

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: April 22, 2013

**Project Name & Number:** Kansas City Street Reconstruction Project (5<sup>th</sup> Street to East Boulevard) **CIP #:** 50119  
Project # 12-2005

**Project Description:** Project includes replacement of pavement, water main, sewer main, storm sewer, sidewalk & landscaping.

**Consultant:** Fourfront Design, Inc.

<b>Original Contract Amount:</b> \$166,500.00	<b>Original Contract Date:</b> 8/21/12	<b>Original Completion Date:</b> 3/12/13
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**Addendum No: 2**

**Amendment Description:** Additional design services for improvements along First Street and adjacent to Trinity Lutheran Church.

<b>Current Contract Amount:</b> \$185,027.50	<b>Current Completion Date:</b> May 31, 2013
<b>Change Requested:</b> \$3,685.00	
<b>New Contract Amount:</b> \$188,712.50	<b>New Completion Date:</b> May 31, 2013

**Funding Source This Request:**

Amount	Dept.	Line Item	Fund	Comments
\$3,685.00	8910	4223	505	
\$3,685.00	Total			

### Agreement Review & Approvals

*Tom Pahl* 4/22/13  
Project Manager Date

*Chelsey Sims* 4/22/13  
Compliance Specialist Date

\_\_\_\_\_  
City Attorney Date

*Allen Tom* 4-22-13  
Division Manager Date

*Tony Wolff* 4-23-13  
Department Director Date

**ROUTING INSTRUCTIONS**

Route two originals of the Agreement for review and signatures.  
Finance Office - Retain one original  
Project Manager - Retain second original for delivery to Consultant  
cc: Public Works  
Engineering  
Project Manager

**FINANCE OFFICE USE ONLY**

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
4/22/13	<i>TS</i>	<input checked="" type="radio"/> Y <input type="radio"/> N
Cash Flow		<input type="radio"/> Y <input checked="" type="radio"/> N

**AMENDMENT NO. 2 TO AGREEMENT**

**Project:** Kansas City Street Reconstruction Project (Fifth Street to East Boulevard), City Project No. 12-2005 / CIP 50119

**Background Data:** Effective Date of Contract: August 21, 2012  
Owner: City of Rapid City  
Engineer: FourFront Design, Inc.

**Nature of Amendment:** Additional design services for improvements along First Street and sidewalk areas adjacent to Trinity Lutheran Church.

**Current Contract Amount:** \$ 185,027.50

**Change Requested:** \$ 3,685.00

**New Contract Amount:** \$ 188,712.50

Owner and Engineer hereby agree to modify the above referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The effective date of this Amendment is: **May 7, 2013.**

**CITY OF RAPID CITY:**

**ENGINEER:**

By: \_\_\_\_\_  
Mayor

By: \_\_\_\_\_  
FourFront Design, Inc.

Date Signed: \_\_\_\_\_

Date Signed: \_\_\_\_\_

**ATTEST:**

By: \_\_\_\_\_

Date Signed: \_\_\_\_\_

Reviewed by: Todd Peckosh  
Todd Peckosh, Project Manager



Date: April 18<sup>th</sup>, 2013  
 To: Todd Peckosh, PE,  
 From: Michael Towey, PE/CFM  
 Re: Amendment #2 for Kansas City Street Reconstruction,  
 City Project Number 12-2005 CIP 50119

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As we have previously discussed, FourFront Design, Inc. was asked to supply additional design services for the Kansas City Street Reconstruction Project. These additional services included requirements identified during the final design portions of this project. We would ask that you consider these services additional requirements to the project.

The following additional hourly services were required as requested by the City.

**Additional Site Design/Grading along First Street**

Project Engineer	5 hours	\$ 625.00
EIT	6 hours	\$ 480.00
CADD Technician	20 hours	\$ 1,300.00

**Additional Sidewalk Design/Layout adjacent to Trinity Lutheran**

Project Engineer	2 hours	\$ 250.00
CADD Technician	6 hours	\$ 390.00

**Total Additional Services \$ 3,685.00**

Please find included with this request a formal amendment to our contract for your approval. Thank you for considering this request for additional services. Please feel free to contact myself or Dirk with any questions.