

## REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 14-2161 CIP No. 50448.1  
 II. PROJECT NAME: West Chicago Street Utilities Breakout Project  
 III. Project/Item(s) Description: This is for the construction of water and sewer mains in advance of the West Chicago Street between Sturgis Road and Sheffer Street.

IV. BID LETTING DATE: February 11, 2014

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 825,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount				
\$45,000	\$780,000.00			
Fund Name	Sanitary Sewer	Water		
Department	0834	0933		
Line Item	4380	4381		
Fund	604	602		

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: *Michelle Roberts* Date 1/3/14  
*Paul Turner* Date 1-6-14  
 DIVISION MANAGER Signature  
*Tommy Johnson* Date 1-6-14  
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Appropriation	Date	Initial	Yes	
Cash Flow	1/7/14	<i>DR</i>	✓	Investment Desk
				Public Works
				Engineering
				Project Manager