

### ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: SW 003-2015 CIP No. \_\_\_\_\_

II. PROJECT NAME: MRF Office Roof Replacement

III. Project/Item(s) Description: Replace membrane roofs on the MRF office and maintenance shop  
(Roofs have reached their useful life.)

IV. BID LETTING DATE: July 25, 2015

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 90,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	\$90,000				
Fund	615				
Department	<del>7103</del> 7104				
Line Item	<del>4252</del> 4300				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

[Signature] Date 7-6-15  
 Project Manager Signature  
[Signature] Date 7-6-15  
 Division Manager Signature  
[Signature] Date 7-7-15  
 Department Director Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	No
Appropriation Cash Flow	7/14/15	[Initials]	✓	