Rev 12/21/09

REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.: CIP No.

II. PROJECT NAME: WR Utility Maint Purchase of a 3/4 ton Reg Cab pickup from McKie Ford.

III. Project/Item(s) Description: Purchase is a match to state bid #16544 awarded to Boyer. McKie Ford has agreed to match the bid and delivery price for a total of $22,236.82 Purchase is a replacement for unit #327. Unit is 11 years old with electrical and starting problems. Unit will be placed on surplus once the new vehicle arrives.

IV. BID LETTING DATE:

V. ESTIMATED COST OF PROJECT/ITEM(S) $ 22,236.82

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment	X	Partial Payment	

VII. APPROPRIATION DATA

Amount	$ 22,236.82				
Fund Name	Water Recl				
Department	830-7072				
Line Item	4360				
Fund	604				

VIII. (If applicable)

Grant No.:
Funding Source:
Estimated Completion Date:
Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: Stan (Chip) Petrik Date 19-Nov-13

David Von Cleave Date 19 Nov 13
DIVISION MANAGER Signature

Date
DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		Investment Desk
Appropriation					Public Works
Cash Flow					Engineering
					Project Manager

(PW2 . 110891)