

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 13-2176 CIP No. 50864
 II. PROJECT NAME: Journey Museum Sealant & Roof Repair
 III. Project/Item(s) Description: Remove and replace wall joint sealant, Re-coat roof deck

IV. BID LETTING DATE: May 13, 2014

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 40,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$25,000	\$15,000			
Fund Name	CIP Govt Bldg Journey	CIP Govt Bldg Roofs			
Department	8915-505	8915-505			
Line Item	4320	4320			
Fund	0505-8915	0505-8915			

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 4-10-14
 DIVISION MANAGER Signature [Signature] Date 4-10-14
 DEPARTMENT DIRECTOR Signature [Signature] Date 4-10-14

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		
Appropriation	<u>4/11/14</u>	<u>JS</u>	<input checked="" type="checkbox"/>		Investment Desk
Cash Flow					Public Works
					Engineering
					Project Manager