

# REQUEST FOR PURCHASE

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: \_\_\_\_\_  
 II. PROJECT NAME: End Loader  
 III. Project/Item(s) Description: Purchase end loader with tip out bucket attachments to replace existing 2001 JD 644H loader

IV. BID LETTING DATE: N/A

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 374,750.00



VI. BASIS OF PAYMENT  
 Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$374,750.00			
Fund Name	SW Capital			
Department	7104			
Line Item	4360			
Fund	615			

VIII. (If applicable)  
 Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager:  Date \_\_\_\_\_  
 DIVISION MANAGER Signature  Date 10-9-15  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation	<u>10/2/15</u>	<u>SW</u>	✓	Investment Desk
Cash Flow				Public Works
				Engineering
				Project Manager