

CAPITAL IMPROVEMENTS PROGRAM COMMITTEE MINUTES
City of Rapid City, South Dakota
June 22, 2012 – 10:00 A.M.

Finance Officer Pauline Sumption called the meeting to order at 10:00 A.M. with the following committee members present: Aldermen: Charity Doyle, Ritchie Nordstrom, Gary Brown (proxy) and Jerry Wright (proxy); Planning Commission: John Brewer, and city staff: Public Works Director Terry Wolterstorff, Community Planning & Development Resources Director Brett Limbaugh and Parks Division Manager Lon VanDeusen (proxy); and the following members arrived during the course of the meeting: Bonny Petersen; and the following were absent: Dave Davis, Jordon Mason and Linda Marchand

Others present included: Assistant Finance Officer Mary Floto, Chief Accountant Tracy Davis, City Engineer Dale Tech, Compliance Specialist Amber Sitts, Community Resources Director Jeff Barbier, Landscape Architect Alex DeSmidt and Administrative Coordinator Sharlene Mitchell and guests Steve Doshier.

Motion was made by Nordstrom, second by Brewer and carried to **adopt the agenda**.

Motion was made by Wolterstorff, second by Nordstrom and carried to **approve the minutes** of the May 18, 2012 meeting.

Davis presented the (No. CIP062212-01) **Financial Reports** noting the total expenditures for May including the payments for the Canyon Lake Drive and Greenway Trails and Pedestrian Facilities projects.

Sitts presented the (No. CIP062212-02) **Capital Plan for Streets, Drainage, MIP Projects** report calling attention to the minor changes for bid awards and design contracts. Sitts indicated that the Frontier Place drainage project has been finalized and the Dakota Drive project has been rescheduled to FY2014. Motion was made by Doyle, second by Wolterstorff and carried to approve the Capital Plan for Streets, Drainage, MIP Projects report.

VanDeusen presented the request to (No. CIP062212-03) **Approve allocation of \$15,000 from Parks and Recreation CIP Contingency Fund to the Comprehensive Plan Project**. VanDeusen advised that the requested funds are project savings from the Vicki Powers Park project. Limbaugh addressed the Comprehensive Plan project being undertaken by the Community Planning Department. Limbaugh indicated that the Comprehensive Plan would encompass all elements of planning, including the parks, and requested that the park funding be allocated to the planning comprehensive plan project. In response to a question from Wright, VanDeusen addressed the update of the Parks Comprehensive Plan noting that the plan elements would include parks, recreation and cemetery. Motion was made by Brewer, second by Nordstrom and carried to approve the allocation of \$15,000 from Parks and Recreation CIP Contingency Fund to the Comprehensive Plan Project.

Steve Doshier presented the (No. CIP042012-11) Beautification Committee **Rapid City Enhancement Program**. Doshier presented the following Enhancement Program projects selected by the committee for funding consideration noting that the Engineering staff has assisted in the review and update of the project costs:

- 1) Section A - Street lighting Upgrades - 1. Fairmont Boulevard 5th Street east for approximately two (2) blocks. The Regional Hospital Complex borders on the south while St. Thomas More High School borders on the north. No system exists currently. Estimated project cost is \$30,000.00.
- 2) Section C - Bury Overhead Cables/Wires in Right of Way - 1. West Main Street Southside from Mt. View west to Westside of McDonald's Restaurant. Estimated project cost is \$50,000.00.
- 3) Section F - Streetscape Enhancement Projects - 1. West Memorial Park Frontages along 1-190 and Omaha Streets. Estimated project cost is \$780,000.00.

- 4) H. Small Location Enhancement - 2. Hubbard Mill truck staging area on the north side of Omaha St. between Fifth St. and Third St. as per the 2005 Omaha Street Corridor Enhancement Project Master Plan. Estimated project cost is \$70,000.00.

Doshier addressed the boundaries of the Fairmont Boulevard lighting project. In response to a question from Sumption, Doshier advised that standard street lights are proposed for the area. In response to a question from Nordstrom, Tech advised that the project would require the installation of conduit. In response to a question from Wright, Tech advised that the street section is classified as an arterial street noting that standard steel light poles would be installed. Wright addressed the improvements occurring around the School of Mines on E. St Joseph Street and encouraged the Beautification Committee to look at this area for lighting enhancements. Discussion followed regarding the status of lighting along E. St Joseph Street. Doshier clarified that the E. Main Street project is the area adjacent to the new Main Fire Station site. Brewer recommended that the Fire Department incorporate the street lighting improvements into the development plan for the E. Main site. In response to a question from Brewer, Doshier advised that the Department of Transportation estimates for street lighting projects were utilized to determine the project cost. Wright addressed the possible relocation of the St. Martin's school and suggested that the street lighting improvements be required in conjunction with the redevelopment of the site. Tech clarified the lighting upgrades would only be required if the site redevelopment impacted the right of way.

Doshier addressed the boundaries of the West Main Street project to place the area power lines underground. In response to a question from Doyle, Doshier addressed the initial and current budget authority of the committee. Discussion followed regarding the purpose and goals of the committee. Sumption addressed the grant funding received by the committee and their efforts to work enhancement projects in conjunction with other city projects. Doshier addressed the use restrictions placed on the initial donation and the Stearns grants. Discussion followed regarding incorporating the Enhancement Program into the 2013 budget cycle. Doyle encouraged expanding awareness of the Program and continuing to seek grant funding. In response to a question from Doyle, Tech advised that the list of enhancement projects have been reviewed in coordination with the Engineering CIP projects. Doshier addressed the efforts to coordinate projects with the Department of Transportation. Tech addressed the street lighting changes accommodated in the Jackson Boulevard project. Doshier addressed the efforts to secure Department of Transportation enhancement funding. Discussion followed regarding the effectiveness of the project coordination efforts. In response to a question from Wright, Tech advised that the enhancement items are addressed in the CIP budget. Sumption indicated that project costs were not included in the initial presentation and have not been incorporated in the FY2013 budget.

Brewer recommended that Section D-Billboards be removed until such time as the issue has been addressed legally. Doyle addressed the funding required to purchase and remove all billboards. Doshier indicated that the billboard section reflects the committee's goals regarding the issue. Brewer stated that his objection is to the language as stated in the document. Motion was made by Doyle, second by Nordstrom to request that the Beautification Committee continue to work with the Parks & Recreation Department and the Public Works Department to incorporate the enhancement objectives into the programed projects.

Doshier presented the West Memorial Park streetscape enhancement project noting the location of the enhancement elements. Tech addressed the water quality improvement projects completed with Vision funding noting that funding has not been identified for the West Memorial Park improvements. Discussion followed regarding the floodplain designations on the site. Doshier indicated that the site upgrades are in response to the site's vehicular exposure from I-190 and Omaha Street. In response to a question from Sumption, Doshier advised that the 2005 cost projections have been increased in an effort to reflect current costs. Wolterstorff addressed the raw water system projected costs and the staff recommendation to "not proceed" due to the cost. Wolterstorff addressed the plan elements that would be implemented noting that the raw water project would be presented for the next round of Vision Funding.

Doshier presented the Hubbard Mill staging area noting that the improvements would be placed on the Omaha Street truck parking area. In response to a question from Nordstrom, Doshier address the use of xeriscaping plant materials noting that a drip system is essential to support plant materials in this climate. Doshier addressed the tree loss at the I-190 interchange due to the lack of on-site water noting that drip systems are essential for the interchange enhancements projects identified in the plan. In response to a question from Nordstrom, Doshier indicated that the drip system costs are included in the project costs noting that the committee funds cannot be expended for the hardscape elements. Wright recommended that the on-going maintenance costs of the projects be reflected in the budget proposals.

In response to a question from Petersen, Doshier indicated that the committee supports the small location enhancement projects from sections F, G and H noting that the purpose of the Enhancement Plan is to encourage support for the balance of the projects by bringing them to the City's attention. The motion to request that the Beautification Committee continue to work with the Parks & Recreation Department and the Public Works Department to incorporate the enhancement objectives into the programed projects carried with Brewer abstaining.

Sumption presented the (No. CIP051812-06) new **5-Year Master CIP Budget** reflecting the increment increase to all budget categories and the application of the 3% sales tax revenue projection beginning with FY2013. In response to a question from Brewer, Sumption advised that FY2012 reflects the actual budget as approved by Council. Discussion followed regarding the impact of the changes on the budgeted years. Sumption called attention to the incorporation of the DCA charges into a single line item. Sumption indicated that master budget reflects the realignment of expenses based on current revenues. In response to a question from Brewer, Sumption addressed the allocation of the .16 funding to CIP for street projects. Discussion followed regarding the need to address funding increases for infrastructure improvements. Wolterstorff addressed the work on implementing drainage improvement fees noting that, if approved, the fees would not be in place until FY2014. In response to a recommendation to utilize bonding from Brewer, Sumption addressed the impact of the revenue bond interest costs on sales tax revenues. Sumption advised that a General Obligation bond would require a public vote. Wright addressed the need to secure long term financing for infrastructure replacement and maintenance on an on-going basis. Nordstrom addressed the associated staffing increases required to support an on-going maintenance program. Petersen addressed the decisions that Council must make to address the infrastructure funding issue. In response to a question from Brewer, Wolterstorff addressed the street and drainage maintenance programs. Motion was made by Petersen, second by Doyle and carried to approve the Master 5-Year CIP budget.

There being no further business to come before the committee, motion was made by Doyle, second by Nordstrom and carried to **adjourn** the meeting at 10:59 a.m., and it was noted that the next scheduled meeting is Friday, July 20, 2012 at 10:00 a.m. in the CSAC, 3rd Floor West Conference Room.