



RAPID CITY POLICE DEPARTMENT

Community. Service. Integrity.

Karl Jegeris, Chief of Police

SPECIAL EVENT APPLICATION

SECTION A.

(Type or print legibly)

Date of application: 12/8/2014	Contact phone #: 605.593.5219	Organization: Rapid City Summer Nights	Applicant's name: Sandra Schwan
Event name: Summer Nights		Date of event: Thursdays May 28-Aug 27, 2015	
Purpose of event: outdoor arts and entertainment festival			
Location of event : 500 Block of 7th Street - closing at 3:00 Intersection of 7th Street and St. Joseph Street - Closing at 5:30 700 Block of St Joseph Street - closing at 5:30			
Map attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alternate routes available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Contact email address: sandra.schwan@greatwesternbank.com	
Exact location of formation area: 500 Block of 7th Street	Approximate Formation Time: 6:00	Event Start Time: 6:00	Total number of participants in event: 6000-8000
Do you anticipate any security needs? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does the event plan to serve alcoholic beverages? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Is this a parade? (If yes skip to section B) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

SECTION B. (PARADES ONLY)

Will businesses be affected by street closures? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Have affected businesses been notified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No By whom:	Will event require clearing of streets? (Towing Cars) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	How many floats do you anticipate in your parade? (Note: Over 70 floats requires City Council Approval)
Does your parade require closing or blocking a State Highway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, you must have a corresponding state permit prior to submitting an event permit. Copy of state permit attached? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Event route (list all streets and areas route is expected to cover):			

SECTION C.

Will you require any City Resources? <input checked="" type="checkbox"/> Yes (if yes please list) <input type="checkbox"/> No	FIRE DEPARTMENT: 10 Main Street: 394-4180 Person Contacted: Mike Malteverne	STREET DEPARTMENT: 605 Steele Street: 394-4152 Person Contacted:	PARKS DEPARTMENT: 125 Waterloo Street: 394-5225 Person Contacted:
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OFFICE USE ONLY

Council Approval Required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Post Orders : <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Police Department Reviewed: By: Date: 12-9-14	Sent to Legal/Finance: Date: 12-9-14	Legal/Finance meeting: Date: 12-30-14	Council Meeting Date: Date: 1-5-15	Council Approved: Date:
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PLEASE SEE NEXT PAGE FOR A LISTING OF APPLICABLE CITY ORDINANCES