

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: November 21, 2013

**Project Name & Number:** Meadowbrook Golf Course Ten Year Capital Improvement/Maintenance CIP #: 50938  
Plan and Bunker Improvements, Project No. PR12-6101

**Project Description:** To provide professional services for planning, design, bidding and construction administration.

**Consultant:** Gill Design, Inc

<b>Original Contract Amount:</b> \$59,350	<b>Original Contract Date:</b> July 31, 2012	<b>Original Completion Date:</b> Nov. 1, 2013
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**Addendum No:** 1

**Amendment Description:** A no cost time extension is requested.

<b>Current Contract Amount:</b> <u>                    \$59,350.00                    </u>	<b>Current Completion Date:</b> <u>                    November 1, 2013                    </u>
<b>Change Requested:</b> <u>                    \$0.00                    </u>	
<b>New Contract Amount:</b> <u>                    \$59,350.00                    </u>	<b>New Completion Date:</b> <u>                    December 1, 2014                    </u>

**Funding Source This Request:**

Amount	Dept.	Line Item	Fund	Comments
\$0.00	8912	4223	505	Meadowbrook Golf Course Bunker Improvements
\$0.00	<b>Total</b>			

**Agreement Review & Approvals**

 _____ Project Manager	12/4/13 _____ Date	 _____ City Attorney	12/4/13 _____ Date
 _____ Department Director	12/4/13 _____ Date		

**ROUTING INSTRUCTIONS**

Route **two** originals of the **Agreement** for review and signatures.  
 Finance Office - Retain one original  
 Project Manager - Retain second original for delivery to Consultant  
 cc:

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

	Date	Initials	Approved	
Appropriation			Y	N
Cash Flow			Y	N