## REQUEST FOR PURCHASING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I.	PROJECT NO.: CIP No.							
[].	PROJECT NAME: Street Department Pickups							
III.	Project/Item(s)	Descr	otion: Purchase four (4) 1-ton pickups for use by the Street Department					
	These purchas	These purchases are to replace the following vehicles: S025 a 2001 Dodge with 73035 miles, S066						
a 2002 Dodge with 61354 miles, S082 a 2002 Dodge with 64526 miles and S095 a 2002 Dodge miles. All are 3/4 ton pickups. Purchase using State Bid Contract #16216-Beck Mot							Dodge with	
							ors.	
	Purchasing outright using funds budgeted in line item 4400.							
IV.	IV. BID LETTING DATE:							
17	ESTIMATED COST OF PROJECT/ITEM(S) \$ 92,064.00							
٧.	V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 92,064.00							
\ /I		/k #I= k I=	<del>.</del> 1	Non-Assessed				
VI. BASIS OF PAYMEN					Partial Payment			
			Single Payment X Partial Payment					
VIII ADDDODDIATION DATA								
VII. APPROPRIATION DATA								
	Amount				T			
	Amount		23,016.00	23,016.00	23,016.00	23,016.00		
	Fund Nam	<u>,                                    </u>	20,010.00	20,010.00	20,010100			
	i dila ivan		Street Cleaning	Street Dept	Snow Removal	Street Dept		
	Departme	ent l	Oli Ook Orodining	<u> </u>				
			401	301	302	301		
	Line Item	F						
			4360	4360	4360	4360		
	Fund	Ī						
			101	101	101	101		
VIII. (If applicable) Grant No.:								
			Funding Source:	unding Source: Line Item - 4400				
Estimated Completion Date:								
Estimated Grant Receipt Date:								
IX. DEPARTMENT/DIVISION:								
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Project Manager: Gena Miller Date 2/21/2012							012	
Date of core								
DIVISION MANAGER Signature								
Time 1/1/1/1/1/1/1/1/1/1/1/2 Date 2-24-/2								
DEPARTMENT DIRECTOR Signature								
FINANCE OFFICE USE ONLY Approved Carbon Copy								
FINA	ANCE OFFICE USE				JDI OVGU	Investment Desk		
<b> </b>	-on-istion	Dat	late Initial Ye			Public Works		
Appropriation Cash Flow						Engineering		
				Project Manager				



# CITY OF RAPID CITY

#### RAPID CITY, SOUTH DAKOTA 57701

### **Public Works Department**

300 Sixth Street
Telephone: (605) 394-4165 ´ FAX: (605) 355-3083
Web: www.rcgov.org

#### **MEMORANDUM**

TO: Public Works Committee, Mayor Kooiker and City Council

FROM: Terry Wolterstorff PE, Public Works Director

DATE: February 27,2012

RE: Permission to purchase pickups for Streets Division

The Streets Division is requesting permission to purchase four 1-Tons pickups under the State Contract #16116 from Beck Motors of Pierre, South Dakota. Total purchase price is \$92,064.00. Local dealerships were contacted, but were not able to match or beat the State Contract price. These pickups will replace four existing ¾ Ton pickups used by the Streets Division for sanding/salting activities. The three of the four existing pickups will be made available to other City Departments at a later date.

