

# ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the Common Council and/or Committees of the Common Council. This covers all items, which require formal bids, currently anything over \$15,000 (except emergency repair costs).

- I. PROJECT ID NO.: \_\_\_\_\_
- II. PROJECT NAME: Purchase of four Ford Interceptor Utility vehicles
- III. Project/Item(s) Description: Re: state bid # 16677, Replacing aging patrol vehicles.

IV. BID LETTING DATE: \_\_\_\_\_

- V. (IF APPLICABLE) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

- VI. ESTIMATED COST OF PROJECT/ITEM(S) \$120,988
- VII. BASIS OF PAYMENT
- |                |  |                 |  |
|----------------|--|-----------------|--|
| Assessed       |  | Non-Assessed    |  |
| Single Payment |  | Partial Payment |  |

VIII. DISBURSEMENT SCHEDULE

Date	Amount	Amount	Amount	Amount	Amount
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$
<b>Total</b>	\$	\$	\$	\$	\$

IX. APPROPRIATION DATA

Fund				
Department	201			
Line Item	4360			

X. DEPARTMENT/DIVISION: \_\_\_\_\_

Project Manager: Mark Egan Date 1-17-15  
Don Hedrick Date 1-20-15  
 DEPARTMENT/DIVISION MANAGER Signature  
[Signature] Date 1-20-15  
 DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	No
Appropriation Cash Flow	<u>1/19/15</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
				Investment Desk
				Public Works
				Engineering
				Project Manager