

REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: January 15, 2013

Project Name & Number: Minnekahta Drive Area Watermain and Sanitary Sewer Reconstruction **CIP #:** 50826
Project No. 11-1980

Project Description: To provide design and bidding services.

Consultant: TSP, Inc.

Original Contract Amount: \$96,081.00	Original Contract Date: October 16, 2012	Original Completion Date: May 31, 2013
--	---	---

Addendum No: 1

Amendment Description: To provide professional engineering services for asphalt overlay of Cedar Drive extending north of Minnekahta Drive.

Current Contract Amount: \$96,081.00	Current Completion Date: May 31, 2013
Change Requested: \$7,242.50	
New Contract Amount: \$103,323.50	New Completion Date: May 31, 2013

Funding Source This Request:

Amount	Dept.	Line Item	Fund	Comments
\$7,242.50	8910	4223	505	
	Total			

Agreement Review & Approvals

Keith Johnson 1-15-13
Project Manager Date

Shirley J. Jiro 1/15/13
Compliance Specialist Date

Nadee W. Gung 1/21/13
City Attorney Date

Dee Tim 1-15-13
Division Manager Date

Terry Wolcott 1-16-13
Department Director Date

ROUTING INSTRUCTIONS

Route **two** originals of the Agreement for review and signatures.
Finance Office - Retain one original
Project Manager - Retain second original for delivery to Consultant
cc: Public Works
Engineering
Project Manager

FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved	
1/21/13	JA	[Signature]	N
Appropriation			
Cash Flow			Y

AMENDMENT NO. 1 TO AGREEMENT

Project: Minnekahta Drive Area Watermain and Sanitary
Sewer Reconstruction
Project No. 11-1980 / CIP No. 50826

Background Data: Effective Date of Agreement: October 16, 2012
Owner: City of Rapid City
Engineer: TSP, Inc.

Nature of Amendment: Addition of design and bidding services for asphalt
overlay of Cedar Drive extending north of Minnekahta
Drive.

Current Contract Amount: \$96,081.00

Change Requested: \$7,242.50

New Contract Amount: \$103,323.50

Owner and Engineer hereby agree to modify the above referenced Agreement as set
forth in this Amendment. All provisions of the Agreement not modified by this or
previous Amendments remain in effect. The effective date of this Amendment is:

_____.

CITY OF RAPID CITY:

ENGINEER:

By: _____
Mayor

By: _____
TSP, Inc.

Date Signed: _____

Date Signed: _____

ATTEST:

By: _____
Finance Officer

Date Signed: _____

REVIEWED BY:

Keith Johnson

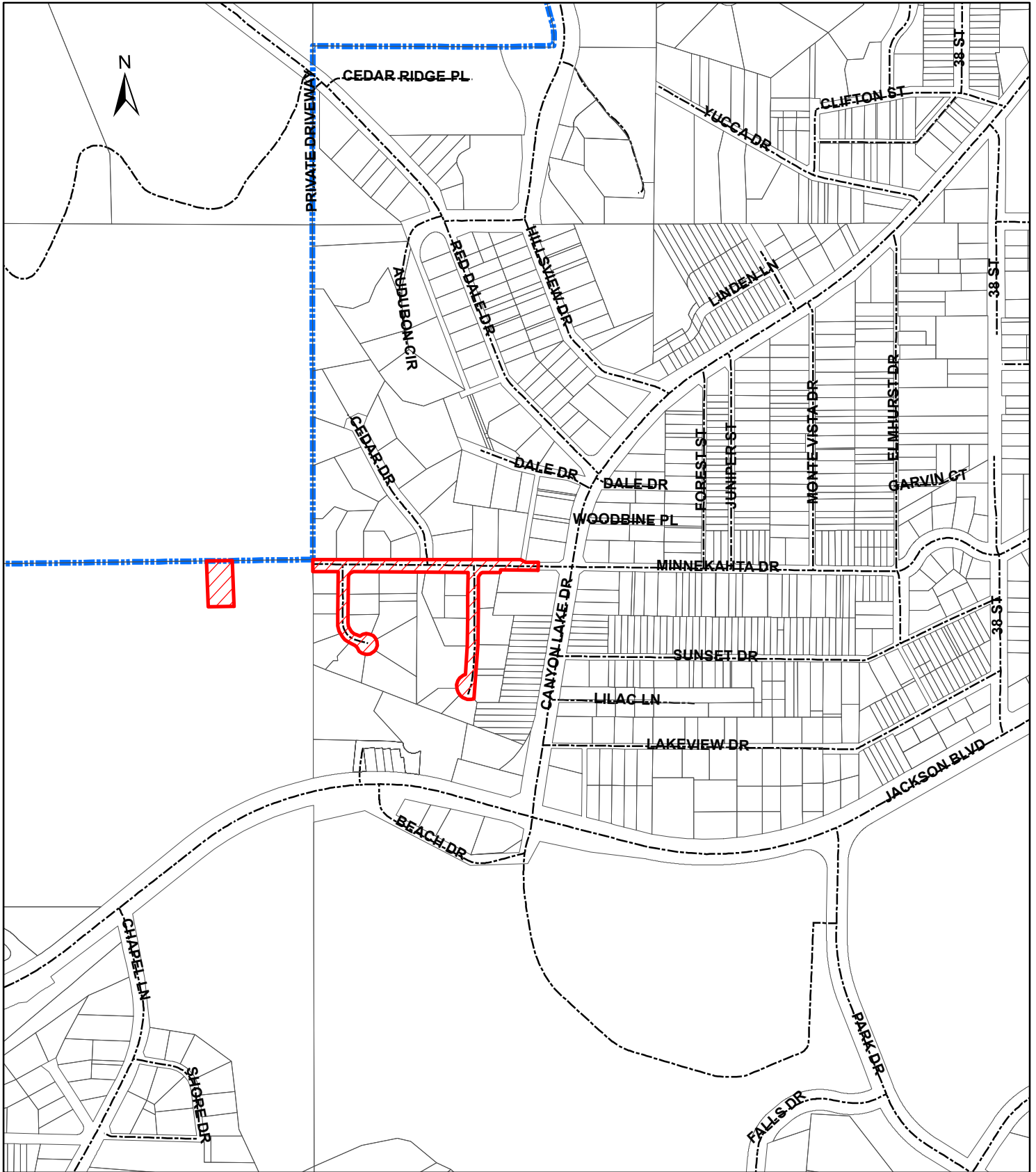
Keith Johnson, Project Administrator



DATE:1/14/2013	
RE: Minnekahta Drive Area Watermain Reconstruction	
Project No. 11-1980 / CIP No. 50826	
Amendment 1 - Asphalt Overlay Addition	
EXHIBIT A	
ESTIMATED MANHOURS / TASKS	
PREPARED BY: TSP, INC.	
TSP NO. 3120845.00	
PREPARED FOR: City of Rapid	
Note: Highlighted background section indicates required meetings	
Item	DESCRIPTION
Task 1 - Preliminary Design Services	
1.3	Perform site survey/Investigation- Identify replacement Areas
	A. Prepare Project Design Report
	Plan sheets(1 sheets)
1.7	Attend submittal review meeting with City Staff
Task 2 - Final Design Services	
2.1	Address comments and finalize Design Report
2.3	Determine removal or abandon/ location and limits
	Incorporate design features to meet Design Report
2.5	Recommendations
2.8	Traffic control plans
2.9	Project sequence and phasing plan
2.13	Detailed supplemental specifications
	Final Plan Notes
	Final Plan (3 sheets)
	Final Review
2.17	Staking information
2.21	Provide 3 copies & PDF of the Final Design Services Submittal- Includes plans, specification, contract documents., probable construction cost
2.22	Address 100% submittal staff comments as necessary
2.26	Prepare final "Engineer Estimate" of probable construction costs
	Provide complete plans on CD with AC Release 2008 or newer
	Provide complete specifications and contract document on CD
	Provide unit price cost estimate on CD / including Engineers Estimate
	Print /Distribute 5 copies of Plans/drawings to City 11"x17"

DATE:1/14/2013		
RE: Minnekahta Drive Area Watermain Reconstruction		
Project No. 11-1980 / CIP No. 50826		
Amendment 1 - Asphalt Overlay Addition		
EXHIBIT B		
ESTIMATED MANHOURS		
PREPARED BY: TSP, INC.		
TSP NO. 3120845.00		
PREPARED FOR: City of Rapid		
Note: Highlighted background section indicates required meetings		
Item	DESCRIPTION	Total Fee
Task 1 - Preliminary Design Services		
1.3	Perform site survey/investigation- Identify replacement Areas	\$850.00
	A. Prepare Project Design Report	
	Plan sheets(1 sheets)	\$600.00
1.7	Attend submittal review meeting with City Staff	\$90.00
	Sub-Total hours	
	Subtotal Task 1 Design Fees	\$1,540.00
Task 2 - Final Design Services		
2.1	Address comments and finalize Design Report	\$180.00
2.3	Determine removal or abandon/ location and limits	\$330.00
	Incorporate design features to meet Design Report	
2.5	Recommendations	\$480.00
2.8	Traffic control plans	\$525.00
2.9	Project sequence and phasing plan	\$645.00
2.13	Detailed supplemental specifications	\$90.00
	Final Plan Notes	\$780.00
	Final Plan (4 sheets)	\$930.00
	Final Review	\$190.00
2.17	Staking information	\$480.00
	Provide 3 copies & PDF of the Final Design Services	
2.21	Submittal- includes plans, specification, contract documents,, probable construction cost	\$37.50
2.22	Address 100% submittal staff comments as necessary	\$240.00
2.26	Prepare final "Engineer Estimate" of probable construction costs	\$240.00
	Provide complete plans on CD with AC Release 2008 or newer	\$37.50
	Provide complete specifications and contract document on CD	\$197.50
	Provide unit price cost estimate on CD / including Engineers Estimate	\$135.00
	Print /Distribute 5 copies of Plans/drawings to City 11"x17"	\$75.00
	Sub-Total hours	
	Subtotal Task 2 Design Fees	\$5,602.50
Task 3 - Bidding Services		
	Sub-Total hours	
	Subtotal Task 3 Design Fees	\$0.00
TASK 1,2,& 3 -TOTAL DESIGN HOURS		
TOTAL Design Cost		
	Total Estimated Design Hours	80
	Total Estimated Design Labor Cost	\$7,142.50
Task 1,2,& 3 Reimbursable Expenses		
Sub Consultants		
Renner Associates - General Surveying and Boundary		
Renner Associates - Temporary and Permanent Easements		
AET		
	Printing	\$50.00
	Copies	\$50.00
	Bid sets	\$0.00
	Misc.(Mileage,phone,fax,etc.)	
	Total	\$100.00
	Total Labor and Reimbursable Expenses	\$7,242.50

EXHIBIT A



MINNEKAHTA DRIVE AREA
WATER & SANITARY SEWER RECONSTRUCTION
PROJ NO SSW11-1980 **CIP NO 50826**