Rev 12/21/09

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____

II. PROJECT NAME: Current Model Year Street Sweeper

III. Project/Item(s) Description: Purchase one (1) for use by the Street Department. This purchase is to replace current equipment

IV. BID LETTING DATE: _____

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 225,000.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment		Partial Payment	

VII. APPROPRIATION DATA

Amount	225,000.00				
Fund Name	Street Cleaning				
Department	401				
Line Item	4300				
Fund	101				

VIII. (If applicable)

Grant No.: _____

Funding Source: _____

Estimated Completion Date: _____

Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Gena Miller Date 1/31/2014

Don Brumbaugh Date 1/31/2014

DIVISION MANAGER Signature

Date 2-5-14

DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		Investment Desk
Appropriation					Public Works
Cash Flow					Engineering
					Project Manager

(PW2 . 110891)