

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: June 4, 2012

Project Name & Number: 2011 Storm Damage Recovery Project
Project No. 12-2016

CIP #: 50903

Project Description: To provide professional consulting services for 2013 hail damage received at miscellaneous City Facilities.

Consultant: Upper Deck Architects, Inc.

Original Contract Amount: \$109,226.02	Original Contract Date: June 4, 2012	Original Completion Date:
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Addendum No: 2


Amendment Description: Addition of design services for roofs at five buildings and skylights at WRF

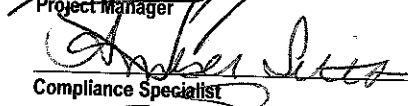
Current Contract Amount: \$130,189.02	Current Completion Date: _____
Change Requested: \$32,295.00	
New Contract Amount: \$162,484.02	New Completion Date: _____


Funding Source This Request:


Amount	Dept.	Line Item	Fund	Comments
\$32,295.00	8915	4223	505	
Total				

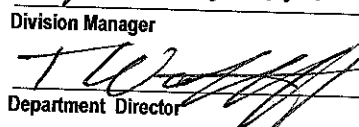
Agreement Review & Approvals

 3-21-14
Project Manager Date

 3/21/14
Compliance Specialist Date

 3/27/14
City Attorney Date

 3-21-14
Division Manager Date

 3-24-14
Department Director Date

ROUTING INSTRUCTIONS

Route **two** originals of the Agreement for review and signatures.
Finance Office - Retain one original
Project Manager - Retain second original for delivery to Consultant
cc: Public Works
Engineering
Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Appropriation	Date	Initials	Approved
Cash Flow	3/25/14	JR	(Y) N Y N

AMENDMENT NO. 2 TO AGREEMENT

Project: 2011 Storm Damage Recovery Project
Project No. 12-2016 / CIP 50903

Background Data: Original Contract Date: 6/4/2012
Owner: City of Rapid City
Contractor: Upper Deck Architects Inc.

Nature of Amendment: Addition of design services for repair/replacement of roofs and ancillary damage at City facilities from 2013 hail storm

Current Contract Amount: \$130,189.02

Change Requested: \$32,295.00

New Contract Amount: \$162,484.02

Owner and Contractor hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is:

_____.

CITY OF RAPID CITY

UPPER DECK ARCHITECTS INC.

By: _____
Mayor

By:  _____

Date: _____

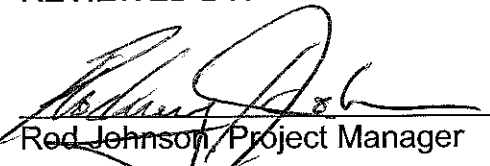
Date: 3/25/2014

ATTEST

By: _____
Finance Officer

Date: _____

REVIEWED BY:


Red Johnson / Project Manager



50 MINNESOTA ST. - SUITE 1
RAPID CITY, SD 57701
PH: 605 721-0237
FAX: 605 721-0240

March 20, 2014

Mr. Rod Johnson
City of Rapid City – Public Works
300 6th Street
Rapid City, SD 57701

Re: 2013 Storm Damage Recovery Project
Rapid City, South Dakota

Dear Rod:

Please accept this letter as the proposal for Upper Deck Architects, Inc. to provide professional design services for the repair/replacement of roofs and ancillary damage at City facilities from the 2013 hail storm. This proposal is based on the Repair Estimate produced by Cunningham Lindsey, dated 10/29/2013, that you provided to us and our understanding of the project.

Scope of the Project:

The hail storm of 2013 damaged miscellaneous facilities throughout the City as identified in the 49-page report prepared by Cunningham Lindsey. The damaged facilities include, but are not limited to, 14 metal roofs, 12 composition shingle roofs, and 7 miscellaneous locations with repair work.

Scope of Services:

Upper Deck Architects will provide professional design services as identified in the standard Agreement Between City of Rapid City and Design Professionals for Design and Bidding Professional Services, similar to the one executed for the 2011 Storm Damage Recovery Project. Upper Deck Architects will complete the construction documents, assist in bidding the project, and provide full construction administration services as identified in the Agreement.

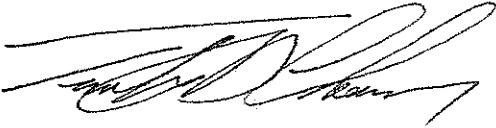
Proposed Fees:

Upper Deck Architects will complete the work identified above for an hourly fee not-to-exceed of **Thirty-Two Thousand, Two Hundred Ninety-Five Dollars (\$32,295.00)**. I have attached the Project Fee Estimate – Hourly worksheet for reference. This fee does include all anticipated reimbursable expenses.

We are ready to start work immediately on this project.

I hope that this proposal meets with your anticipated needs. Please feel free to call me with questions.

Upper Deck Architects, Inc.

A handwritten signature in black ink, appearing to read 'Timothy D. Cheever', with a stylized flourish at the end.

Timothy D. Cheever
Principal / Architect

Upper Deck Architects, Inc.
 Project Fee Estimate - Hourly
 Project: 2013 Storm Damage Recovery Project
 Project # 14404

Hourly Rates

Principal	\$	135.00
Project Manager	\$	105.00
Architect	\$	100.00
CAD Technician	\$	70.00
Admin	\$	55.00

Hourly Breakdown

	<u>Admin</u>	<u>CAD</u>	<u>Architect</u>	<u>Project Manager</u>	<u>Principal</u>
Pre-Design & Site investigation:					
Admin	2	0	0	0	2
Code Research	0	0	0	0	0
Programming	0	0	0	0	0
Site Investigation	0	20	0	0	0
Meetings	0	2	0	20	2
Misc	0	2	0	2	2
Subtotal:	2	30	0	26	6
Schematic Design:					
Admin	0	0	0	0	0
Design / Documentation	0	0	0	0	0
Specifications	0	0	0	0	0
Estimate	0	0	0	0	0
Meetings	0	0	0	0	0
Misc	0	0	0	0	0
Subtotal:	0	0	0	0	0
Design Development:					
Admin	0	0	0	0	0
Design / Documentation	0	0	0	0	0
Specifications	0	0	0	0	0
Estimate	0	0	0	0	0
Meetings	0	0	0	0	0
Misc	0	0	0	0	0
Subtotal:	0	0	0	0	0
Construction Documents:					
Admin	4	0	0	0	0
Design / Documentation	0	84	0	36	4
Specifications	2	0	0	8	2
Estimate	0	0	0	0	0
Meetings	0	2	0	2	2
Misc	0	4	0	4	4
Subtotal:	6	90	0	50	12
Bidding:					
Bidding:	2	4	0	4	1
Bid Opening	1	0	0	2	0
Pre-Bid Meeting	1	4	0	4	0
Misc	0	4	0	4	1
Subtotal:	4	12	0	14	2
Construction Administration:					
Shop Drawing Review	0	4	0	8	0
Field Observation (____ Trips)	2	48	0	24	0
Travel (____ Miles)	0	0	0	0	0
Project Coordination Meetings	0	2	0	2	2
Misc	2	6	0	6	2
Subtotal:	4	60	0	40	4
Grand Total	16	192	0	130	24

Hourly Fee Breakdown Summary

	<u>Admin</u>	<u>CAD</u>	<u>Architect</u>	<u>Project Manager</u>	<u>Principal</u>
Pre-Design & Site Investigation:	\$ 110.00	\$ 2,100.00	\$ -	\$ 2,730.00	\$ 810.00
Schematic Design:	\$ -	\$ -	\$ -	\$ -	\$ -
Design Development:	\$ -	\$ -	\$ -	\$ -	\$ -
Construction Documents:	\$ 330.00	\$ 6,300.00	\$ -	\$ 5,250.00	\$ 1,820.00
Bidding:	\$ 220.00	\$ 840.00	\$ -	\$ 1,470.00	\$ 270.00
Construction Administration:	\$ 220.00	\$ 4,200.00	\$ -	\$ 4,200.00	\$ 540.00
Hourly Fee Subtotal:	\$ 880.00	\$ 13,440.00	\$ -	\$ 13,650.00	\$ 3,240.00
Hourly Total:				\$ 31,210.00	
Civil (LS)	(See attached consultant documentation)				\$ -
Structural (LS)	(See attached consultant documentation)				\$ -
Mechanical (LS)	(See attached consultant documentation)				\$ -
Electrical (LS)	(See attached consultant documentation)				\$ -
Total Fee:				\$ 32,294.68	

Upper Deck Architects, Inc.
 Project Fee Estimate - Hourly
 Project: 2013 Storm Damage Recovery Project
 Project # 14404

Reimbursable Expenses:

	<u>Unit</u>	<u>Quantity</u>		
Copies				
8 1/2" x 11" (black & white)	0.11	450	\$	49.50
11" x 17" (black & white)	0.28	40	\$	11.20
8 1/2" x 11" (color)	0.85	0	\$	-
11" x 17" (color)	1.65	0	\$	-
Plots / Bluelines				
24 x 36 (\$3.00)	3.3	0	\$	-
30 x 42 (\$5.00)	5.5	0	\$	-
Bid Documents	600	1	\$	600.00
Postage	35	1	\$	35.00
Mileage	0.55	450	\$	247.50
Hotel	1.1	0	\$	-
Meals	1.1	0	\$	-
			\$	<u>943.20</u>
15% O&P			\$	141.48
Reimbursable Subtotal:			\$	1,084.68