

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 15-2240 CIP No. 51059  
 II. PROJECT NAME: Water Treatment Plant Re-Roof  
 III. Project/Item(s) Description: Roofing membrane replacement at Water Treatment Plant

IV. BID LETTING DATE: March 10, 2015

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 483,000.00

VI. BASIS OF PAYMENT Assessed  Single Payment  Non-Assessed  Partial Payment

VII. APPROPRIATION DATA

Amount	\$483,000				
Fund Name	Water				
Department	933				
Line Item	4320				
Fund	602				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:  
 Project Manager: [Signature] Date 1-20-15  
 DIVISION MANAGER Signature \_\_\_\_\_ Date \_\_\_\_\_  
 DEPARTMENT DIRECTOR Signature [Signature] Date 1-20-15

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Appropriation	Date	Initial	Yes	Investment Desk
Cash Flow	1/20/15	[Initials]	<input checked="" type="checkbox"/>	Public Works
				Engineering
				Project Manager