

**Rapid City Police Department
Memo**

TO: Assistant Chief Don Hedrick

FROM: Lt. Mark Eisenbraun

DATE: 1/18/16

SUBJECT: Parking Enforcement Vehicle Purchase

The Parking Enforcement Officers are currently assigned a 2004 Chevrolet Venture van. This vehicle is 12 years old and poor condition. Last year we submitted a budget request of \$20,000 to replace this with a new vehicle. It should be noted that although Parking Enforcement is supervised by the Police Department, the budget is supplied through the Parking Lot and Area Fund. The 2016 budget was approved.

Originally I intended to purchase a slightly used replacement vehicle from government surplus. Unfortunately, despite watching for several months, I have been unable to find a suitable van for sale by that organization. The 2016 state bid price for a new Dodge Grand Caravan with options is \$23,139.

I contacted Rich Sagen and Tracy Davis and I was advised I could utilize an additional \$3,139 to purchase a new vehicle. The Dodge Grand Caravan is the most appropriate vehicle for their needs. I met with the sales staff at Dodgetown and they agreed to meet the state bid price. I recommend we proceed with the purchase of this vehicle.