | |
|---|---|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan. | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income | |

Other CDBG Requirements

- | | |
|---|---|
| 1. The amount of urgent need activities | 0 |
|---|---|

- | | |
|--|---|
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income | <div style="border: 1px solid black; padding: 2px; display: inline-block;">97.00</div>
(##.##) |
|--|---|

Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 2016

Discussion

The City strives to utilize all of our Community Development Block Grant funds to benefit low-to-moderate income residents.

Application for Federal Assistance SF-424

Version 02

*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision *Other (Specify) _____
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3. Date Received:	4. Applicant Identifier: SD 461392 Rapid City B-16-MC-46-0002
--------------------------	---

5a. Federal Entity Identifier:	*5b. Federal Award Identifier:
---------------------------------------	---------------------------------------

State Use Only:

6. Date Received by State: N/A	7. State Application Identifier: N/A
---------------------------------------	---

8. APPLICANT INFORMATION:

*a. Legal Name: City of Rapid City	
*b. Employer/Taxpayer Identification Number (EIN/TIN): 46-60000380	*c. Organizational DUNS: 057222119

d. Address:

*Street 1:	<u>300 Sixth Street</u>
Street 2:	_____
*City:	<u>Rapid City</u>
County:	<u>Pennington</u>
*State:	<u>South Dakota</u>
Province:	_____
*Country:	<u>USA</u>
*Zip / Postal Code	<u>57701</u>

e. Organizational Unit:

Department Name: Community Resource Department	Division Name: Community Development Division
--	---

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: <u>Ms.</u>	*First Name: <u>Barbara</u>
Middle Name: _____	
*Last Name: <u>Garcia</u>	
Suffix: _____	
Title: <u>Manager, Community Development</u>	
Organizational Affiliation: <u>City of Rapid City Community Development Division</u>	

*Telephone Number: 605-394-4181	Fax Number: 605-355-3520
--	---------------------------------

*Email: <u>barbara.garcia@rcgov.org</u>
--

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.216 Entitlement Grant

CFDA Title:

Community Development Block Grant

***12 Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

Title:

14. Area Affected by Project (Cities, Counties, States, etc.):

Properties or persons located inside the corporate limits of Rapid City, Pennington County, South Dakota

***15. Descriptive Title of Applicant's Project:**

Property acquisition; acquisition rehabilitation; public facilities and improvements; infrastructure; construction/rehabilitation; economic development; and public services that benefit low income persons and households.

Application for Federal Assistance SF-424

Version 02

16. Congressional Districts Of:

*a. Applicant: District 1

*b. Program/Project: District 1

17. Proposed Project:

*a. Start Date: April 1, 2016

*b. End Date: March 31, 2017

18. Estimated Funding (\$):

*a. Federal	_____	433,518
*b. Applicant	_____	
*c. State	_____	
*d. Local	_____	
*e. Other	_____	
*f. Program Income	_____	6,400
*g. TOTAL	_____	439,918

***19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on _____
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E. O. 12372

***20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)**

Yes No

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an Internet site where you may obtain this list, is contained in the announcement or agency specific instructions

Authorized Representative:

Prefix: Mr. *First Name: Steve

Middle Name: _____

*Last Name: Allender

Suffix: _____

*Title: Mayor, City of Rapid City

*Telephone Number: 605-394-4110

Fax Number: 605-394-6973

* Email: steve.allender@rcgov.org

*Signature of Authorized Representative:

*Date Signed:

Application for Federal Assistance SF-424

Version 02

***Applicant Federal Debt Delinquency Explanation**

The following should contain an explanation if the Applicant organization is delinquent of any Federal Debt.

N/A

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Signature/Authorized Official

Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2016 , _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws – The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws – It will comply with applicable laws.

Signature/Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Funded Applications - Leveraged \$

Agency	CDBG Funds	State Funds	Federal Funds	Local Funds	Private Funds	Other	TOTALS
Behavior Management Systems	\$ 44,108.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,108.00
LSS - Arise Youth Center	\$ 5,000.00	\$ 539,666.00	\$ 78,571.00	\$ -	\$ -	\$ -	\$ 623,237.00
Pennington County Health & Human Services	\$ 28,514.00	\$ -	\$ -	\$ -	\$ -	\$ 225,000.00	\$ 253,514.00
Youth & Family Services	\$100,000.00	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 200,000.00	\$ 500,000.00
TOTALS	\$177,622.00	\$ 739,666.00	\$78,571.00	\$ -	\$ -	\$ 425,000.00	\$ 1,420,859.00

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August 12, 2015

L20949765

PUBLIC NOTICE

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TRAINING CLASS FOR FY 2016 FUNDING APPLICATION

A CDBG Grant Application Training Class will be held on August 27, 2015 in the training room of Consumer Credit Counseling of the Black Hills, 2310 N Maple Ave, Rapid City, SD (behind Sears) from 9:00 a.m. to 11:00 a.m., for those persons wishing to learn more about the CDBG funds. The class will cover the National Objectives of the Housing and Community Development Act of 1992, what types of activities are eligible, as defined by the federal regulations, how to fill out the application form, what information is needed, how the applications are reviewed, how to set goals and develop a logic model, file maintenance and review and reporting requirements. It will also cover Fair Housing, Section 3, Minority and Women Contractor outreach and Davis Bacon requirements. There is no charge for this training class. Seating is limited. So please RSVP to: Megan Gould, Community Development Administrative Assistant, Community Development Division, (605) 394-4181 or email Megan.Gould@rcgov.org by August 21, 2015.

THE CITY OF RAPID CITY IS ACCEPTING APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2016

The Community Development Division for the City of Rapid City will be accepting applications for the use of Community Development Block Grant funds for FY2016. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1992, and be an eligible activity defined by the federal regulations. Funds can be utilized for projects and programs that benefit low- and moderate-income persons or to eliminate slums and blight, within the corporate limits of Rapid City. Applications will be accepted for projects that will address the needs of low-income people for the following high priority issues:

Housing Projects

1-2 bedroom and/or affordable rental units; affordable (rents between \$350 and \$500 per month) at 50% or less of area median income; Transitional apartments for emergency occupancy of homeless families, evicted households and households living in substandard housing receiving or not receiving notice; Rehabilitation of existing housing; Build, repair or lease a facility for transitional housing; Safe Haven housing for chronic substance abusers.

Public Services

Case management services that will support successful occupation and retention of housing for homeless, mental health, and substance abuse clients; Housing First programs for chronic homeless, veterans, and reentry clients; Early Childhood Education.

Public Facilities

Renovations to provide handicap accessibility, energy efficiency, or improve safety.

Economic Development

Job Training or skill improvement; Microenterprise loan and Asset building programs.

The City of Rapid City estimates that the FY 2016 Community Development Block Grant funds available will be \$425,000; Program Administration cap is 20% (\$85,000), Public Service cap is 15% (\$63,750), and Housing and Public Facilities (276,250). Funding applications must be received by the City by 4:00 p.m. Thursday, October 1, 2015.

The City of Rapid City fully subscribes to the provisions of the American with Disabilities Act. If you wish to attend the class, and/or, are in need of special accommodations for physical disability, hearing, or foreign language, please contact the Community Development Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available by calling (605) 394-4181.

If you need foreign language assistance with the application please call our office at (605) 394-4181.

(Published one time at an approximate cost of \$183.30)



EQUAL OPPORTUNITY EMPLOYER

Affidavit of Publication

STATE OF SOUTH DAKOTA

County of Pennington SS:

Mary Lee being first duly sworn, upon his/her oath says: That he/she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City, in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bonafide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each day for one successive day, the first publication there of being on the 12th day of August that the fees charged for the publication there of are one hundred eighty three dollars and thirty cents.

Mary Lee

Subscribed and sworn to before me this twenty ninth day of August, 2015.

Dustin Rice



Notary public

My Commission Expires
July 1, 2020

My commission expires

AFFIDAVIT OF PUBLICATION OF NEWSPAPER
NOTICE OF PUBLIC - CDBG TRAINING CLASS FOR FY2016

THE STATE OF SOUTH DAKOTA

COUNTY OF Pennington

BEFORE ME, the undersigned authority, on this day personally appeared Jackie Giago, publisher (OR REPRESENTATIVE) of Native Sun News who, being by

me duly sworn, upon oath deposes and says:

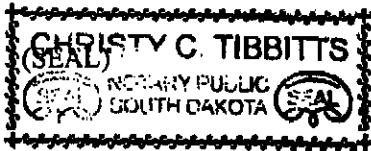
That the attached as published in the NATIVE SUN NEWS, a newspaper published in the English language and of general circulation in the City of RAPID CITY, SOUTH DAKOTA described in the following issue: 21 Volume 7, 20 15 and that the attached newspaper clipping is a true and correct copy of said published notice.

Signed: Jackie Giago

SWORN TO AND SUBSCRIBED BEFORE ME, this the 12th day of August, 2015

Christy C. Tibbitts
Notary Public in and for Pennington County, South Dakota

Commission expiring March 11, 2017



Published at a rate of \$ 300.00

YOUR REWARD IS HERE AT LESRC.COM



PUBLIC NOTICE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) TRAINING CLASS FOR FY 2016 FUNDING APPLICATION

A CDBG Grant Application Training Class will be held on August 27, 2015 in the training room of Consumer Credit Counseling of the Black Hills, 2310 N Maple Ave, Rapid City, SD (behind Sears) from 9:00 a.m. to 11:00 a.m., for those persons wishing to learn more about the CDBG funds. The class will cover the National Objectives of the Housing and Community Development Act of 1992, what types of activities are eligible, as defined by the federal regulations, how to fill out the application form, what information is needed, how the applications are reviewed, how to set goals and develop a logic model, file maintenance and review and reporting requirements. It will also cover Fair Housing, Section 3, Minority and Women Contractor outreach and Davis Bacon requirements. There is no charge for this training class. Seating is limited. Please RSVP to: Megan Gould, Community Development Administrative Assistant, Community Development Division, (605) 394-4181 or email Megan.Gould@rcgov.org by August 21, 2015.

THE CITY OF RAPID CITY IS ACCEPTING APPLICATIONS FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2016

The Community Development Division for the City of Rapid City will be accepting applications for the use of Community Development Block Grant funds for FY2016. Projects or activities funded must meet the National Objectives of the Housing and Community Development Act of 1992, and be an eligible activity defined by the federal regulations. Funds can be utilized for projects and programs that benefit low- and moderate-income persons or to eliminate slums and blight, within the corporate limits of Rapid City. Applications will be accepted for projects that will address the needs of low-income people for the following high priority issues:

- Housing Projects**
- 1-2 bedroom and/or efficiency rental units affordable (rents between \$350 and \$500 per month) at 50% or less of area median income;
- Transitional apartments for emergency occupancy of homeless families; evicted households and households living in substandard housing receiving "do not occupy" notices;
- Rehabilitation of existing housing;
- Build, rehab or lease a facility for transitional housing;
- Safe Haven housing for chronic substance abusers.

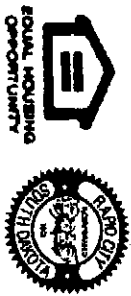
Public Services
Case management services that will support successful occupation and retention of housing for homeless, mental health, and substance abuse clients;
Housing First programs for chronic homeless, veterans, and reentry clients;
Early Childhood Education.

Public Facilities
Renovations to provide handicap accessibility, energy efficiency, or improve safety;
Economic Development
Job Training or skill improvement; Microenterprise loan and Asset building programs.

The City of Rapid City estimates that the FY 2016 Community Development Block Grant funds available will be \$425,000; Program Administration cap is 20% (\$85,000), Public Service cap is 15% (\$63,750), and Housing and Public Facilities (276,250). Funding applications must be received by the City by 4:00 p.m. Thursday, October 1, 2015.

The City of Rapid City fully subscribes to the provisions of the American with Disabilities Act. If you wish to attend the class, and/or, are in need of special accommodations for physical disability, hearing, or foreign language, please contact the Community Development Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available by calling (605) 394-4181.

If you need foreign language assistance with the application please call our office at (605) 394-4181.



EQUAL OPPORTUNITY EMPLOYER

For more information contact:
CROW CREEK TRIBAL SCHOOLS
101 Crow Creek Loop, Stephan, SD 57346
Phone: (605) 852-2993 • Fax: (605) 852-2140

ALL APPLICATIONS WILL BE ACCEPTED!
Resources/Personnel Office.
Applications and job descriptions may be picked up at the Fort Berthold Housing Authority, Human Resources/Personnel Office.
Please call (605) 394-4181 Ext. 237 or stop by the Fort Berthold Housing Authority, Human Resources/Personnel Office.
EMAIL: hr@fba.org
785 ND NOWL WEN
DATE: 08/12/2015 10:10:10 AM

AFFIDAVIT OF PUBLICATION OF NEWSPAPER
NOTICE OF PUBLIC NOTICE - FY 2016 FUNDING ALLOCATIONS

THE STATE OF SOUTH DAKOTA

COUNTY OF Pennington

BEFORE ME, the undersigned authority, on this day personally appeared Karen Kamlay, publisher (OR REPRESENTATIVE) of Native Sun News, who, being by me duly sworn, upon oath deposes and says:

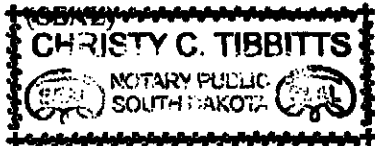
That the attached as published in the NATIVE SUN NEWS, a newspaper published in the English language and of general circulation in the City of RAPID CITY, SOUTH DAKOTA described in the following issue: 39 Volume 7, 2016 and that the attached newspaper clipping is a true and correct copy of said published notice.

Signed: Karen Kamlay

SWORN TO AND SUBSCRIBED BEFORE ME, this the 9th day of March, 2016.

Christy C. Tibbitts
Notary Public in and for Pennington County, South Dakota

Commission expiring March 11, 2017



Published at a rate of \$ 340.00

United States or Canada. The fellow is provided with a \$6,000 stipend, on-campus housing, studio space, supplies allowance, library support, and travel reimbursement to and from SAR.

**Deadline to apply:
Monday, January 11, 2016**

For more information, please visit sarweb.org and click on the programs link or call Maria Spray at 505-954-7237.

000720071200 012020



Northcott
Hospitality

Now Hiring
Cooks all shifts & Servers pm shift

1715 North Lacrosse Street Rapid City, SD 57701
Phone: (605) 341-3810 • Fax: (605) 399-2701
Email: P.rapidcity2@northcوتهospitality.com

PENNINGTON

Job descriptions and a County are available at Kansas City Street, Ray
Telecommunicator
Salary: \$15.85 to \$19.10 per hour
Closing Date: December 20, 2015

Staff Assistant IV - Human Services
Salary: \$17.16 per hour
Closing Date: December 20, 2015

PUBLIC NOTICE

30 Day Public Comment Period for
Proposed FY 2016 Community Development Block
Grant Annual Action Plan

FY 2016 Funding Allocations

The City of Rapid City is soliciting public comments on the proposed FY 2016 Community Development Block Grant Annual Action Plan.

City Council has given preliminary approval for FY2016 Community Development Block Grant (CDBG) Annual Action Plan funding allocations. The City received CDBG funding requests totaling \$743,174. Preliminary allocation recommendations are based on receiving an estimated \$425,000 CDBG funds and \$6,400 in program income in FY2016. HUD Entitlement awards are based upon a formula using Census Data regarding the numbers of people who are homeless, living below the poverty level, minorities and the percentage of aging housing stock. City Administration costs may not exceed 20% of the entitlement grant plus program income earned in the program year (\$86,280). Federal regulations allow usage of up to 15% of the entitlement for public service activities (\$73,725). The City may approve a lesser percentage, or not fund public service activities. Funding allocations include \$100,000 for a Public Facility Improvement and contingency funds of \$171,395 for Affordable Housing projects. Upon HUD notification of the actual Entitlement funding, Council will adjust allocations as needed and provide final approval of the FY2016 Annual Action Plan. If the adjustments necessary total less than 25% of the total estimated Entitlement, no further public comment period is required. Comments on the FY2016 Annual Action Plan proposed funding allocations will be received until 4:00 p.m. on January 18, 2016. All comments received will be considered and any changes warranted will be made to the plan at the Legal & Finance meeting on January 27, 2016, for final approval of the City Council on February 1, 2016. Copies of the FY2016 CDBG proposed allocations are available on the City web site at www.rcgov.org, at the City/School Administration Center-Information Desk, 300 6th St., the Rapid City Public Library (Main Branch), 610 Quincy St., RC Public Library-North (General Beadle School), 10 Van Buren St., Community Development Division, 333 6th Street, and at the Pennington County Housing and Redevelopment Commission, 1805 Fulton St., Rapid City, SD. Any comments should be directed, in writing, to the Community Development Division at 333 6th Street or by email to barbara.garcia@rcgov.org. If you have questions or need assistance, call (605) 394-4181.

ADA Compliance: The City of Rapid City fully subscribes to the provisions of the Americans with Disabilities Act. If you desire to attend a public meeting and are in need of special accommodations, please notify the City Finance Office 24 hours prior to the meeting so that appropriate auxiliary aids and services are available.

Persons with limited English proficiency or vision impairments may request free oral interpretation of written materials or written translation of vital documents by calling (605) 394-4181.

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**Get
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Call No

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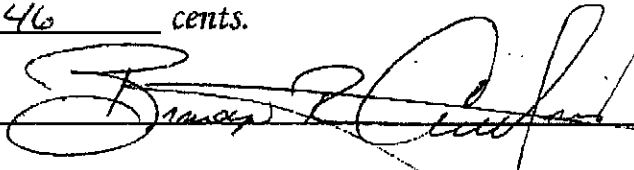
Affidavit of Publication

STATE OF SOUTH DAKOTA


County of Pennington SS:

Brandyn Crawford being first duly sworn, upon his/her oath says: That he/she is now and was at all time hereinafter mentioned, an employee of the RAPID CITY JOURNAL, a corporation of Rapid City, South Dakota, the owner and publisher of the RAPID CITY JOURNAL, a legal and daily newspaper printed and published in Rapid City, in said County of Pennington, and has full and personal knowledge of all the facts herein stated as follows: that said newspaper is and at all of the times herein mentioned has been a legal and daily newspaper with a bonafide paid circulation of at least Two Hundred copies daily, and has been printed and published in the English language, at and within an office maintained by the owner and publisher thereof, at Rapid City, in said Pennington County, and has been admitted to the United States mail under the second class mailing privilege for at least one year prior to the publication herein mentioned; that the advertisement, a printed copy of which, taken from said Rapid City Journal, the paper in which the same was published, is attached to this sheet and made a part of this affidavit, was published in said paper once each Week for One successive ~~Week~~ the first publication there of being on the 16th day of November that the fees charged for the publication there of are 146 dollars and 46 cents.

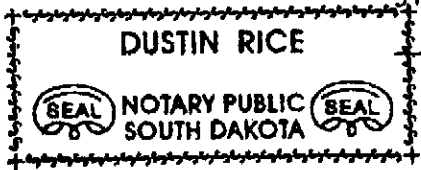
Display Ad



Subscribed and sworn to before me this 16th day of November, 2018.



Notary public



July 1, 2020
 My commission expires

Dec. 16, 2015

L20969734

PUBLIC NOTICE
30 Day Public Comment Period for
Proposed FY2016 Community Development Block
Grant Annual Action Plan
FY2016 Funding Allocations

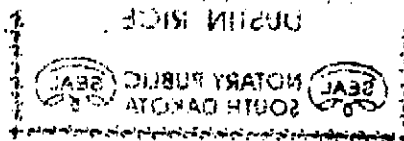
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(Published once at the total approximate cost of \$146.64).



PROCEEDINGS OF THE CITY COUNCIL
Rapid City, South Dakota

December 7, 2015

Pursuant to due call and notice thereof, a regular meeting of the City Council of the City of Rapid City was held at the City/School Administration Center in Rapid City, South Dakota on Monday, December 7, 2015 at 6:30 P.M.

The following members were present: Mayor Steve Allender and the following Alderpersons: Steve Laurenti, Jerry Wright, Ron Weifenbach, Brad Estes, Chad Lewis, Darla Drew, Ritchie Nordstrom and Amanda Scott; and the following Alderpersons arrived during the course of the meeting: None; and the following were absent: Charity Doyle and John Roberts.

Staff members present included: Deputy Finance Officer Tracy Davis, City Attorney Joel Landeen, City Engineer Dale Tech, Community Planning and Development Services Director Brett Limbaugh, Police Chief Karl Jegeris, Assistant Fire Chief Rod Seals, Parks and Recreation Director Jeff Biegler, Community Resources Director Jeff Barbier and Administrative Coordinator Sharlene Mitchell

ADOPTION OF AGENDA

Motion was made by Scott, second by Estes and carried to adopt the agenda.

AWARDS AND RECOGNITIONS

Mayor Allender and Sustainability Committee member Eirik Heikes presented the Sustainability Award to Park Director Ken Steinken and Endowment Foundation President Nancy Whitcher for the Trinity Eco Prayer Park as an example of economic, social and environmental sustainability for Rapid City.

NON-PUBLIC HEARING ITEMS

Barbara Landers voiced her objection to the septic inspection fee as she resides outside of city limits, receives no City services, and being unable to vote in City elections receives no representation. Landers requested that the fee be waived.

CONSENT ITEMS

The following item was removed from the Consent Items:

30. No. LF120215-01 – Authorize Mayor and Finance Officer to Sign Second Amendment to Lease Agreement for Main Street Square.

Motion was made by Estes, second by Lewis and carried unanimously to approve Items 2 – 58 as they appear on the Consent Items with the exception of Item 30.

Approve Minutes

2. Approve Minutes for the November 16, 2015 Regular Council meeting.

Alcoholic Beverage License Applications Set for Hearing (December 21, 2015)

3. Black Hills Chapter of Germans from Russia Heritage Society for a SPECIAL EVENT Malt Beverage License for an Event Scheduled for March 6, 2016 at Blessed Sacrament Parish Center, 4500 Jackson Blvd
4. Knights of Columbus for a SPECIAL EVENT Wine License for an Event Scheduled for February 5, 2016 at Blessed Sacrament Church, 4500 Jackson Blvd
5. CCKT LLC DBA King of Hearts Casino, 2820 West Main St, Suite A for a Retail (on-off sale) Malt Beverage License with Video Lottery TRANSFER (Inactive) from Lybecks Twenty First Century Inc DBA Shenanigans Casino, 3788 E Hwy 44 #B

RESOLUTION 2015-118
RESOLUTION WRITING OFF UNCOLLECTABLE UTILITY BILLING ACCOUNTS

WHEREAS, The City Finance Office has determined that certain utility billing accounts, shown on Appendix A, attached, and totaling \$120,174.34 are uncollectable; and

WHEREAS, It is necessary to relieve the accounts receivable of the City of Rapid City for these accounts.

NOW, THEREFORE BE IT RESOLVED, by the City of Rapid City, that the City Finance Officer be directed to remove such accounts from the active receivable of the City, said accounts being detailed in the official files of the City Finance Office.

Dated this 7th day of December, 2015.

CITY OF RAPID CITY
s/ Steve Allender
Mayor

ATTEST:
s/ Pauline Sumption
Finance Officer

(SEAL)

- 35. No. LF120215-06 – Acknowledge September 2015 Sales Tax Report
- 36. No. LF120215-07 – Authorize Mayor and Finance Officer to Sign Combined Election Agreement with Pennington County for the 2016 Municipal Election to be Held on June 7, 2016, and any Special Elections in 2016
- 37. No. LF120215-08 – Acknowledge October 2015 General Fund Cash Balance Report
- 38. Set Final Council Meeting of the Year for 12:00 p.m. on Monday, December 28, 2015
- 39. No. LF120215-09 – Approve 2016 Insurance Renewals for Property, Liability and Excess Workers Compensation
- 40. No. LF120215-10 – Approve Community Investment Funds Allocations
- 41. No. LF120215-11 – Approve Investment Committee Recommendations for Reallocation of FY2015 Recovered Funds
- 42. No. LF120215-12 – Approve FY2016 CDBG Annual Action Plan (AAP) Preliminary Funding Recommendations
- 43. No. LF120215-13 – Request for SDCL 1-19A-11.1 Final Determination Relative to the Four Proposed Demolition Requests located South of Saint Joseph Street and West of West Street
- 44. No. LF120215-17 - Approve additional \$400,000 to fund one-half of the funding for lighting of 8 soccer fields to be paid out of additional sales tax revenues and to authorize staff to work with Soccer Rapid City on a Funding Loan Agreement for the remaining lighting project as well as sponsor signage in the total amount of \$800,000 to be repaid from pledges.

WELLMARK INC, HEALTH CLAIMS THROUGH 11/20/15, PD 11/25/15	70,841.39
WELLMARK INC, HEALTH CLAIMS THROUGH 11/27/15, PD 12/03/15	249,310.36
WAGE WORKS, SECTION 125 CLAIMS THROUGH 11/16/15, PD 11/17/15	3,651.05
WAGE WORKS, SECTION 125 CLAIMS THROUGH 11/23/15, PD 11/24/15	846.20
WAGE WORKS, SECTION 125 CLAIMS THROUGH 11/30/15, PD 12/01/15	2,154.34
MONTANA DAKOTA UTILITIES, NATURAL GAS, PD 12/01/15	3,092.16
BERKLEY ASSIGNED RISK SERVICES, CLAIMS, PD 12/02/15	12,807.63
US BANK, CREDIT CARD CHARGES, PD 12/02/15	37,319.35
COMPUTER BILL LIST	4,485,401.32
CDEV COMPUTER BILL LIST	27,387.56
SUBTOTAL	8,147,051.26
RSVP, P/ROLL PERIOD END 11/14/15, PD 11/20/15	3,217.73
RSVP, PIONEER BANK & TRUST, 11/14/15 P/ROLL TAXES, PD 11/20/15	236.99
RSVP, COMPUTER BILL LIST	150.26
TOTAL	8,150,656.24

Davis presented the bill list total of \$8,150,656.24. Motion was made by Laurenti, second by Wright and carried to authorize (No. CC120715-01) the Finance Officer to issue warrants or treasurers checks, drawn on proper funds, in payment thereof.

ADJOURN

There being no further business to come before the Council at this time, motion was made by Scott, second by Drew and carried to adjourn the meeting at 7:00 p.m.

ATTEST:

Tracy Davis
Deputy Finance Officer

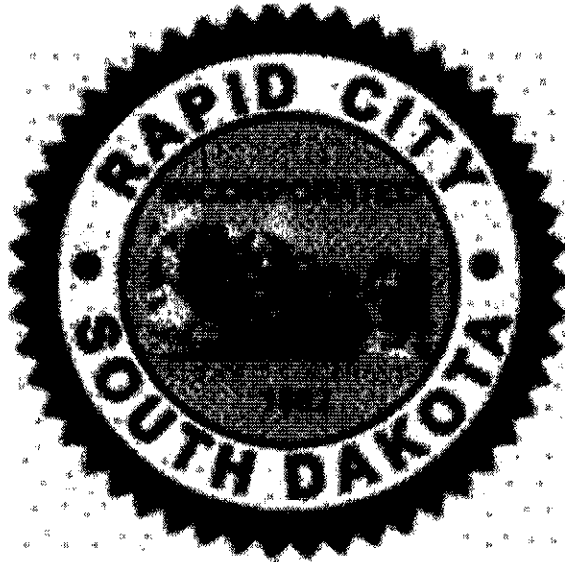
CITY OF RAPID CITY
Dee Stone
Mayor

(SEAL)



CITIZEN PARTICIPATION PLAN

CITIZEN PARTICIPATION PLAN



CITY OF RAPID CITY

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

**City of Rapid City
300 Sixth Street
Rapid City, South Dakota 57701-2724
Phone (605) 394-4181**

April, 2013

**CITIZEN PARTICIPATION PLAN FOR THE
CITY OF RAPID CITY**

Table of Contents

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I. THE CITIZEN PARTICIPANT PLAN - INTRODUCTION

What is the Citizen Participation Plan?

The City of Rapid City utilizes the programs of various Federal and State agencies, including the U.S. Department of Housing and Urban Development to implement housing and community development related activities.

Rapid City recognizes the obligation to provide adequate information to citizens regarding those programs through which it may seek funding. Therefore, the City will insure that adequate information is provided to local citizens to evaluate various proposals. The City will create and maintain a proper forum to obtain citizen views on housing and community development related issues.

The City receives an annual CDBG grant from the U.S. Department of housing and Urban Development, resulting from its classification as an "entitlement" community. The City is also eligible to apply for supplemental funds under the Section 108 Loan Guarantee Program. The City may exercise its option to apply for Section 108 Loan Guarantee Program funding, and in so doing, will follow the procedures outlined in this Citizen Participation Plan. From time to time, the City may also apply for other forms of financial assistance in support of housing and community development initiatives, including federal HOME funds. In these circumstances, the City will follow the procedures outlined in this document.

The City recognizes that persons affected by public action should have a voice in policy formulation. Although the various housing and community development related activities are designed to have a long term beneficial effect on the community, these activities may also have an adverse impact on some individuals. Therefore, it is important that citizens know what is being planned and given an opportunity to present their views.

The City recognizes the need to consult and coordinate with appropriate public, nonprofit, and private agencies, such as the state and local jurisdictions, local public housing agencies participating in an approved Capital Fund Program, and among its own departments, to assure that its programs and plans are comprehensive and address all statutory requirements. It will also confer with social services agencies regarding the housing needs of children, elderly persons, persons with disabilities, homeless persons, and other categories of residents. The City will consult with the state and local health and child welfare agencies, and examine existing data on hazards and poisonings, including health department data on the addresses of housing units in which children have been identified as lead poisoned.

In order to comply with the spirit of program requirements relative to citizen participation, the City has developed this Citizen Participation Plan. Generally, the plan is designed to insure the involvement of affected persons and other concerned citizens, the openness and freedom of access to information, the adequate and timely presentation of pertinent data,

the submission of views and proposals, and the continuity of citizen participation through each stage of the planning and execution of CDBG activities.

-1-

II. ADEQUATE INFORMATION

What kind of information does it provide?

The City shall provide for full public access of information pertaining to the CDBG program to citizens, public agencies, and other interested parties, including those most affected by proposed activities. Affirmative efforts will be made to make adequate information available to citizens, especially to those of low, very low, and extremely low income and to those residing in slum and blighted areas and in areas where funds from federal or state programs are proposed to be used. At the time the City initiates the process to seek specific funding, the following program information shall be provided:

- A. The total amount of funds expected to be available to the City for housing and community development activities;
- B. The range of eligible activities that may be undertaken with these funds;
- C. The estimated amount of funds proposed to be used for activities that will benefit low, very low, and extremely low income persons;
- D. The possibility of residential and/or commercial displacement resulting from program implementation and the plans for minimizing such displacement, and;
- E. The types and levels of assistance to be made available to persons displaced by contemplated activities.

Upon completion of an application for funding and submission of the application to the appropriate agency, the City shall publish a notice in a newspaper of general circulation if program regulation so require. The notice shall appear in both the *Rapid City Journal* and the *Native Sun News*. The notice will indicate that the application has been submitted and is available to interested parties upon request. The City shall make copies of the appropriate documentation available at the C/SAC Building, 300 Sixth Street, Rapid City, South Dakota 57701-2724.

III. SUBMISSION OF VIEWS AND PROPOSALS

Who may comment on the information?

The City shall provide for and encourage the submission of citizens' views and proposals regarding the Community Development Program; particularly low and moderate income persons, residents of identified blighted areas, and residents of public housing. This includes submission of such views:

- A. Directly to the City during the planning period, and

-2-

- B. At other informal meetings if scheduled by the City prior to formal public hearings;
- C. At formal public hearings.

The City shall provide timely responses to all written proposal stating the reasons for the actions taken by the City on the proposal.

Whenever possible, the City will respond within fifteen (15) working days and, whenever practical, responses will be made prior to the consideration and action on the Community Development Program by the City Council of the City of Rapid City.

IV. THE CONSOLIDATED PLAN AND STRATEGY

What is the Consolidated Plan?

The Consolidated Plan and Strategy will address affordable housing, economic and community development needs, conservation of neighborhoods, economic stimulation, provision of public improvements and facilities, public services and related issues. The planning process will provide an opportunity for citizen participation in identifying and prioritizing needs and the development of an overall strategy in addressing said needs. Specific projects and activities designed to address needs will be incorporated in an annual plan for use of entitlement CDBG funds.

V. PLANNING PROCESS

What is the CP Planning Process?

The planning and preparation of the City's Consolidated Plan, along with the proposed use of annual entitlement funds, shall be carried out in accordance with applicable HUD requirements and will include the following:

- A. The assembly of affordable housing and community development information will be carried out as an on-going process to identify and prioritize City needs. Prior to the Consolidated Plan being presented to the public it will receive approval from the City Council.
- B. Conduct a minimum of two (2) public hearings during each consolidated program year to obtain the views of citizens and organizations prior to the commencement date of the City's consolidated program year. The first hearing shall be conducted to solicit citizen input for development of the proposed consolidated plan. The second hearing shall afford citizens an opportunity to comment and offer

suggestions on the proposed consolidated plan prior to the action of the City Council and subsequent submission to HUD.

-3-

The hearings will be conducted at locations and times that provide ease of access for citizen attendance. Information presented by those in attendance will be used to identify and prioritize housing and community development needs and plan proposed projects and activities to address said needs.

- C. Conduct public meetings with local citizens and local agencies to review housing and community development needs.
- D. Meet with and/or communicate with public, nonprofit, and private agencies which may offer input on needs and/or projects and activities to address said needs.
- E. Provide a thirty (30) day review period on the proposed consolidated plan and strategy which include projects and activities to be undertaken with CDBG funds. The public notice shall identify locations where the proposed consolidated plan will be available for citizen review. During the review period, citizens may provide comments in writing to the City of Rapid City, 300 Sixth Street, Rapid City, South Dakota 57701-2724.
- F. A public hearing shall be conducted on the proposed consolidated plan and strategy (including the use of annual entitlement CDBG funds) during or following the thirty (30) day review period and shall contain a summary of the Proposed Consolidated Plan and annual entitlement submission. The notice shall also provide the expected date for action by the Rapid City governing body. All citizen comments shall be presented in writing prior to the public hearing or during the public hearing. Adequate time will be reserved to modify the proposed consolidated plan based on citizen comment prior to action of the City Council and submittal of the consolidated plan to HUD.
- G. The City may act on the consolidated plan and use of entitlement funds at any time following the thirty (30) day review period and after the second public hearing and prior to submittal of the consolidated plan and strategy to HUD.
- H. It is the policy of the City of Rapid City to carry out its Community Development Block Grant Program in a manner that minimizes the displacement of residents and businesses. However, in instances where displacement is unavoidable, information on the types and levels of assistance to be made available to persons displaced will be made available at the C/SAC Building.

VI. NOTICE OF HEARING AND MEETING

What opportunities are there for citizen's comments?

An initial hearing will be held to obtain the views of interested citizens and organizations regarding overall community development and housing needs, development of proposed activities, and a review of program performance. The second hearing will be held to obtain the views of interested citizens and organization on the proposed use of CDBG funds and other elements of the consolidated plan.

Generally, hearings shall be held at the City/School Administration Building. However, the City has the option of conducting hearings in local neighborhood meeting places, such as local churches. Such hearings will be duly advertised. All public hearings will be held in facilities that afford accessibility for persons with disabilities. At least fourteen (14) calendar days prior to any hearing, a notice shall be published in the non-legal section of a paper of general circulation. The notice will give the date, time, place and topics to be considered at the hearing.

Notices will also be sent to social service agencies and other public and semi-public groups which may have particular interest in or be affected by the proposed program. The City will work through these agencies and groups to encourage participation in the hearing process on the part of low, very low, and extremely low income persons who reside in areas where funds will be spent.

The City will also work with these agencies and groups to involve persons who reside in low, very low, or extremely low income neighborhoods. All notices of the second hearing will also contain a detailed description of the area or areas affected by the project activities in an effort to alert the residents of these areas of such proposals and to encourage their participation in the hearing process.

If any organizations or groups representing affected residents wish to become involved in the citizen participation process, the City shall place such group on its mailing list of representative groups and organizations. The City shall be responsible for maintaining a list of representative groups and organizations. This list shall be updated at the beginning of each program year. Additions to the list may be made by written request to the City stating the nature of the organizations services and why it should be included on the City's list of representative groups.

The City shall have the responsibility for calling meetings and hearings with citizens likely to be affected by activities undertaken by the City. The City shall also develop procedures for meetings and hearings for moderating such meetings.

VII. NON-ENGLISH SPEAKING AND PHYSICALLY DISABLED RESIDENTS

What is the City doing for non-English speaking residents and physically disabled residents?

The City will take such measures as are appropriate to accommodate the needs of non-English speaking and hearing impaired residents in the case of public hearings where a majority of the participants at the hearing are expected to be non-English speaking or

hearing impaired residents. At a minimum, all handout material prepared for such hearings will be bi-lingual to accommodate the needs of the attendees. Secondly, the City may engage the services of a bi-lingual person to assist in presenting relevant information at the hearing, if such services are requested. In addition, the City will publish the Telephone Device for the Deaf (TDD) number so hearing impaired residents may have access to the information.

All meeting locations will be accessible to persons with disabilities. Persons requiring assistance should contact the City at least five (5) days prior to the meeting date.

VIII. TECHNICAL ASSISTANCE

Is technical assistance available?

Technical assistance from the City or third party contractors to the City or its agencies will be provided to citizen participants, low, very low, and extremely low income groups or persons in order to enable them to understand the federal requirements associated with the CDBG program, such as Davis-Bacon Federal Labor Standards provisions, environmental policies, equal opportunity requirements, relocation provisions, etc. Technical assistance will also be provided to groups representative of persons of low, very low, and extremely low income, and extremely low income that request assistance in developing proposals. Such assistance will be made available upon request by interested citizens or organizations to the City. In addition, the City, through the public hearings, will review such program requirements and will have available for interested parties handout material dealing with technical program requirements so as to assure understanding. Furthermore, the City will provide interpretation services to any non-speaking person or hearing impaired persons who may require such assistance in understanding a particular program being planned or administered by the city.

IX. RESPONSE TO PROPOSALS SUBMITTED

How will the City respond to proposals submitted?

The City of Rapid City will respond in writing to all proposals submitted verbally or in writing at public hearings or meetings. The City's response to a request for activities or projects shall be made within fifteen (15) days from the date of the hearing or meeting, or prior to the meeting of the City Council to consider approval of the use of annual entitlements funds.

X. RESPONSIBILITY FOR CONDUCTING HEARINGS OR MEETINGS

Who is responsible for conducting hearings?

The City shall have the responsibility for conducting meetings and hearings relative to the Community Development Block Grant program. The City shall also develop procedures for meetings and hearings.

XI. RESPONSE TO COMPLAINTS SUBMITTED BY CITIZENS

How will the City respond to complaints by citizens?

The City of Rapid City will respond in writing to written citizen complaints related to the Community Development Program within fifteen (15) working days from receipt of such complaint.

All correspondence should be directed to:

City of Rapid City
300 Sixth Street
Rapid City, SD 57701-2724

XII. AMENDMENT PROCESS

Can the city amend its programs?

The City must amend its approved program based upon one of the following decisions:

- A. To make substantial change in its allocation priorities; A substantial change in allocation priorities is defined as:
 - 1) A 50% change in the project if the project is funded at \$25,000 or less.
 - 2) A 25% change in the project if the project is funded at \$25,001 or more.
- B. To undertake an activity, using program funds (including program income), which was not previously described in an action plan or funding application.
- C. To not carry out an activity for which funding is approved; or
- D. To substantially change the purpose, scope, location or beneficiaries of an activity.

A substantial change is defined as the increase or decrease of more than 25% in the service area and/or class of beneficiaries.

In such instance, the City of Rapid City shall provide citizens with reasonable notice of, and opportunity to comment on, such proposed changes in its use of funds. The City will publish a notice in the non-legal section of a paper of general circulation of the proposed program change and give interested or affected citizens at least thirty (30) calendar days to submit comments on the amendment, prior to taking such amendment action. The City will notify the appropriate funding agency of the proposal and provide a description of any changes.

XIII. EMERGENCY PROJECTS

For emergency activities, it is the policy of the City Council of the City of Rapid City to grant a temporary waiver for the thirty (30) day "Citizen Review and Comment Period". The City will advertise the project for citizen comment concurrent with the start of the project.

In keeping with federal regulations, an emergency project can be defined as an emergency activity of recent origin in which existing conditions poses a serious and immediate threat to the health, safety, or welfare of the community. A sub-recipient must submit certification from a qualified official stating the nature of the emergency and that it poses a serious threat to the community.

XIV. MONITORING AND EVALUATION OF COMMUNITY DEVELOPMENT PERFORMANCE

How will the Community Development Program be evaluated?

The City will provide full public access to program information. The City shall maintain the following data:

- A. Mailing and promotional material related to the Citizen Participation Process.
- B. Record of Hearing
- C. Key documents including prior statements, consolidated plan and strategy, approval letters, performance reports, evaluation reports, and other documents required by the Department of Housing and Urban Development.
- D. Copies of regulations and policy statements issued by the Department of Housing and Urban Development (available at hud.gov).

All of the above data is available for inspection at 333 6th Street, Rapid City, SD in the Community Development Division office and on line at www.rcgov.org/communityresources/communitydevelopment.

XV. MODIFICATION OF PLAN

Can this Plan be modified?

The citizen participation plan may be modified from time to time by the City provided such revisions are consistent with federal and state law, HUD's CDBG regulations, and administrative requirements covering citizen participation. Prior to any modification of the citizen participation plan, the City will publish a notice of modification of the plan in sufficient time to permit citizens to comment prior to approval by the City Council. The notice shall be published in local newspapers of general circulation at least fourteen (14) days prior to the adoption of the modification by the City Council.

XVI. AVAILABILITY OF PROGRAM AND RELATED INFORMATION

Copies of any of the CDBG plans, including the Citizen Participation Plan may be obtained from the City web site at: www.rcgov.org/communityresources/communitydevelopment/

or from the Community Development Division office at the address below.

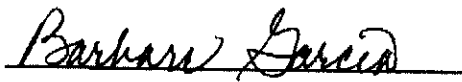
Any questions or comments on this plan, requests for materials in another language or to accommodate visual impairment, or requests for information should be directed to:

City of Rapid City
300 Sixth Street
Rapid City, SD 57701-2724
(605) 394-4181

COMMENTS RECEIVED

Public Comments Response

No public comments were received during the 30 day public comment period or at any of the public comment sessions for the Legal and Finance meetings or City Council meetings.

A handwritten signature in black ink that reads "Barbara Garcia". The signature is written in a cursive style and is positioned above a horizontal line.

Date: April 7, 2015

Barbara Garcia, Manager
Community Development Division

Glossary of Terms

Affordable Housing: Under State and federal statutes, housing which costs no more than 30 percent of gross household income. Housing costs include rent or mortgage payments, utilities, taxes, insurance, homeowner association fees, and related costs.

AIDS and Related Diseases: The disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome.

Assisted Household or Person: For the purpose of identification of goals, an assisted household or person is one which during the period covered by the annual plan will receive benefits through the Federal funds, either alone or in conjunction with the investment of other public or private funds. The program funds providing the benefit(s) may be from any funding year or combined funding years.

- A renter is benefited if the person takes occupancy of affordable housing that is newly acquired, newly rehabilitated, or newly constructed, and/or receives rental assistance through new budget authority.
- An existing homeowner is benefited during the year if the home's rehabilitation is completed.
- A first-time homebuyer is benefited if a home is purchased during the year.
- A homeless person is benefited during the year if the person becomes an occupant of transitional or permanent housing.
- A non-homeless person with special needs is considered as being benefited, however, only if the provision of supportive services is linked to the acquisition, rehabilitation, or new construction of a housing unit and/or the provision of rental assistance during the year.
- Households or persons who will benefit from more than one program activity must be counted only once.

To be included in the goals, the housing unit must, at a minimum, satisfy the HUD Section 8 Housing Quality Standards (see 24 CFR sections 5.703 and 982.401). See also, instructions for completing Table 3B of the CHAS and Table 1 of the Annual Performance Report.

Assisted Housing: Housing that has received subsidies (such as low interest loans, density bonuses, direct financial assistance, etc.) by federal, state, or local housing programs in exchange for restrictions requiring a certain number of housing units to be affordable to very low, low, and moderate income households.

At-Risk Housing: Assisted rental housing that is at risk of losing its status as housing affordable for very low, low, and moderate income residents due to the expiration of federal, state or local agreements.

Barrier Free: The term used to describe housing that complies with 1986 ANSI Standard A.117.1 which includes federal and private construction systems. This

reference is made because, unlike handicap accessible, barrier-free indicates that the home is fully accessible to an individual who utilizes a wheelchair.

Certification: A written assertion, based on supporting evidence, that must be kept available for inspection by HUD, by the Inspector General of HUD and by the public. The assertion shall be deemed to be accurate unless HUD determines otherwise, after inspecting the evidence and providing due notice an opportunity for comment.

CHAS: The Comprehensive Housing Affordability Strategy. Now combined with HUD program applications to comprise the Consolidated Plan.

CHDO (Community Housing Development Organization): A non-profit community-based and low-income community service organization that has, or intends to retain, staff with the capacity to develop affordable housing for the community it serves.

CIP - Capital Improvement Program

COC: Continuum of Care.

Committed: Generally means there has been a legally binding commitment of funds to a specific project to undertake specific activities.

Community Development Division: The City division responsible for administering the Community Development Block Grant Entitlement funds received from HUD.

Census: The official United States decennial enumeration of the population conducted by the federal government.

Chronic Homeless: A chronically homeless person is one who has been continuously homeless for one year or more or has been homeless four or more times within the past three years.

Community Development Block Grant (CDBG): A grant program administered by the U.S. Department of Housing and Urban Development (HUD). This grant allots money to cities and counties for housing rehabilitation and community development activities, including public facilities and economic development.

Condominium: A building or group of buildings in which units are owned individually, but the structure, common areas and facilities are owned by all owners on a proportional, undivided basis.

Consistent with the Consolidated Plan: A determination made by the governing jurisdiction that a program application meets the following criterion:

- The Annual Plan for that fiscal year's funding indicates the jurisdiction planned to apply for the program or was willing to support an application by another entity for the program;
- The location of activities is consistent with the geographic areas as specified in the plan; and
- The activities benefit a category of residents for which the jurisdiction's five-year strategy shows a priority.

Cost Burden > 30%: The extent to which gross housing costs, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

Cost Burden > 50%: The extent to which gross housing costs, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

Density: The number of dwelling units per unit of land. Density usually is expressed "per acre," e.g., a development with 100 units located on 20 acres has density of 5.0 units per acre.

Density Bonus: The allowance of additional residential units beyond the maximum for which the parcel is otherwise permitted usually in exchange for the provision or preservation of affordable housing units at the same site or at another location.

Development Impact Fees: A fee or charge imposed on developers to pay for a jurisdiction's costs of providing services to new development.

Development Right: The right granted to a land owner or other authorized party to improve a property. Such right is usually expressed in terms of a use and intensity allowed under existing zoning regulation. For example, a development right may specify the maximum number of residential dwelling units permitted per acre of land.

Dwelling Unit: One or more rooms, designed, occupied or intended for occupancy as separate living quarters, with cooking, sleeping and sanitary facilities provided within the unit for the exclusive use of a household.

Dwelling, Multi-family: A building containing two or more dwelling units for the use of individual households; an apartment or condominium building is an example of this dwelling unit type.

Dwelling, Single-family Attached: A one-family dwelling attached to one or more other one-family dwellings by a common vertical wall. Row houses and town homes are examples of this dwelling unit type.

Dwelling, Single-family Detached: A dwelling, not attached to any other dwelling, which is designed for and occupied by not more than one family and surrounded by open space or yards.

Economic Independence and Self-Sufficiency Programs: Programs undertaken by Public Housing Agencies (PHAs) to promote economic independence and self-sufficiency for participating families. Such programs may include Project Self-Sufficiency and Operation Bootstrap programs that originated under earlier Section 8 rental certificate and rental voucher initiatives, as well as the Family Self-Sufficiency program. In addition, PHAs may operate locally-developed programs or conduct a variety of special projects designed to promote economic independence and self-sufficiency.

Elderly Household: For HUD rental programs, elderly households are households of one- or two persons in which the head of the household or spouse is at least 62 years of age.

Elderly Person: A person who is at least 62 years of age.

Employer Mortgage Assistance Program (EMAP): This program provides down payment and closing cost assistance in the form of a second mortgage for homebuyers employed with a participating employer.

Emergency Shelter: An emergency shelter is a facility that provides shelter to homeless families and/or homeless individuals on a limited short-term basis.

Entitlement Cities: Metropolitan cities with a population of 50,000 or more who meet criteria, set by a formula, to apply for federal funds. An example of this is the Community Development Block Grant (CDBG) funds. In South Dakota Rapid City and Sioux Falls are Entitlement cities.

Existing Homeowner: An owner-occupant of residential property who holds legal title to the property and who uses the property as his/her principal residence.

Extremely Low-Income: Households whose incomes do not exceed 30 percent of the median household income for the area, as determined by HUD.

Fair Market Rent (FMR): Fair Market Rents (FMRs) are freely set rental rates defined by HUD as the median gross rents charged for available standard units in a county or Standard Metropolitan Statistical Area (SMSA). Fair Market Rents are used for the Section 8 Rental Program and other HUD programs.

Family: See definition in 24 CFR 5.403 (The National Affordable Housing Act definition required to be used in the CHAS rule differs from the Census definition). The Bureau of Census defines a family as a householder (head of household) and one or more other persons living in the same household who are related by birth, marriage or adoption. The term "household" is used in combination with the term "related" in the CHAS instructions, such as for Table 2, when compatibility with the Census definition of family (for reports and data available from the Census based upon that definition) is dictated. (See also Homeless Family)

Family Self-Sufficiency (FSS) Program: A program enacted by Section 554 of the National Affordable Housing Act which directs Public Housing Agencies (PHAs) and Indian Housing Authorities (IHAs) to use Section 8 assistance under the rental certificate and rental voucher programs, together with public and private resources to provide supportive services, to enable participating families to achieve economic independence and self-sufficiency.

Federal Preference for Admission: The preference given to otherwise eligible applicants under HUD's rental assistance programs who, at the time they seek housing assistance, are involuntarily displaced, living in substandard housing, or paying more than 50 percent of family income for rent. (see, for example, 24 CFR 92.253.)

First-Time Homebuyer: An individual or family who has not owned a home during the three-year period preceding the HUD-assisted purchase of a home that must be used as the principal residence of the homebuyer, except that any individual who is a displaced homemaker (as defined in 24 CFR 5.403) or a single parent (as defined in 24 CFR 92) may not be excluded from consideration as a first-time homebuyer on the basis that the individual, while a homemaker or married, owned a home with his or her spouse or resided in a home owned by the spouse.

Floor Area Ratio (FAR): The gross floor area of all buildings on a lot divided by the lot area; usually expressed as a numerical value (e.g., a building having 10,000 square feet of gross floor area located on a lot of 5,000 square feet in area has a floor area ratio of 2:1).

FmHA (Farmers Home Administration): The Farmers Home Administration, or programs it administers. FmHA has been reorganized and is now operating under the name USDA Rural Development (RD). It operated under the name Rural Economic and Community Development (RECD) for a period of time.

FMR (Fair Market Rent): See Fair Market Rent.

For Rent: Year round housing units which are vacant and offered/available for rent. (U.S. Census Definition)

For Sale: Year round housing units which are vacant and offered/available for sale only. (U.S. Census Definition)

Frail Elderly: An elderly person who has one or more limitations of Activities of Daily Living (ADL), i.e. eating, dressing, bathing, grooming, and household management activities. (See 24 CFR 891.205.)

Group Quarters: A facility which houses groups of unrelated persons not living in households (U.S. Census definition). Examples of group quarters include institutions, dormitories, shelters, military barracks, prisons, nursing homes,

assisted living facilities and other quarters, including single-room occupancy (SRO) housing, where 10 or more unrelated individuals are housed.

Home Mortgage Disclosure Act (HMDA): The Home Mortgage Disclosure Act requires larger lending institutions making home mortgage loans to publicly disclose the location and disposition of home purchase, refinance and improvement loans. Institutions subject to HMDA must also disclose the gender, race, and income of loan applicants.

HOME Program: The HOME Investment Partnership Act, Title II of the National Affordable Housing Act of 1990. HOME is a Federal program administered by HUD which provides formula grants to States and localities to fund activities that build, buy, and/or rehabilitate affordable housing for rent or home ownership or provide direct rental assistance to low-income people.

Homeless: Unsheltered homeless are families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g., the street, sidewalks, cars, vacant and abandoned buildings). Sheltered homeless are families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter (e.g., emergency, transitional, battered women, and homeless youth shelters; and commercial hotels or motels used to house the homeless).

Homeless Family: Family that includes at least one parent or guardian and one child under the age of 18, a homeless pregnant woman, or a homeless person in the process of securing legal custody of a person under the age of 18.

Homeless Individual: An unaccompanied youth (17 years or younger) or an adult (18 years or older) without children.

Homeless Youth: Unaccompanied person 17 years of age or younger who is living in a situation described by terms "sheltered" or "unsheltered".

HOPE 1: The HOPE for Public and Indian Housing Homeownership Program, which is authorized by Title IV, Subtitle A of the National Affordable Housing Act.

HOPE 2: The HOPE for Homeownership of Multifamily Units Program, which is authorized by Title IV, Subtitle B of the National Affordable Housing Act.

HOPE 3: The HOPE for Homeownership of Single Family Homes Program, which is authorized by Title IV, Subtitle C of the National Affordable Housing Act.

HOPE 6: The HOPE VI Program was developed for severely distressed public housing to change the physical shape of public housing, establish positive incentives for resident self-sufficiency and comprehensive services that empower residents, lessen concentrations of poverty by promoting mixed-income communities, and forge partnerships with other agencies, local governments, non-profit organizations, and private business to leverage support.

Household: The US Census Bureau defines a household as all persons living in a housing unit whether or not they are related. A single person living in an apartment as well as a family living in a house is considered a household. Household does not include individuals living in dormitories, prisons, convalescent homes, or other group quarters.

Household Income: The total income of all the persons living in a household. Household income is commonly grouped into income categories based upon household size, and income, relative to the regional median family income. The following categories are used in the Housing Element:

- *Extremely Low:* Households earning less than 30% of County median family income;
- *Very low:* Households earning less than 50% of County median family income;
- *Low:* Households earning 51% to 80% of the County median family income;
- *Moderate:* Households earning 81% to 120% of County median family income;
- *Above Moderate:* Households earning above 120% of County median family income.

Housing Problems: Defined by HUD as a household which: (1) occupies a unit with physical defects (lacks complete kitchen or bathroom); (2) meets the definition of overcrowded; or (3) spends more than 30% of income on housing cost.

Housing Subsidy: Housing subsidies refer to government assistance aimed at reducing housing sales or rent prices to more affordable levels. Two general types of housing subsidy exist. Where a housing subsidy is linked to a particular house or apartment, housing subsidy is "project" or "unit" based. In Section 8 rental assistance programs the subsidy is provided to the family (called "tenant-based") who can then use the assistance to find suitable housing in the housing unit of their choice.

Housing Unit: A room, or group of rooms used by one or more individuals living separately from others in the structure, with direct access to the outside or to a public hall and containing separate toilet and kitchen facilities.

Housing Unit (U.S. Census definition): An occupied, or vacant house, apartment, or single room (SRO housing) that is intended as separate living quarters.

HTC: (Federal) Housing Tax Credit.

HUD: – Housing and Urban Development. See U.S. Department of Housing and Urban Development.

IMPACT: Individualized and Mobile Program of Assertive Community Treatment Program (IMPACT) is administered by the South Dakota Department of Human Services' Division of Mental Health.

Institutions/Institutional: Group quarters for persons under care or custody. (U.S. Census definition.)

Inclusionary Unit: An ownership or rental dwelling unit which is affordable (as defined by city council) as households with moderate, low or very-low incomes in perpetuity.

Large Household: A household with 5 or more members.

Large Related Household: Household of 5 or more persons which includes at least one person related to the householder by blood, marriage or adoption.

Lead-Based Paint Hazard: Any condition that causes exposure to lead from lead-contaminated dust, lead-contaminated soil, lead-contaminated paint that is deteriorated or present in accessible surfaces, friction surfaces, or impact surfaces that would result in adverse human health effects as established by the appropriate Federal agency. (Residential Lead-based Paint Hazard Reduction Act of 1992 definition.)

LMI Benefit: The number of Low-to-Moderate Income people to benefit from a project. Low-to-Moderate Income for the CDBG program is defined as persons with income below 80% of the HUD median income for household size for the area.

Low-Income: Households whose incomes do not exceed 80 percent of the median income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. NOTE: HUD income limits are updated annually and are available from the local HUD office.

Manufactured Housing: Housing that is constructed of manufactured components, assembled partly at the site rather than totally at the site. Also referred to as modular housing.

Market-Rate Housing: Housing which is available on the open market without any subsidy. The price for housing is determined by the market forces of supply and demand and varies by location.

Median Income: The annual income for each household size within a region which is defined annually by HUD. Half of the households in the region have incomes above the median and half have incomes below the median.

Metropolitan Area: A **Metropolitan Statistical Area (MSA)** as established by the Office of Management and Budget. This includes metropolitan cities and urban counties. In South Dakota this is Rapid City/Pennington County and Sioux Falls/Minnehaha and Lincoln County.

Metropolitan Statistical Area (MSA): See definition above for Metropolitan Area.

Mobile Home: A structure, transportable in one or more sections, which is at least 8 feet in width and 32 feet in length, is built on a permanent chassis and designed to be used as a dwelling unit when connected to the required utilities, either with or without a permanent foundation.

Moderate Income: Households whose incomes are between 81 percent and 95 percent of the median income for the area as determined by HUD, with adjustments for smaller or larger families, except that HUD may establish income ceilings higher or lower than 95 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes. (This definition is different than that for the CDBG program).

Moderate Income – CDBG Program: Households whose incomes are between 51 percent and 80 percent of the median income for the area as determined for household size by HUD.

Mortgage Revenue Bond (MRB): A state, county or city program providing financing for the development of housing through the sale of tax-exempt bonds.

MSA (Metropolitan Statistical Area): A Metropolitan Statistical Area (MSA) as established by the Office of Management and Budget. This includes metropolitan cities and urban counties. In South Dakota this is Rapid City/Pennington County and Sioux Falls/Minnehaha and Lincoln County.

Non-Elderly Household: A household which does not meet the definition of "Elderly Household", as defined above.

Non-Homeless Persons with Special Needs: Includes frail elderly persons, persons with AIDS, families with a person with a disability and families participating in organized programs to achieve economic self-sufficiency.

Non-Institutional: Group quarters for person not under care or custody. (U.S. Census definition used.)

Non-Metropolitan Area: An area which is not a metropolitan city and is not included as part of an urban county. This term applies to every community in South Dakota with the exception of Rapid City/Pennington County and Sioux Falls/Minnehaha County.

Non-Recreational Units: Those housing units which are considered a primary residence.

Occupied Housing Unit: A housing unit that is the usual place of residence of the occupant(s).

Other Household: A household of one or more persons that does not meet the definition of a Small Related household, Large Related household or Elderly household.

Other Income: Households whose incomes are between 51 percent and 80 percent of the median income for the area, as determined by HUD, with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 percent of the median for the area on the basis of HUD's findings that such variations are necessary because of prevailing levels of construction costs or fair market rents, or unusually high or low family incomes.

Other Vacant: Vacant year round housing units that are not "For Rent" or "For Sale". This category would include "Awaiting Occupancy" or "Held".

Overcrowded: As defined by the U.S. Census, a household with greater than 1.01 persons per room, excluding bathrooms, kitchens, hallways, and porches. Severe overcrowding is defined as households with greater than 1.51 persons per room.

Overpayment: The extent to which gross housing costs, including utility costs, exceed 30 percent of gross household income, based on data published by the U.S. Census Bureau. Severe overpayment, or cost burden, exists if gross housing costs exceed 50 percent of gross income.

Owner: A household that owns the housing unit it occupies. (U.S. Census definition.)

Parcel: The basic unit of land entitlement. A designated area of land established by plat, subdivision, or otherwise legally defined and permitted to be used, or built upon.

PATH (Projects in the Assistance for the Transition from Homelessness Program): A federal program administered by the State Division of Mental Health targeted to individuals with severe mental illness. Recipients must be homeless or at-risk of becoming homeless.

Person with a Disability: A household composed of one or more persons, at least one of whom is an adult (a person of at least 18 years of age) who has a disability. A person shall be considered to have a disability if the person is determined to have a physical, mental or emotional impairment that:

- is expected to be of long-continued and indefinite duration;
- substantially impedes ability to live independently, and

- is of such a nature that the ability could be improved by more suitable housing conditions.

A person shall also be considered to have a disability if he or she has a developmental disability as defined in the Developmental Disabilities Assistance and Bill of Rights Act (42 U.S.C. 6001-6006). The term also includes the surviving member or members of any household described in the first sentence of this paragraph who were living in an assisted unit with the deceased member of the household at the time of his or her death.

Physical Defects: A housing unit lacking complete kitchen or bathroom (U.S. Census Definition). Jurisdictions may expand upon the Census definition.

Project-based (Rental) Assistance: Rental assistance provided for a project, not for a specific tenant. Tenants receiving project-based rental assistance give up the right to that assistance upon moving from the project.

Public Housing: A project-based low-rent housing program operated by independent local public housing authorities. A low-income family applies to the local public housing authority in the area in which they want to live.

RECD: Rural Economic and Community Development, formerly the Farmers Home Administration (FmHA), now the USDA Rural Development (RD).

Recreational Units: Those housing units which are not considered a primary residence but are constructed for recreational purposes. They are established as seasonal housing such as a cabin at a lake or a cabin in the Hills.

Rehabilitation: The upgrading of a building previously in a dilapidated or substandard condition for human habitation or use.

Rent Burden > 30% (Cost Burden): The extent to which gross rents, including utility costs, exceed 30 percent of gross income, based on data published by the U.S. Census Bureau.

Rent Burden > 50% (Severe Cost Burden): The extent to which gross rents, including utility costs, exceed 50 percent of gross income, based on data published by the U.S. Census Bureau.

Rental Assistance: Rental assistance payments provided as either project-based rental assistance or tenant-based rental assistance.

Renter: A household that rents the housing unit it occupies, including both units rented for cash and units occupied without cash payment of rent. (U.S. Census Definition)

Renter Occupied Unit: Any occupied housing unit that is not owner occupied, including units rented for cash and those occupied without payment of cash rent.

Section 215: Section 215 of Title II of the National Affordable Housing Act. Section 215 defines "affordable" housing projects under the HOME program.

Section 8 Rental Voucher/Certificate Program: A tenant-based rental assistance program that subsidizes a family's rent in a privately owned house or apartment. The program is administered by local public housing authorities. Assistance payments are based on 30 percent of household annual income. Households with incomes of 50 percent or below the area median income are eligible to participate in the program.

Senior: The Census Bureau defines a senior as a person who is 65 years or older. For persons of social security eligibility, a senior is defined as a person age 62 and older. Other age limits may be used for eligibility for housing assistance or retired communities.

Service Needs: The particular services required by special populations, typically including needs such as transportation, personal care, housekeeping, counseling, meals, case management, personal emergency response, and other services preventing premature institutionalization and assisting individuals to continue living independently.

Severe Cost Burden: See Cost Burden > 50%.

Severe Persistent Mental Illness (SPMI): A serious and persistent mental or emotional impairment that significantly limits a person's ability to live independently.

Sheltered & Sheltered homeless: Families and persons whose primary nighttime residence is a supervised publicly or privately operated shelter (e.g., emergency, transitional, battered women, and homeless youth shelters; and commercial hotels or motels used to house the homeless).

Small Household: Pursuant to HUD definition, a small household consists of two to four non-elderly persons.

Small Related: A household of 2 to 4 persons that includes at least one person related to the householder by birth, marriage, or adoption.

Special Needs Groups: Those segments of the population which have a more difficult time finding decent affordable housing due to special circumstances. Under California Housing Element statutes, these special needs groups consist of the elderly, people with disabilities, large families with five or more members, single-parent families with children, farm workers and the homeless. A jurisdiction may also choose to consider additional special needs groups in the Housing Element, such as students, military households, other groups present in their community.

Substandard Housing: Housing which does not meet the minimum standards in the State Housing Code. Jurisdictions may adopt more stringent local definitions of substandard housing. Substandard units which are structurally sound and for which the cost of rehabilitation is economically warranted are considered suitable for rehabilitation. Substandard units which are structurally unsound and for which the cost of rehabilitation is considered infeasible are considered in need of replacement.

Substantial Amendment: A major change in an approved housing strategy. It involves a change to the five-year strategy, which may be occasioned by a decision to undertake activities or programs inconsistent with that strategy.

Substantial Rehabilitation: Rehabilitation of residential property at an average cost for the project in excess of \$25,000 per dwelling unit.

Supportive Housing: Housing, including Housing Units and Group Quarters, that have a supportive environment and includes a planned service component.

Supportive Services: Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, and job training.

Supportive Service Need in Family Self Sufficiency (FSS) Plan: Services provided to residents of supportive housing for the purpose of facilitating the independence of residents. Some examples are case management, medical or psychological counseling and supervision, child care, transportation, remedial education, education for completion of secondary or post secondary schooling, preparation and counseling, substance abuse treatment and counseling, training in homemaking and parenting skills, money management, household management, counseling for homeownership, job development and placement follow-up assistance after job placement, job training, and other appropriate services.

Tenant-Based Rental Assistance: A form of rental assistance in which the assisted tenant may move from a dwelling unit with a right to continued assistance. The assistance is provided for the tenant, not for the project.

Total Vacant Housing Units: Unoccupied year round housing units. (U.S. Census definition)

Transitional Housing: Transitional housing is temporary (often six months to two years) housing for a homeless individual or family who is transitioning to permanent housing. Transitional housing often includes a supportive services component (e.g. job skills training, rehabilitation counseling, etc.) to allow individuals to gain necessary life skills in support of independent living.

Unsheltered: Families and individuals whose primary nighttime residence is a public or private place not designed for, or ordinarily used as, a regular sleeping accommodation for human beings (e.g. streets, parks, alleys).

U.S. Department of Housing and Urban Development (HUD): The cabinet level department of the federal government responsible for housing, housing assistance, and urban development at the national level. Housing programs administered through HUD include Community Development Block Grant (CDBG), HOME and Section 8, among others.

Vacant "Awaiting Occupancy" or "Held": Vacant year round housing units that have been rented or sold and are currently awaiting occupancy, and vacant year round housing units that are held by owners or renters for occasional use. (U.S. Census definition)

Vacant Housing Unit: Unoccupied year-round housing units that are available or intended for occupancy at any time during the year.

Very Low-Income: Households whose incomes do not exceed 50 percent of the median area income for the area, as determined by HUD, with adjustments for smaller and larger families and for areas with unusually high or low-incomes or where needed because of prevailing levels of construction costs or fair market rents. This term corresponds to low-income households in the CDBG Program. For the purposes of further distinguishing needs within this category, two subgroups - 0 to 30% (extremely low) and 31 to 50% (very low) of MHI have been established in the CHAS tables and narratives.

Worst-Case Needs: Unassisted, very low-income renter households who pay more than half of their income for rent, live in seriously substandard housing (which includes homeless people) or have been involuntarily displaced.

Year Round Housing Units: Occupied and vacant housing units intended for year round use. (U.S. Census definition) Housing units for seasonal or migratory use are excluded.

Zoning: A land use regulatory measure enacted by local government. Zoning district regulations governing lot size, building bulk, placement, and other development standards vary from district to district, but must be uniform within the same district. Each city and county adopts a zoning ordinance specifying these regulations.