

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Odor Control Chemical for Lift Stations
 III. Project/Item(s) Description: Odor control chemical (calcium nitrate) for odor control at Rapid City lift stations

IV. BID LETTING DATE: First Quarter 2012

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 75,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$ 75,000.00				
Fund Name	Water Reclamation				
Department	7072				
Line Item	4264				
Fund	604				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Amber Sitts *AS* Date 1/16/2012
Dave Van Cleave *DVC* Date 1/16/2012
 DIVISION MANAGER Signature
Terry W. ... Date 1-23-12
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy	
Appropriation	Date	Initial	Yes		
Cash Flow	1/25/12	<i>AS</i>	✓		Investment Desk
					Public Works
					Engineering
					Project Manager