



MEMORANDUM

TO: Legal Finance Committee
FROM: Dick McConnell, President - Airport Board of Directors
DATE: June 10, 2015
RE: Ordinances 6061 and 6062

In 2013, the Airport Board hired Aviation Management Consultants to update the airport's Primary Guiding Documents, Aeronautical Lease Agreements, and Operating Permits for General Aviation Business at the airport. Primary Guiding Documents are necessary at any commercial airport with a general aviation population utilizing the airport. They ensure safety and security, an equal and even setting to prevent discriminatory practices for general aviation businesses, and consistently apply standards for aeronautical development. **They are an integral part of airport administration.**

The consultant also recommended a number of changes to City ordinances that deal with and provide for the governance of the airport. Ordinance 6061 and 6062 address those changes. There are a number of items recommended for deletion because they are covered in Federal statute, are included in the Primary Guiding Documents, or are redundant in nature. Many of those items are more appropriately found in Primary Guiding Documents rather than in City Codes. All general aviation users and those seeking to do business on the airport are provided with a set of our Primary Guiding Documents so they are made aware of all rules, regulations and minimum standards here at the airport. There are no additional powers being added to the airport board or airport administrative staff. The powers listed in the ordinance are currently in practice and are included in the Primary Guiding Documents, consistent with City Code.

The new items added to the ordinances include provisions for board member vacancies and terminations; also consistent with other City boards such as the Planning Commission. Additional language has also been added to allow for enforcement of illegal parking in certain areas of the airport and for trespassing violations.

The Airport Board respectfully asks for your approval of these ordinance changes.

