

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: 3/5/15

Project Name & Number: East Signal Drive Reconstruction Project. Project # 12-2052

CIP #: 50949

Project Description: Reconstruction of E. Signal Drive and Crescent Drive.

Consultant: Sperlich Consulting, Inc.

Original Contract Amount: \$119,145.00

Original Contract Date: 6-17-13

Original Completion Date:

Addendum No: 1

Amendment Description: Additional Design and Easement Acquisition Services.

Current Contract Amount: \$119,145.00

Current Completion Date:

Change Requested: \$9,950.00

New Contract Amount: \$129,095.00

New Completion Date:

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$3,269.07	8910	4223	505	Street
\$1,670.23	8911	4223	505	Drainage
\$2,505.35	833	4223	604	Sewer
\$2,505.35	933	4223	602	Water
\$9,950.00	Total			

Agreement Review & Approvals

Todd Pahl 3/5/15
Project Manager Date

Andrew Sica 3/6/15
Compliance Specialist Date

Wade Hilly 3/13/15
City Attorney Date

Paul Tom 3-6-15
Division Manager Date

Joseph W. ... 3-9-15
Department Director Date

ROUTING INSTRUCTIONS

- Route **two** originals of the **Agreement** for review and signatures.
- Finance Office - Retain one original
- Project Manager - Retain second original for delivery to Consultant
- cc: Public Works
- Engineering
- Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
3/10/15	<i>JW</i>	(Y) N
Appropriation		Y N
Cash Flow		

21-545



EXHIBIT A

Introduction

This correspondence references the written contract between Sperlich Consulting, Inc. and the City of Rapid City for professional services related to the **East Signal Drive Reconstruction Project No. 12-2052 / CIP No. 50949**.

Request

Sperlich Consulting, Inc. is requesting a contract modification to cover expenditures incurred due to increase in scope of this project. The following is a summary of the scope modifications:

1. Approximately 900 lineal feet of 10-inch water main, with appurtenances, was designed in the Elm Avenue right-of-way from East St. Charles Street to the East Signal Drive intersection. The water main was added to the plan and profile drawings, and additional topographic information was required.
2. Impact of proposed grading improvements required Sperlich Consulting, Inc. to obtain fifty three (53) Temporary Construction easements and two (2) permanent Pedestrian Access Easements.
3. The water main in East Signal Drive was upsized during the process of design from the 8-inch base size originally designed to a 12-inch diameter main with associated appurtenances.
4. The three (3) manholes located on the hill slope between East Signal Drive and Belleview Drive were originally scheduled to be abandoned as part of the Belleview Drive Reconstruction. Abandonment of the manholes was added to this project when the Belleview Drive project was delayed. A plan view of the manhole locations and additional topographic information was required.
5. Acquisition of the Temporary Construction Easement and the Major Drainage Easement from the South Dakota School of Mines delayed the project and required the project Manager for Sperlich Consulting, Inc. to attend three (3) additional meeting to present the project to the School of Mines Administration staff.



6. In an effort to demonstrate the location of the proposed Gabion Structure on School of Mines Property, Sperlich Consulting Inc. staked the corners of the proposed structure and limits of the proposed easement.
7. Prepare the As-Built Drawings at the end of construction

Contract Modification Allocation

The following is a breakdown of the proposed contract modification to cover additional work performed as part of the design.

Task 1 – Preliminary Design Services

	<u>Ex. Contract</u>	<u>Increase</u>	<u>Total</u>
1.3 Perform Site Surveys	\$17,500.00	\$1,200	\$18,700
1.5 Meet with Property Owners/Easements	\$1,260.00	\$3,400	\$4,660
1.6B4 Preliminary Drawings (Removals)	\$2,760.00	\$1,200	\$3,960
1.6B7 Preliminary Drawings P&P Sheets	\$8,520.00	\$1,750	\$10,270

Task 2 – Final Design Services

	<u>Ex. Contract</u>	<u>Increase</u>	<u>Total</u>
2.18 Assist CORC w/ Easements	\$2,930.00	\$750	\$3,680
2.25 Prepare final Engineers Estimate	\$1,620.00	\$550	\$2,170

Task 2 – Final Design Services – New Items

	<u>Ex. Contract</u>	<u>Increase</u>	<u>Total</u>
2.30 Prepare the As-Built Drawings	\$0.00	\$1,100	\$1,100

Proposed Contract Modification \$9,950.00

Closure

If you have any questions or require additional information do not hesitate to contact me at (605) 721-4040.

Sincerely,

Kale R. McNaboe, P.E.
Sperlich Consulting, Inc.