

## **CITY OF RAPID CITY**

## RAPID CITY, SOUTH DAKOTA 57701-2724

## COMMUNITY DEVELOPMENT DIVISION

300 Sixth Street Rapid City, SD 57701

Barbara Garcia, Community Development Manager

Community Development Division

city web: www.rcgov.org

Phone: 605-394-4181

Fax: 605-355-3520

e-mail: Barbara.Garcia@rcgov.org

## **MEMORANDUM**

TO:

Legal and Finance Committee

FROM:

Barbara Garcia, Community Development Manager

DATE:

September 18, 2012

RE:

Council Approval and Authorization for May and Finance Officer to

sign the Contract for Fiscal Year 2012 Community Development

Block Grant Sub-Recipient Teton Coalition.

Staff is seeking City Council approval of and authorization for the Mayor and Finance Officer to sign the attached FY 2012 Community Development Block Grant (CDBG) contracts for Teton Coalition. Allocations for this agency's activities were previously approved by the City Council in the FY 2012 Annual Action Plan.

The FY 2012 CDBG funds will be utilized for the development of policies, procedures, and forms for a new construction program, a purchase/rehabilitation of existing property program, and for down payment and closing cost assistance program for the low to moderate income households.

In order to establish accounts for the Sub-recipients, the city needs to execute two copies of the Sub-recipient CDBG Contracts.

