

**FES
JOB RANKING FORM**

JOB TITLE: Civic Center Accounting & Administration Manager

DATE: 10/23/12

DEPARTMENT: Civic Center

<u>EVALUATIONS FACTORS</u>	<u>LEVEL ASSIGNED</u>	<u>POINTS ASSIGNED</u>
1. Knowledge Required by the Position	<u>5</u>	<u>750</u>
2. Supervisory Controls	<u>4</u>	<u>450</u>
3. Guidelines	<u>3</u>	<u>275</u>
4. Complexity	<u>4</u>	<u>225</u>
5. Scope and Effect	<u>4</u>	<u>225</u>
6. Personal Contacts	<u>2</u>	<u>25</u>
7. Purpose of Contacts	<u>2</u>	<u>50</u>
8. Physical Demands	<u>1</u>	<u>5</u>
9. Work Environment	<u>1</u>	<u>5</u>
10. Supervisory/Management Responsibility Over Other Positions	<u>4</u>	<u>350</u>

TOTAL POINTS **2360**

GRADE ASSIGNED **21**

Comments: Compensation Committee met on 10/23/12, present was Tim Doyle, Andrew Rasmussen, Mary Floto, and Tammie Krumm. Suzanne Braunstein was absent, but did provide the committee her rating sheet.

Signature & Date: