

# REQUEST AUTHORIZATION FOR MAYOR AND FINANCE OFFICER TO SIGN PROFESSIONAL SERVICES AGREEMENT OR AMENDMENT

Date: June 4, 2012

Project Name & Number: Downtown Improvements Phase 2 – Sixth St. / Omaha to Kansas City CIP #: 50138  
Project No. ST10-1817

Project Description: To provide construction administration services.

Consultant: FourFront Design, Inc.

Original Contract Amount:	\$52,462.00	Original Contract Date:	October 5, 2010	Original Completion Date:	90 days after construction completion
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Amendment Number: 1


Amendment Description: Additional construction administration services.

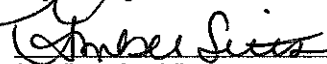
Current Contract Amount:	\$52,462.00	Current Completion Date:	_____
Change Requested:	\$13,244.50		
New Contract Amount:	\$65,706.50	New Completion Date:	_____

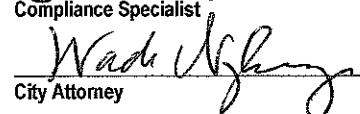
## Funding Source This Request:


\$662.50	135	4223	
\$3,145.50	833	4223	
\$3,145.50	933	4223	
\$3,145.50	8910	4223	
\$3,145.50	8911	4223	
\$13,244.50	Total		

## Agreement Review & Approvals

 5/30/12  
Project Manager Date

 5/20/12  
Compliance Specialist Date

 5/31/12  
City Attorney Date

 5-31-12  
Division Manager Date

\_\_\_\_\_  
Department Director Date

### ROUTING INSTRUCTIONS

Route **two** originals of the **Agreement** for review and signatures.  
Finance Office - Retain one original  
Project Manager - Retain second original for delivery to Consultant  
cc: Public Works  
Engineering  
Project Manager

### FINANCE OFFICE USE ONLY

(Note to Finance: Please write date of Agreement in appropriate space in the Agreement document)

Date	Initials	Approved
Appropriation	Y	N
Cash Flow	Y	N

**AMENDMENT NO. 1 TO OWNER-ENGINEER AGREEMENT**

**Downtown Street Improvements Ph 2 – Sixth Street from Omaha Street to Kansas Street  
Construction Administration Services - # PW092810-10**

**Subject of Amendment:  
Additional Construction Administration Services**

**1. Background Data:**

- a. Effective Date of OWNER-ENGINEER Agreement: October 4, 2012
- b. OWNER: City of Rapid City, 300 Sixth Street, Rapid City, SD 57701
- c. ENGINEER: FourFront Design, Inc., 517 Seventh Street, Rapid City, SD 57701
- d. Project: City Project #ST10-1817-CIP50138, Downtown Street Improvements Ph 2 –  
Sixth Street from Omaha Street to Kansas City Street, Engineer's Project #05-1149.E08

**2. Nature of Amendment**

Additional Services to be performed by ENGINEER.

**3. Description of Modifications and Associated Fees:**

- |   |            |
|---|------------|
| 1. Basement Spaces – Differing Site Conditions              | \$4,435.75 |
| 2. Additional Record Drawings due to Underground Electrical | \$566.50   |
| 3. Developer-requested Revisions and Waste Receptacles      | \$1,166.75 |
| 4. Extended Services due to Construction Duration           | \$7,075.50 |

**Total: \$13,244.50**

For the Additional Services to the construction administration agreement, the Not-to-Exceed amount shall be modified as follows:

Original Contract: Hourly, not-to-exceed fee of Fifty-two Thousand Four-hundred Sixty-two and No/100 Dollars (\$52,462.00) ✓

Revised Contract: Hourly, not-to-exceed fee of Sixty-five Thousand Seven-hundred six and No/100 Dollars (\$65,706.50) ✓

Increase of: \$13,244.50 ✓ 

OWNER and ENGINEER hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is June 5, 2012.

OWNER: City of Rapid City

ENGINEER: FourFront Design, Inc.

ACCEPTED:

By: \_\_\_\_\_  
Title: Mayor

By: Dul Johnson For S.B.  
Title: Construction Administration Program Mgr.

Date Signed: \_\_\_\_\_

Date Signed: 5/24/12

ATTEST:

By: \_\_\_\_\_  
Title: Finance Officer

Date Signed: \_\_\_\_\_

REVIEW BY:

By: \_\_\_\_\_  
Title: Project Manager

Date Signed: \_\_\_\_\_