



RAPID CITY POLICE DEPARTMENT

Steve Allender, Chief of Police

SPECIAL EVENT APPLICATION

SECTION A.

(Type or print legibly)

Date of application: August 15, 2013	Contact phone #: 605-431-5735	Organization: Adolescent Substance Abuse	Applicant's name: MSG Kristi Palmer
Event name: Red Ribbon Week Parade		Date of event: Saturday, October 5th, 2013	
Purpose of event: A culminating event for the drug free Red Ribbon Week events celebrated in Rapid City.			
Location of event : Staging is at School of Mines (O'Harra Field parking lot)			
Map attached: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No attached	Alternate routes available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Contact email address: kristi.l.palmer.mil@mail.mil	
Exacted location of formation area: O'Harra stadium parking lot	Approximate Formation Time: 0900	Event Start Time: 1100	Total number of participants in event: ?? 1000
Do you anticipate any security needs? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Does the event plan to serve alcoholic beverages? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is this a parade? (If yes skip to section B) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

SECTION B. (PARADES ONLY)

Will businesses be affected by street closures? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Have affected businesses been notified? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No By whom:	Will event require clearing of streets? (Towing Cars) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	How many floats do you anticipate in your parade? (Note: Over 70 floats requires City Council Approval) 20
Does your parade require closing or blocking a State Highway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
If yes, you must have a corresponding state permit prior to submitting an event permit. Copy of state permit attached? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Event route (list all streets and areas route is expected to cover): Staging of walkers and floats is at School of Mines O'Harra Studium parking lot, West on Main street to 3rd Street, and then return East on St. Joseph Street to the Student Union for luncheon. (Map attached)			

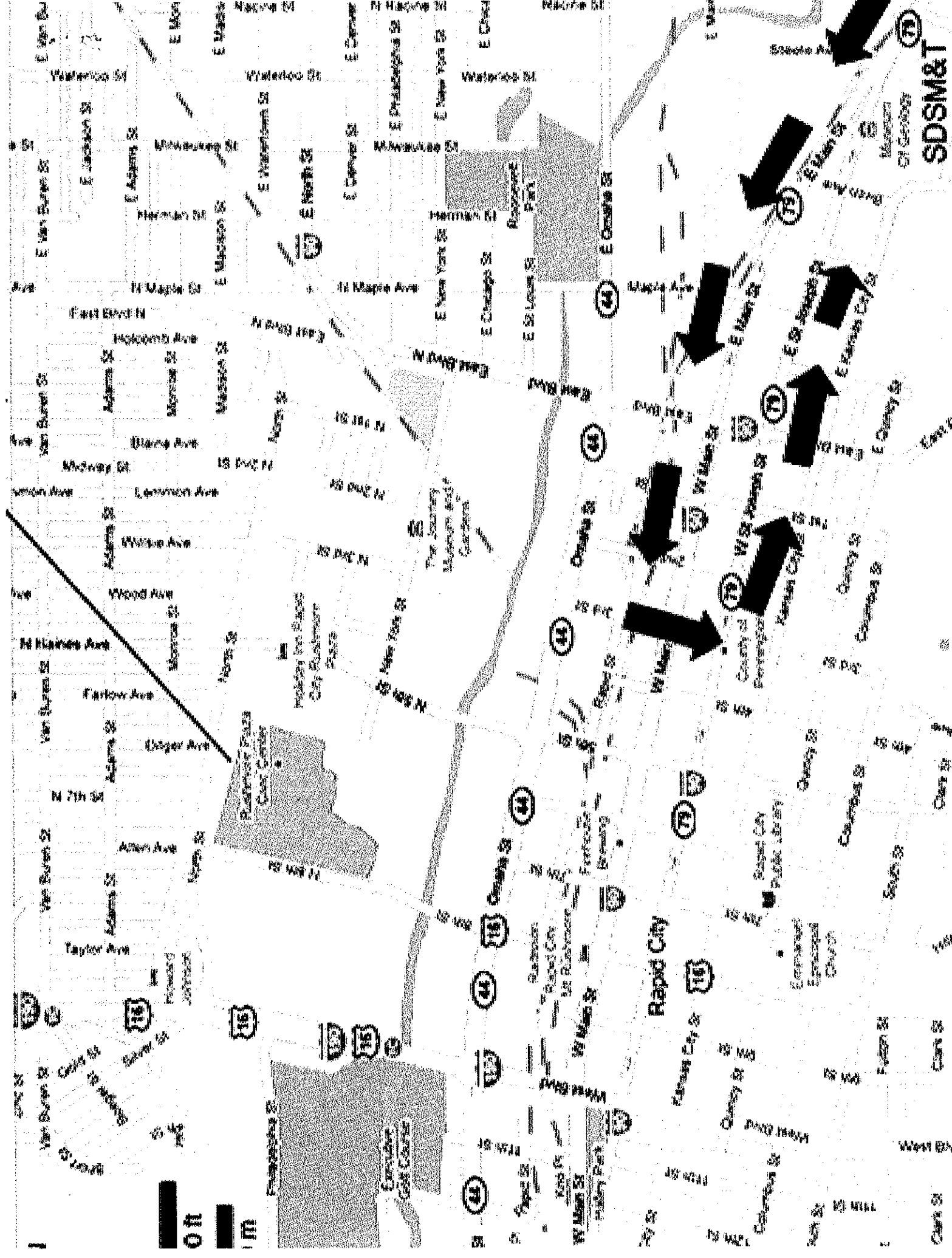
SECTION C.

Will you require any City Resources? <input type="checkbox"/> Yes (if yes please list) <input checked="" type="checkbox"/> No	FIRE DEPARTMENT: 10 Main Street: 394-4180 Person Contacted:	STREET DEPARTMENT: 605 Steele Street: 394-4152 Person Contacted:	PARKS DEPARTMENT: 125 Waterloo Street: 394-5225 Person Contacted:

OFFICE USE ONLY

Council Approval Required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Post Orders : <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Police Department Reviewed: By: <i>Chris [Signature]</i> Date: <i>8/15/13</i>	Sent to Legal/Finance: Date:	Legal/Finance meeting: Date:	Council Meeting Date: Date:	Council Approved: Date:
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