

CITY OF RAPID CITY  
HISTORIC PRESERVATION COMMISSION  
2012 ANNUAL REPORT

**Rapid City Historic Preservation Commission**



Prepared By Rapid City  
Community Planning & Development Services  
300 Sixth Street  
Rapid City, South Dakota 57701

# **HISTORIC PRESERVATION COMMISSION ANNUAL REPORT 2012**

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## **PREFACE**

The City of Rapid City was awarded the status of a Certified Local Government under the Department of the Interior National Park Service in June of 1986. The Rapid City Historic Preservation Commission functions as the local body committed to the execution of the State and Federal CLG programs.

The 2012 Rapid City Historic Preservation Commission Annual Report submitted herein fulfills the annual report requirements for the CLG program.

Staff support for the Rapid City Historic Preservation Commission is provided by the Rapid City Community Planning and Development Services Department, 300 Sixth Street, Rapid City, South Dakota, 57701. (605) 394-4120.

## **MISSION STATEMENT**

The City of Rapid City Historic Preservation Commission was established by Ordinance 1502 in March of 1975. By ordinance, the Commission is assigned several different purposes or functions. These functions can be summarized as preserving historic buildings and archeological sites through public education, policy development, advocacy, and governmental participation. More specifically, the Commission is to conduct surveys of local historic properties, promote and conduct educational and interpretive programs on historic properties within the City, and recommend ordinances and provide information that will promote the preservation and restoration of historic properties and districts.

## FUNDING

The City of Rapid City Historic Preservation Commission receives program funding from the City of Rapid City, the National Park Service through the South Dakota State Historic Preservation Office, and private donations.

City funding is typically in the form of staff support. The City of Rapid City Community Planning and Development Services Department provided 561 hours of staff support in 2012, utilizing three main positions: Planner II, Planner I, and Administrative Assistant. This equates to an estimated \$19,994.18 in staff support.

In 2012, Historic Preservation Commission members dedicated 412 hours of Historic Preservation Commission support. These hours included attending Historic Preservation Commission regular and special meetings, preparing for meetings by reviewing the agenda and 11.1 application documents, and participating in projects and workshops, including the Black Hills Home Show. This equates to an estimated \$7,337.10 in Commission member support.

Program support was received from the National Park Service through the South Dakota Historical Preservation Center. The 2012/2013 Federal grant support in the amount of \$24,410.00 was directed to the following projects:

Supplies/Program Administration	\$1,500.00
Membership	\$275.00
Workshop/Seminar	\$2,225.00
Design Guidelines	\$12,000.00
QR Codes	\$6,410.00
Preservation Training	\$2,000.00
Totals	<u>\$24,410.00</u>

The Rapid City Historic Preservation Commission received \$3,200 in private donations in 2012. Destination Rapid City donated \$1,200 for the QR Code Project and the Rapid City Area School District donated \$2,000 for the sale of chairs from the Dakota Middle School.

## COMMISSION MEMBERSHIP

By ordinance the Commission is comprised of ten (10) members, each serving a three-year term. The membership of the Rapid City Historic Preservation Commission as of the end of 2012, their roles on the Commission and professional interests, are as follows:

<u>Member</u>	<u>Professional Interest</u>	<u>Term of Office</u>
Duane Baumgartner	Arts	December 2013
Michelle Dennis	Historic Preservation	December 2014
Richard Grable	Finance – W. Blvd Business Owner	December 2012
L. Eric James Vice-Chairperson	Academic – Education	December 2013
Jean Kessloff	Medical - Finance	December 2014
Heather C. Knox	Law	December 2013
Shawn Krull	Design/Construction Management	December 2012
Cynthia Matson Secretary	West Blvd Property Owner	December 2012
Pat Roseland Chairperson	Medical	December 2014
Gavin Williams	Construction Project Manager	December 2015

### Rapid City Council Liaisons

Bonny Peterson

Ron Sasso

## GOALS OF THE HISTORIC PRESERVATION COMMISSION

To support and secure the continuing advancement of historic preservation in the City of Rapid City, the Commission created the following principal goals and objectives for 2009 and beyond:

- Pursue grant funds for the purpose of re-surveying boundaries of the West Boulevard Historic District and the Downtown Historic District.
- Pursue grant funds to survey the areas adjacent to the West Boulevard Historic District which may contain eligible structures.
- Develop a comprehensive listing of qualified funding sources to include application filing deadlines and qualifying criteria for each funding source to be utilized by the Commission in meeting the growing demands for their assistance and direction with nomination and restoration projects.
- Develop more effective methods of public education.
- Develop media contacts.
- Identify buildings of historic importance and promote their restoration.
- Continue to expand the existing library of historic preservation materials.
- Pursue the creation of a façade protection ordinance.
- Support amendments to the City of Rapid City Sign Ordinance to enhance historic signage in the Downtown Commercial Historic District.
- Pursue the development of Design Guidelines for the West Boulevard Historic District.
- Execute thorough 11.1 Reviews of remodeling and demolition projects within the historic districts or their environs.
- Develop an Incentive Program for Restoration.

## 2012 OBJECTIVES

Many of the 2009 goals are ongoing and will continue to be pursued in 2012 and future years. Therefore, the twelve goals listed earlier remain the principal goals of the Rapid City Historic Preservation Commission. To satisfy these goals, the following objectives were established for 2012.

- Heighten public awareness and interest concerning the community's historical resources and historic preservation in general.
- Provide historic education to the public through new technology.
- Conduct a preservation exhibit at the Black Hills Home Show and/or other events.
- Provide additional local training sessions on preservation techniques for the community.
- Develop better communication with owners of historic properties and to provide valuable input to city officials and community leaders regarding historic preservation.
- Continue with the Design Handbook for the West Boulevard Historic District, which will provide assistance to citizens requesting changes to their property in compliance with the Secretary of Interior's Standards.

## 2012 PROJECTS

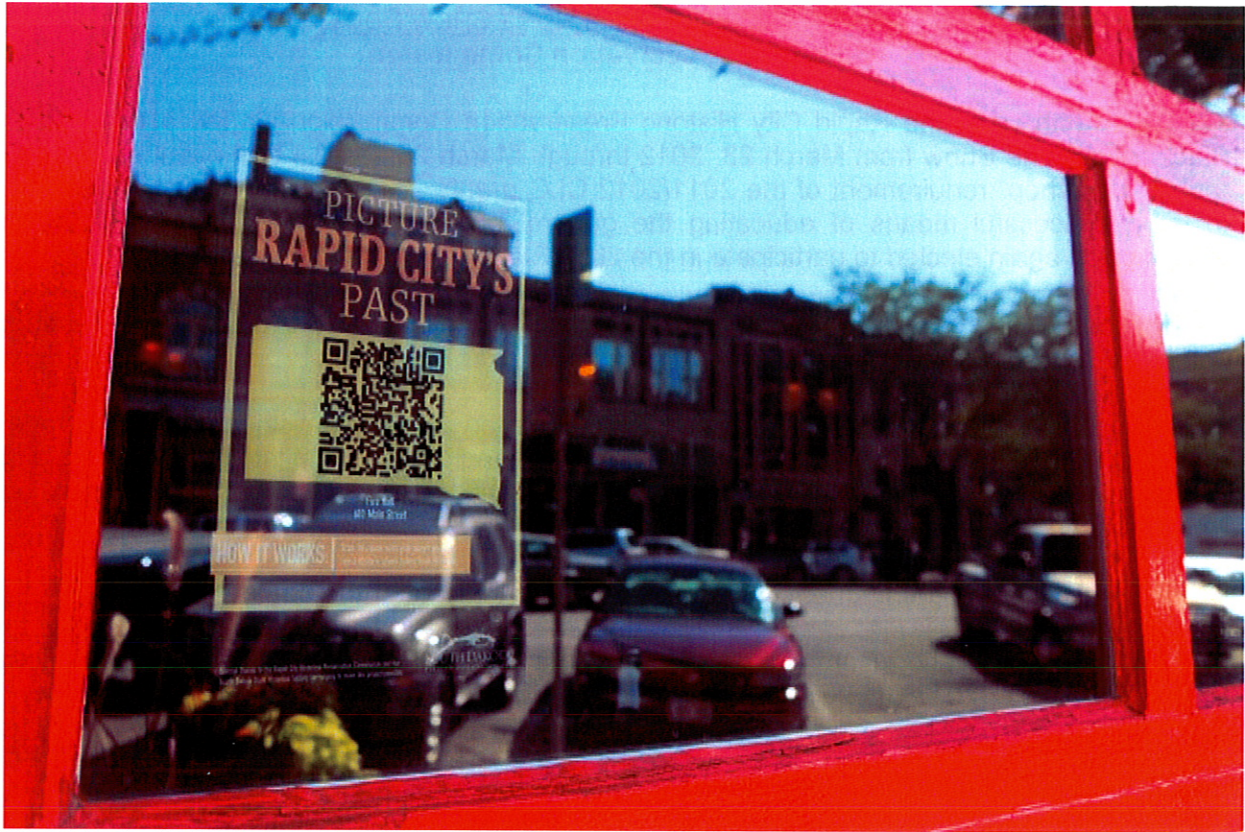
The following list represents the major projects undertaken by the Rapid City Historic Preservation Commission during 2012.

### YEAR 2012 HISTORIC PRESERVATION COMMISSION

In February, the Historic Preservation Commission received a check for \$2,000 for the sale of chairs from the Dakota Middle School. The Rapid City Area School District donated the chairs with the expectation that the proceeds would be used in conjunction with a historic preservation project.



In July, the QR Code, (quick reader code), project website was completed and can now be found at: <http://www.picturercpast.com/>. The QR Code allows a passer-by to scan the code into their Smartphone and view photos and a brief history of the historic building. Building owners can request placement of quick reader code stickers on their buildings to add to the project. A press conference was held in August to inform the public of this project. [http://rapidcityjournal.com/news/project-shares-rapid-city-s-history-through-smartphones/article\\_f28d3000-8292-596b-9333-52acd816b695.html](http://rapidcityjournal.com/news/project-shares-rapid-city-s-history-through-smartphones/article_f28d3000-8292-596b-9333-52acd816b695.html). The Historic Preservation Commission received \$1,200 from Destination Rapid City to go toward the funding of this project.



(Photo taken by Kristina Barker, Rapid City Journal, 2012)

## Design Handbook for the West Boulevard Historic District

Rapid City, South Dakota



A Homeowner's Guide for Preservation

Nore Winter and Company was selected for a multiple phase contract to provide a Design Handbook for the West Boulevard Historic Preservation District. In April 2012, the Draft Handbook was available for review with a public meeting held to receive public comment. The Historic Preservation Commission then met with the consultant to review all comments. The Handbook should help address the regulations in place and is to be used as a tool to inform the public about the regulations. Phase III, the final adopted plans, will be requested as part of the 2012-2013 CLG Grant.

YEAR 2012 BLACK HILLS HOME SHOW BOOTH  
**Historic Preservation Commission**

For the twelfth year, the Rapid City Historic Preservation Commission staffed a booth at the Black Hills Home Show from March 23, 2012 through March 25, 2012. This event satisfied the “public workshop” requirement of the 2011/2012 CLG grant. The Home Show was considered to be a successful means of educating the general public on preservation issues and the Commission again elected to participate in the 2013 Black Hills Home Show.

The Historic Preservation Commission provided various historic photo displays in the booth dedicated to the history of Rapid City.

In addition to the historic photo display, the Historic Preservation Commission provided a variety of information at the 2012 Home Show booth including but not limited to: Walking Tour Brochures, Historic District maps, 11.1 Review Guidelines, Financial Program information, and Renovation techniques.

Year 2011/2012 CLG grant funds were used to assist in paying for the booth space.

The Historic Preservation Commission again secured a booth for the 2013 Black Hills Home Show. Year 2012/2013 CLG Grant funds were utilized in paying for the 2013 booth space.

YEAR 2012 11.1 REVIEW APPLICATIONS  
**Historic Preservation Commission**

One of the main responsibilities of the Historic Preservation Commission is the processing of South Dakota Codified Law (SDCL) 11.1 Review applications in accordance with the Joint Powers Agreement.

During 2012, the Commission reviewed 25 Residential and 24 Commercial individual SDCL 11.1 Review applications. These applications included properties in the West Boulevard Historic District, the Downtown Historic District, Individually Listed Properties, and properties lying within the environs of the West Boulevard Historic District, the Downtown Historic District, and Individually Listed Properties.

The SDCL 11.1 Review Report provided in Appendix “B” summarizes the 49 individual SDCL 11.1 Review requests addressed by the Commission during 2012. Included in the report is the formal action taken by the Commission and their determination of adverse or non-adverse impact. Of the 49 11.1 Review requests, five (5) were decided to be adverse effect on the historic district. These five (5) applications were appealed to the City Council in 2012, where the Council approved each of the applications on the basis that all feasible and prudent alternatives had been considered by the applicant.

Applications for building signs for properties located within the West Boulevard Historic District, Downtown Historic District, and Individually Listed Properties are referred to the Historic Sign Review Committee for disposition in accordance with the Joint Powers Agreement. Commission member Roseland provides representation to the Historic Sign Review Committee. During 2012, the Historic Sign Review Committee reviewed 34 sign applications. Information on these applications is also provided in Appendix “B”.

## COMMISSION MEETINGS AND ATTENDANCE

Twenty-three (24) regular meetings and two (2) special meetings of the Rapid City Historic Preservation Commission were held in 2012. The following attendance log provides a comprehensive listing of attendance records for the Commission members. All of the projects, goals, and accomplishments of the Rapid City Historic Preservation Commission were discussed at some point during the year at a regular or special Commission meeting. To permit a full review of the discussion pertaining to any Commission matter, a complete set of the 2012 meeting minutes are provided in Appendix "C" of this report and on-line at the following web address: <http://www.rcgov.org/Growth-Management/hpc-minutes.html>

Member	Baumgartner	Dennis	Grable	James	Kessloff	Knox	Krull	Matson	Roseland	Williams	Pier
Meeting Date											
1/6/2012	x	x	x	x	x	x		x	x		
1/20/2012	x			x	x	x	x	x	x		x
2/3/2012	x			x	x	x	x		x		x
2/17/2012	x					x	x	x	x		
3/2/2012	x	x	x	x	x	x	x	x	x		x
3/16/2012	x	x	x		x		x	x	x		
4/10/2012	x			x	x	x		x	x		
4/20/2012		x	x		x		x	x	x	x	
5/4/2012	x	x	x	x	x	x	x		x	x	
5/18/2012		x			x	x	x	x	x		
6/1/2012	x		x	x	x	x	x	x	x	x	
6/15/2012	x	x		x			x	x	x		
7/6/2012	x	x	x				x		x	x	
7/20/2012	x	x	x	x	x	x		x		x	
8/3/2012	x	x		x	x		x	x	x	x	
8/17/2012	x	x	x	x		x	x	x			
9/7/2012	x		x	x	x		x	x	x	x	
9/21/2012	x	x			x	x	x				
10/5/2012	x		x	x	x	x	x	x	x	x	
10/19/2012	x		x	x			x	x		x	
11/2/2012	x	x		x			x	x	x	x	
11/16/2012	x	x	x	x		x	x		x	x	
12/7/2012		x				x		x			
12/21/2012	x	x		x				x	x	x	

## COMMISSION MEMBERS AND CITY STAFF DONATED SERVICE HOURS

In 2012, Historic Preservation Commission members dedicated 412 hours of Historic Preservation Commission support. The 194 hours listed below are individually donated service hours that members provided, beyond the Historic Preservation Commission regular and special meetings.

<b><i>Commission Members</i></b>	<b><i>Hrs</i></b>
Duane Baumgartner	16.00
Michelle Dennis	0.00
Michelle Dennis Professional	0.00
Rich Grable	43.50
Eric James	0.00
Jean Kessloff	27.50
Heather Knox	0.00
Shawn Krull	0.00
Shawn Krull Professional	0.00
Cynthia Matson	75.00
Pat Roseland	30.00
Gavin Williams	2.00
<b><i>Total Individual Commissioner Hours</i></b>	<b><i>194.00</i></b>

City funding is typically in the form of staff support. The City of Rapid City Community Planning and Development Services Department provided 561 hours of staff support in 2012, utilizing three main positions: Planner II, Planner I, and Administrative Assistant.

<b><i>City Staff</i></b>	<b><i>Hrs</i></b>
Karen Bulman	256.00
Kip Harrington	27.75
Patsy Horton	2.25
Jeanne Nicholson	174.75
Katherine Palmer	100.25
<b><i>Total Individual Staff Hours</i></b>	<b><i>561.00</i></b>

# APPENDIX A

Rapid City Historic Preservation Commission



## West Boulevard Historic District Design Guidelines

# APPENDIX B

## Rapid City Historic Preservation Commission



## 11.1 Review Applications

# APPENDIX C

## Rapid City Historic Preservation Commission



## 2012 Meeting Minutes