

RESOLUTION NO. 2012-033

A RESOLUTION ESTABLISHING FEES TO BE CHARGED IN 2012 FOR VARIOUS LICENSES PERMITS AND APPLICATIONS.

WHEREAS, the City charges fees for various licenses, permits and applications to cover its administrative costs; and

WHEREAS, the City generally adopts fees for licenses, permits and applications by ordinance; and

WHEREAS, adopting fees by ordinance makes them more difficult to track or change when they become insufficient to cover the City’s administrative costs; and

WHEREAS, staff would recommend the City start adopting by resolution a fee schedule for the City; and

WHEREAS, the purpose of this resolution is to consolidate the information on fees charged by the City in one location; and

WHEREAS, adopting a fee resolution would allow the elected leadership and staff to review the fees charged by the City on a regular basis to ensure that the fees being charged are sufficient to cover the City’s administrative costs; and

WHEREAS, this resolution does not raise any fees currently identified in the City Code; and

WHEREAS, the City Council finds that it is in the best interests of the City to adopt a comprehensive fee resolution.

NOW THEREFORE, BE IT RESOLVED, by the City of Rapid City that the following fees are established:

Title 2 Administration and Personnel

Fee	Amount	Municipal Code Section
Comprehensive Plan Amendment	\$250.00	2.60.160.G.

Title 3 Revenue and Finance

Fee	Amount	Municipal Code Section
Tax increment financing application	\$1,000	3.26.030.A

Title 5 Business Regulations and Licenses

Fee	Amount	Municipal Code Section
Electrical contractor license	Apprentice – initial \$10.00 renewal \$7.50 Journeyman – initial \$25.00 renewal \$15.00 Maintenance – initial \$50.00 renewal \$37.50 Master/inactive master – initial fee \$50.00 renewal \$37.50 Class B – initial \$100.00 renewal \$37.50 Contractor - \$200.00 renewal \$75.00	5.28.070.A
House moving business license	Initial \$200.00 renewal \$25.00	5.44.040
Sidewalk vendor license	\$100.00	5.56.050

Title 8 Health and Safety

Fee	Amount	Municipal Code Section
Construction permit 1-5 acres	\$75.00	8.34.270.A.1
Construction permit 5+ acres	\$100.00	8.34.270.A.1
Construction permit renewal	\$25.00	8.34.270.A.1
Parking storage area permit - unpaved	\$100.00	8.34.270.A.2
Compliance Plan	\$150.00	8.34.270.A.3
Amendment for Construction permit, parking and/or outdoor storage permit or compliance plan permit modification	\$25.00	8.34.270.A.4
Open burn permit	No fee	8.34.270.A.5
Parking storage area permit – paved	\$75.00	n/a
Parking storage area permit – amendment	\$25.00	n/a
Failure to pay for or obtain a permit	\$250.00 per week	8.34.270.B

Title 12 Streets Sidewalks and Public Places

Fee	Amount	Municipal Code Section
Sidewalk café permit application	\$250.00	12.12.030.B.4
Sidewalk vending cart permit application	\$250.00 initial and \$100.00 annual renewal	12.12.040.C.5

Title 16 Subdivisions

Fee	Amount	Municipal Code Section
Layout plan	No fee	16.28.010
Preliminary plan	No fee	16.28.010
Final plat	No fee	16.28.010
Minor plat	\$250.00 plus \$250.00 per lot	16.28.010
Development Engineering Plans	\$250.00 plus \$20.00 per lot	16.28.010
Consolidation and lot-line adjustment plats	\$250.00 plus \$20.00 per lot	16.28.010
Vacation of easements	\$25.00	16.28.010
Vacation of public right-of-way and section line highway	\$200.00	16.28.010
Plat errors and omissions	No fee	16.28.010

Title 17 Zoning

Fee	Amount	Municipal Code Section
Planned Development Designation	No fee	n/a
Initial Planned Development	\$250.00	n/a
Final Planned Development	\$250.00	n/a
Planned Development Major Amendment	\$250.00	n/a
Planned Development Administrative Amendment	No fee	n/a
Planned Unit Development Concept Plan	No fee	n/a
Planned Unit Development Zone Document	\$250.00	n/a
Planned Unit Development Major Amendment	\$250.00	n/a
Planned Unit Development Administrative amendment	No fee	n/a
Temporary use permit for trailer parks and campgrounds	\$75.00 whenever there is a gathering of more than 15 people for longer than 36 hours.	17.50.230.F.3
Temporary use permit for a retail business or structure	\$50.00 per event	17.50.230.H.4
Temporary use permit for seasonal	\$150.00	17.50.230.I.4

retail business or structure		
Permit for a continuous retail business or structure	\$250.00	17.50.230.J.3
Variance application	\$250.00	17.54.020.A
Conditional use permit application	\$250.00 initial application. \$250.00 major amendment	17.54.030.A.2
Rezoning	\$250.00	17.54.040.G
Zoning ordinance violation	\$100.00 plus the cost of the action	17.54.070

Other Fees

Fee	Amount	Municipal Code Section
Annexation	No fee	n/a
Duplication fee 8.5" by 11", 8.5" by 14", 11" by 17" black and white or color sheet	Up to ten copies free of charge. \$0.25 per sheet over ten sheets	n/a
Duplication fee Arch D and Arch E sheet size	\$10.00 per sheet black and white, \$15.00 per sheet color	n/a

BE IT FURTHER RESOLVED that these fees shall remain in place until changed by an act of the City Council.

Dated this _____ day of _____, 2012

CITY OF RAPID CITY

Mayor

ATTEST:

Finance Officer

(SEAL)