



# RAPID CITY POLICE DEPARTMENT

Community. Service. Integrity.

Karl Jegeris, Chief of Police

## SPECIAL EVENT APPLICATION

### SECTION A.

(Type or print legibly)

|  |  |   |   |
|--|--|---|---|
| Date of application:<br>10.23.14   | Contact phone #:<br>605.716.7979   | Organization:<br>Rapid City Downtown Association  | Applicant's name:<br>Suzette Cunniff          |
| Event name:<br>Free Parking for Holiday Shopping   |  |   | Date of event:<br>12/20/14 and 12/06/14       |
| Purpose of event:<br>To provide parking for free for holiday shopping to assist in the promotion of downtown business sales. |  |   |   |
| Location of event:<br>52 Block Business Improvement District.  |  |   |   |
| Map attached:<br><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No   | Alternate routes available?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                       | Contact email address:<br>suzette@downtownrapidcity.com   |   |
| Exact location of formation area:  | Approximate Formation Time:<br>all day   | Event Start Time:<br>all day  | Total number of participants in event:<br>N/A |
| Do you anticipate any security needs?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No                 | Does the event plan to serve alcoholic beverages?<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Is this a parade? (If yes skip to section B)<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |   |

### SECTION B. (PARADES ONLY)

|   |   |   |   |
|---|---|---|---|
| Will businesses be affected by street closures?<br><input type="checkbox"/> Yes <input type="checkbox"/> No   | Have affected businesses been notified?<br><input type="checkbox"/> Yes <input type="checkbox"/> No<br>By whom: | Will event require clearing of streets? (Towing Cars)<br><input type="checkbox"/> Yes <input type="checkbox"/> No | How many floats do you anticipate in your parade? (Note: Over 70 floats requires City Council Approval) |
| Does your parade require closing or blocking a State Highway?<br><input type="checkbox"/> Yes <input type="checkbox"/> No<br>If yes, you must have a corresponding state permit prior to submitting an event permit. Copy of state permit attached?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |   |   |   |
| Event route (list all streets and areas route is expected to cover):  |   |   |   |

### SECTION C.

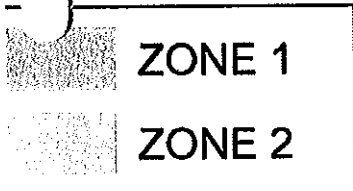
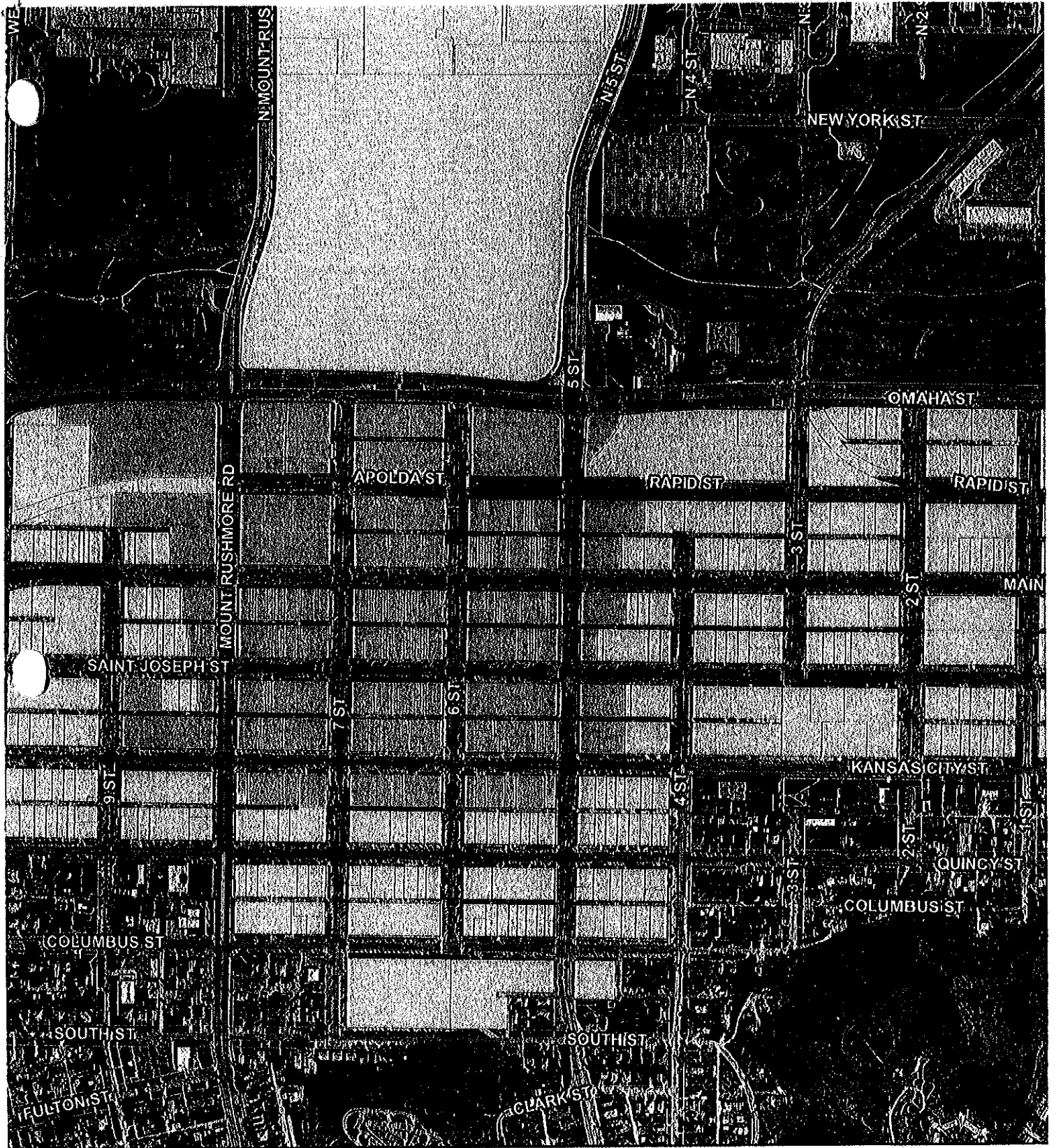
|  |   |  |   |
|--|---|--|---|
| Will you require any City Resources?<br><input type="checkbox"/> Yes (if yes please list) <input checked="" type="checkbox"/> No | <b>FIRE DEPARTMENT:</b><br>10 Main Street: 394-4180 | <b>STREET DEPARTMENT:</b><br>605 Steele Street: 394-4152 | <b>PARKS DEPARTMENT:</b><br>125 Waterloo Street: 394-5225 |
|  | Person Contacted:                                   | Person Contacted:  | Person Contacted:   |

### OFFICE USE ONLY

|   |   |  |  |  |   |                            |
|---|---|--|--|--|---|----------------------------|
| Council Approval Required?<br>Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> | Post Orders:<br><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | Police Department Reviewed:<br>By: [Signature] #5804<br>Date: 10-24-14 | Sent to Legal/Finance:<br>Date: 10-24-14 | Legal/Finance meeting:<br>Date: 11-12-14 | Council Meeting Date:<br>Date: 11-17-14 | Council Approved:<br>Date: |
|---|---|--|--|--|---|----------------------------|

+ 11-12-14 11-26-14 12-1-14

JK



**RAPID CITY**  
  
**PENNINGTON COUNTY**  
 December 20, 2011