

**REQUEST FOR ADVERTISING AUTHORITY**

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 2054 CIP No. 50524

II. PROJECT NAME: Heidiway Lane Utility Extension

III. Project/Item(s) Description: \_\_\_\_\_

This project is to extend City water and sewer to benefiting properties on Heidiway Lane.

IV. BID LETTING DATE: Summer 2013

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 400,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed  \*\*CONSTRUCTION FEE  
 Single Payment  Partial Payment

VII. APPROPRIATION DATA

Amount	52500 <sup>(1)</sup>	79,750 <sup>(2)</sup>	26600 <sup>(2)</sup>	50,000	155,700	35,450
Fund Name	Sewer Improvements	WW Expansion	WW Expansion	Water Replacement/Improvement	Water Expansion	CIP Drainage
Department	834	834	834	933	934	8911
Line Item	4380 (Revolving)	4380	4380	4381	4381	4371
Fund	0604	0604	0604	0602	0602	0505

1. This is a Source Water Protection Project. Property Owner contributions are capped at \$7,500 per property with seven benefiting properties.

2. The sanitary sewer and water funds will split the cost of the sewer main construction not paid by property owners with 75% paid by sewer and 25% paid by water. The water portion will be initially paid by sewer funds because it is a sewer asset and will be reallocated to the water fund via a transfer of funds following completion of the project. Water pays a portion of this because the water benefits by the installation of the sewer (Source Water Protection Area).

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: \_\_\_\_\_  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 4-22-13

[Signature] Date 4-22-13

DIVISION MANAGER Signature

[Signature] Date 4-23-13

DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation	<u>4/22/13</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	Investment Desk
Cash Flow				Public Works
				Engineering
				Project Manager