

SPECIAL EVENT APPLICATION

Rapid City Police Department



Traffic Section
300 Kansas City Street
Rapid City SD 57701
Phone: 605-394-4130
Fax: 605-394-6608 605-394-6908

NAME OF EVENT: Thanksgiving Holiday Weekend

EVENT DATE/TIME: November 29-30, 2013 7AM-6PM

SPONSOR ORGANIZATION: Destination Rapid City

CONTACT PERSON: Dan Siefert

ADDRESS: 512 Main St. Ste. 980 Rapid City, SD 57701

HOME PHONE: 605-431-0160

WORK PHONE: 605-716-7979

EMAIL ADDRESS: dan@destinationrapidcity.com

PURPOSE OF EVENT: Retail Sales Weekend. Free on street parking in BID District for Holiday Kickoff for retailers.

ASSEMBLY AREA: Downtown Business Improvement District

ASSEMBLY TIME: 7AM-6PM

ROUTE AREA: (List all streets and areas route is expected to cover)

Downtown Business Improvement District

Main St from 5th St to 8th St.

St Joe St from 5th St to 8th St.

@ 5th, 6th, 7th streets between K.E and Main

Map Attached? YES NO

Alternate Routes Available: YES NO

REQUESTING ANY CITY RESOURCES?
(If so, explain need)

FIRE DEPARTMENT:
10 Main Street 394-4180

Contact: _____

STREET DEPARTMENT:
605 Steele Street 394-4152

Contact: _____

PARKS DEPARTMENT:
125 Waterloo Street 394-5225

Contact: _____

SPECIAL EVENT APPLICATION

Rapid City Police Department

Does event require special parking accommodations?

YES

NO

Will businesses be affected by street closures?

YES

NO

Have affected businesses been notified?

YES

NO

Will event require clearing of streets? (Towing of cars)

YES

NO

Does event include placement of temporary structures?

YES

NO

Copy of 11-6-19 Review Attached? YES NO

Does event plan on serving alcohol?

YES

NO

Do you anticipate any security needs?

YES

NO

Does your event require closing or blocking of any State Highway?

YES

NO

Any application for an event which requires the closing of any State highway, must have a corresponding state permit, prior to submittal of the event permit.

Copy of State Permit Attached? YES NO

How many floats do you anticipate in your parade?

na

If your parade has over 70 floats, City Ordinance requires Council Approval.

OFFICE USE ONLY

COUNCIL APPROVAL REQUIRED:

YES

NO

POLICE DEPARTMENT REVIEWED BY:

[Signature]

DATE:

9/25/13

SENT TO LEGAL/FINANCE:

9-30-13

L/F MEETING DATE:

10-16-13

COUNCIL MEETING DATE:

10-21-13

COUNCIL APPROVED:

YES

NO

DATE:
