



RAPID CITY POLICE DEPARTMENT

Steve Allender, Chief of Police

SPECIAL EVENT APPLICATION

SECTION A.

(Type or print legibly)

Date of application: 10-8-14	Contact phone #: 605-710-7979	Organization: Main Street Square & Rapid City Downtown Association	Applicant's name: Megan Whitman & Suzette Cury
Event name: Summer Concert Series		Date of event: 5.28.15, 6.4.15, 6.11.15, 6.18.15, 6.25.15, 7.2.15, 7.9.15, 7.16.15, 7.23.15, 7.30.15, 8.6.15, 8.13.15, 8.20.15, 8.27.15	
Purpose of event: Expansion of Summer Concert Series in partnership with the Rapid City Downtown Association. Event will include entertainment, food and beverages to promote the enhancement of Downtown Rapid City. Proceeds will be put into an enhancement & praction fund for Downtown.			
Location of event: See attached			
Map attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alternate routes available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Contact email address: megan@mainstreet-square.com suzette@downtownrapidcity.com	
Exact location of formation area:	Approximate Formation Area: See attached	Event Start Time: 6 p.m.	Total number of participants in event: 4000
Do you anticipate any security needs? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does the event plan to serve alcoholic beverages? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Is this a parade? (If yes skip to section B) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

SECTION B. (PARADES ONLY)

Will businesses be affected by street closures? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Have affected businesses been notified? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No By whom: Various Staff	Will event require clearing of streets? (Towing Cars) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	How many floats do you anticipate in your parade? (Note: Over 70 floats requires City Council Approval)
Does your parade require closing or blocking a State Highway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, you must have a corresponding state permit prior to submitting an event permit. Copy of state permit attached? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Event route (list all streets and areas route is expected to cover):			

SECTION C.

Will you require any City Resources? <input type="checkbox"/> Yes (if yes please list) <input checked="" type="checkbox"/> No	FIRE DEPARTMENT: 10 Main Street: 394-4180	STREET DEPARTMENT: 605 Steele Street: 394-4152	PARKS DEPARTMENT: 125 Waterloo Street: 394-5225
	Person Contacted:	Person Contacted:	Person Contacted:

OFFICE USE ONLY

Council Approval Required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Post Orders: <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Police Department Reviewed: By: [Signature] #564 Date: 10-8-4	Sent to Legal/Finance: Date: 10-9-14	Legal/Finance meeting: Date:	Council Meeting Date: Date:	Council Approved: Date:
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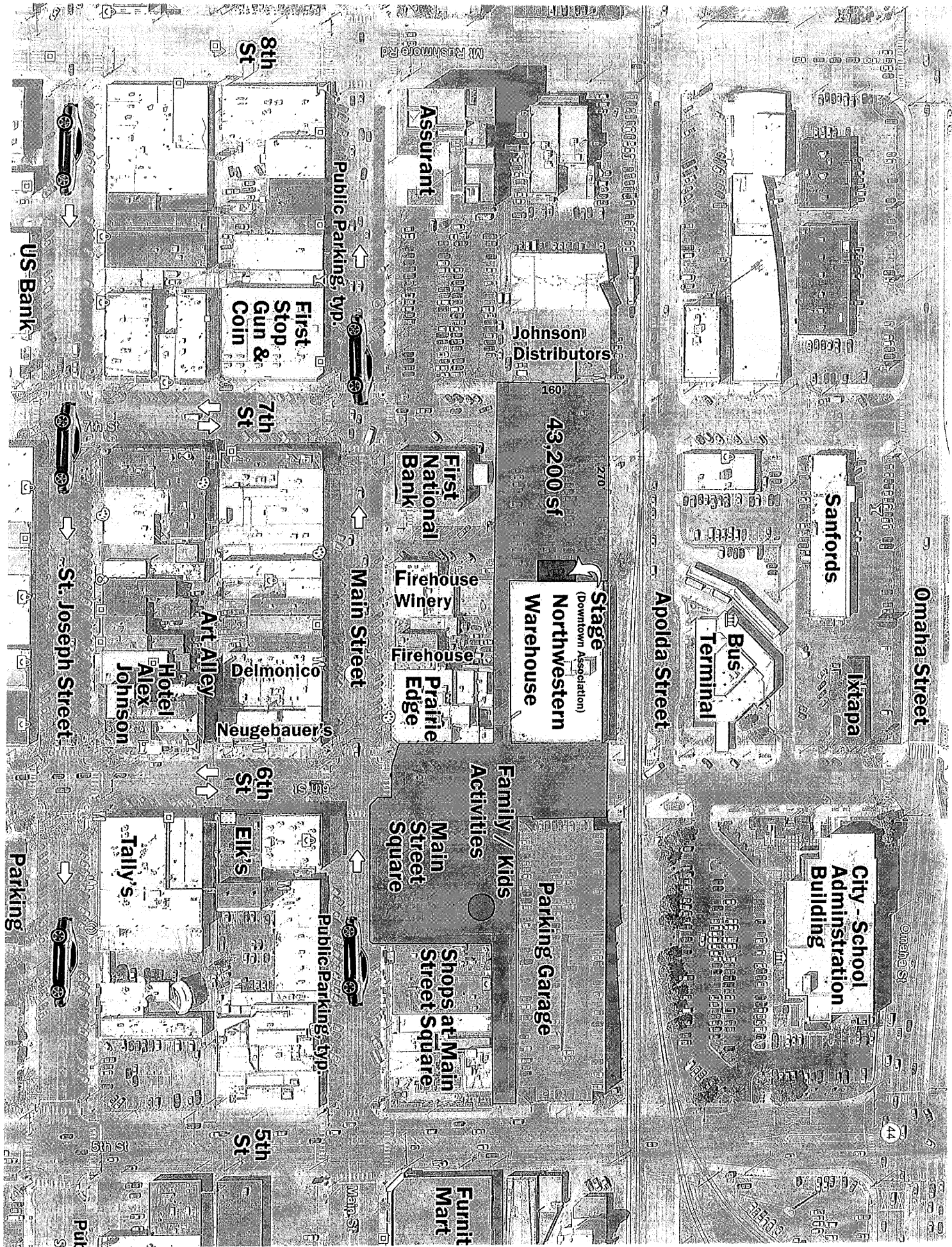
Summer Concert Series Attachment

Legal Description:

6th street between Main Street and Apolda Street, Lot 13-16 and Lot 10-12 in Block 74, the alley between 6th and 7th Streets on Block 74, and 7th Street between the south end of the alleyway on block 74 and Apolda Street. Original Town of Rapid City, Section 1, T1N, R7E, BHM, Rapid City, Pennington County, South Dakota

Street Closure Description:

Main Street Square will close 6th Street beginning at 2pm each day up to the alleyway. The alleyway between 6th and 7th Streets on Block will close at 2pm. The portion of 6th Street between the south end of the parking ramp entrance and the alleyway will close at 430pm. The city parking lot on block 74 will close at 8am. At 5pm, 7th Street will close from the Alleyway on block 74 to the railroad tracks.



Omaha Street

Sanfords

Ixtapa

City - School Administration Building

Bus Terminal

Apolda Street

Stage (Downtown Association) Northwest Warehouse

43,200 SF

First National Bank

Firehouse Winery

Firehouse Prairie Edge

Family / Kids Activities

Main Street Square

Shops at Main Street Square

Furnit Mart

Public Parking, typ.

Main Street

Public Parking, typ.

8th St

7th St

6th St

5th St

First Stop Gun & Coin

Art Alley

Neugebauer's

EIK'S

Hotel Alex Johnson

Tally's

US Bank

St. Joseph Street

Parking

Put



RAPID CITY POLICE DEPARTMENT

Karl Jegeris, Chief of Police
Community. Service. Integrity.

October 10, 2014

Mayor Kooiker & City Council Members

Over the past several years the Rapid City Police Department has supported the Summer Nights Festival in the downtown area on Thursday evenings. Additionally, we have supported numerous special events at Main Street Square. Both organizations have provided reliable and dependable volunteers to help facilitate events. The Rapid City Police Department is supportive of these events as it directly correlates to the city's goal as part of the comprehensive plan in encouraging a healthy and vibrant community. An important part of our department's mission statement is to support community enhancement.

I am aware that both organizations have submitted special event applications for Thursday nights during the summer of 2015.

Our department is here to serve and ensure that we address the public safety aspect of all events that take place in the community. Over the years there have been minimal problems at these events considering the large attendance. We would be able to accommodate each of the event permit applications that have been submitted, but approval of both of them would be problematic. The most obvious conflict is removal of additional parking in the downtown area. This has already caused a lot of concerns and complaints with one venue alone. Therefore, my recommendation is to evaluate each of the applications and consider approval of one or the other, but not both.

We appreciate the exceptional working relationship we have established with both organizations over the years, and we look forward to serving the downtown community and its recent increase in special event public safety needs.

Sincerely,

Karl Jegeris
Chief of Police

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