



CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-5035

Finance Office Department

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MEMO

To: Mayor Sam Kooiker & City Council

From: Pauline Sumption

Date: October 10, 2012

RE: SAB28 Oversight Committee

During the FY2013 budget process and various discussions that have taken place, it has become very clear to me that an oversight committee is necessary to determine the best use of the funds in the SAB28 Fund. In the past, this money has been used for assessment projects so that the fund has become somewhat of a revolving loan fund. However, as the balance continues to grow and more needs arise, I feel this oversight committee is necessary.

In speaking with Public Works Director Terry Wolterstorff, it is our opinion that it would not be necessary to have a separate committee to serve in this capacity. Because the SAB28 Fund generally involves utility and infrastructure improvements, the Utility Support Fund (.16) Oversight Committee would be a good fit to provide oversight on the SAB28 spending. Policies and recommendations from the committee would then be brought forward to the entire council for final approval.

Thank you for your consideration.

Resolution 2012-116

**A RESOLUTION TO PROVIDE FOR AN OVERSIGHT COMMITTEE
FOR THE UTILITY SUPPORT FUND AND SAB 28 FUND**

WHEREAS, the City of Rapid City has established the Utility Support Fund, into which eight percent of all sales, service and excise tax receipts are deposited pursuant to § 3.16.060 of the Rapid City Municipal Code; and

WHEREAS, the City of Rapid City has established the Utility Support Fund Oversight Committee, commonly referred to as the “.16 Committee” to oversee the use of the revenue deposited in the Utility Support Fund; and

WHEREAS, the City of Rapid City has also established the SAB 28 Fund, which contains revenue from special assessments authorized pursuant to resolutions of the Common Council; and

WHEREAS, the Common Council desires to create an oversight committee for the SAB 28 Fund; and

WHEREAS, the Common Council finds that the Utility Support Fund Oversight Committee, which performs the same task for the Utility Support Fund, would serve the City and its citizens well by also providing oversight for the SAB 28 Fund.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Rapid City that the Utility Support Fund Oversight Committee, as heretofore created, is continued.

BE IT FURTHER RESOLVED that the Utility Support Fund Oversight Committee shall also sit as the SAB 28 Fund Oversight Committee.

BE IT FURTHER RESOLVED that the Committee shall include the following members: the Mayor, five Common Council members appointed by the Council, two Planning Commission members appointed by the Commission with the consent of the Common Council, the Public Works Director, the Finance Officer, and the Director of Community Planning and Development Services.

BE IT FURTHER RESOLVED that the term of each Committee member heretofore appointed and currently serving shall be continued until expiration of the original term, or until such member shall no longer hold the position qualifying the member for service on the Committee. Thereafter, each member appointed by the Common Council and Planning Commission shall be appointed for a term of 1 year to expire July 1 of the following year.

Dated this ____ day of _____, 2012.

CITY OF RAPID CITY

Mayor

ATTEST:

Finance Officer

(SEAL)