



RAPID CITY POLICE DEPARTMENT

Steve Allender, Chief of Police

SPECIAL EVENT APPLICATION

SECTION A.

(Type or print legibly)

Date of application: 7-3-2013	Contact phone #: 605-716-3978	Organization: Exit Realty The Benchmark Co.	Applicant's name: Mr. Ke Alley
Event name: Blood Drive			Date of event: July 17, 2013
Purpose of event: get more blood supply for the area, have bus parked out front in 9-11 parking places.			
Location of event: 302 main St. Rapid City SD 57701			
Map attached: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Alternate routes available? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Contact email address: Alley@exitrapidcity.com	
Expected location of formation area: front of building 302 main	Approximate Formation Time: 5 Hours	Event Start Time: 9:45am	Total number of participants in event: 24-30
Do you anticipate any security needs? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Does the event plan to serve alcoholic beverages? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Is this a parade? (If yes skip to section B) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

SECTION B. (PARADES ONLY)

Will businesses be affected by street closures? <input type="checkbox"/> Yes <input type="checkbox"/> No	Have affected businesses been notified? <input type="checkbox"/> Yes <input type="checkbox"/> No By whom:	Will event require clearing of streets? (Towing Cars) <input type="checkbox"/> Yes <input type="checkbox"/> No	How many floats do you anticipate in your parade? (Note: Over 70 floats requires City Council Approval)
Does your parade require closing or blocking a State Highway? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, you must have a corresponding state permit prior to submitting an event permit. Copy of state permit attached? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Event route (list all streets and areas route is expected to cover):			

SECTION C.

Will you require any City Resources? <input type="checkbox"/> Yes (if yes please list) <input checked="" type="checkbox"/> No	FIRE DEPARTMENT: 10 Main Street: 394-4180 Person Contacted:	STREET DEPARTMENT: 605 Steele Street: 394-4162 Person Contacted:	PARKS DEPARTMENT: 125 Waterloo Street: 394-6225 Person Contacted:
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OFFICE USE ONLY

Council Approval Required? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Post Orders: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Police Department Reviewed: By: KS Date: 7-5-13	Sent to Legal/Finance: Date: 7-10-13	Legal/Finance meeting: Date: 7-10-13	Council Meeting Date: Date: 7-15-13	Council Approved: Date:
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