



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

Community Planning and Development Services

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MEMORANDUM

TO: Legal and Finance Committee

FROM: Kip Harrington, Planner III

DATE: December 3, 2013

RE: 13TP057 – Authorize the Mayor and Finance Officer to sign the Professional Services Agreement with Felsburg Holt & Ullevig for the Rapid City Area Origin and Destination Study in an amount not to exceed \$74,997.83.

In October of 2013, the City Council approved the request for proposals to find a consultant to perform the Rapid City Area Origin and Destination Study. The team charged with interviewing consultants for the study has selected Felsburg Holt & Ullevig from Centennial, Colorado. The proposed budget from Felsburg Holt & Ullevig to perform the study is \$74,997.83.

Funding for this project is as follows:

FHWA Planning Funds (81.95%)	\$61,460.72
Rapid City (18.05%)	<u>\$13,537.11</u>
Total funds available	\$74,997.83

STAFF RECOMMENDATION: Staff recommends authorizing the Mayor and the Finance Officer to sign the Professional Services Agreement Between City of Rapid City and Felsburg Holt & Ullevig for the Rapid City Area Origin and Destination Study in an amount not to exceed \$74,997.83, with minor agreement language modifications as requested by legal counsel.



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