

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 16-2321 CIP No. 51110  
 II. PROJECT NAME: Sports Complex Lighting - Electrical  
 III. Project/Item(s) Description: Electrical supply, distribution and controls to eight-field sports lighting

IV. BID LETTING DATE: March 1, 2016

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 350,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$350,000				
Fund Name	Vision				
Department	132				
Line Item	4372				
Fund	107				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: 1-Jun-16  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 2-1-16  
 DIVISION MANAGER Signature: [Signature] Date 2-1-16  
 DEPARTMENT DIRECTOR Signature: [Signature] Date 2-1-16

FINANCE OFFICE USE ONLY		Approved		Carbon Copy	
Appropriation	Date	Initial	Yes		
Cash Flow	<u>2/1/16</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>		Investment Desk
					Public Works
					Engineering
					Project Manager