

**ADVERTISING AUTHORITY**

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 12-2044 CIP No. 50841  
 II. PROJECT NAME: Meadowbrook Maintenance - Phase III  
 III. Project/Item(s) Description: Renovation of existing 5000 sf structure (replace siding, roofing, doors)

IV. BID LETTING DATE: September 11, 2012

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 70,000.00

VI. BASIS OF PAYMENT Assessed  Non-Assessed   
 Single Payment  Partial Payment  \*

VII. APPROPRIATION DATA

Amount	70,000				
Fund	505				
Department	8915				
Line Item	4320				

VIII. (If applicable) Grant No.: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_  
 Estimated Completion Date: 12/31/2012  
 Estimated Grant Receipt Date: \_\_\_\_\_

IX. DEPARTMENT/DIVISION:

Project Manager: [Signature] Date 8-6-12  
 DIVISION MANAGER Signature [Signature] Date 8-6-12  
 DEPARTMENT DIRECTOR Signature [Signature] Date 8-6-12

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes	No	
	<u>8/11/12</u>	<u>[Initials]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Investment Desk
					Public Works
					Engineering
					Project Manager