Rev 12/21/09

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over $25,000 (except emergency and repair costs)

I. PROJECT NO.:

II. PROJECT NAME: City Fireworks Display

III. Project/Item(s) Description:

IV. BID LETTING DATE: February 28, 2012

V. ESTIMATED COST OF PROJECT/ITEM(S) $30,000.00

VI. BASIS OF PAYMENT

Assessed		Non-Assessed	
Single Payment	X	Partial Payment	

VII. APPROPRIATION DATA

Amount	20,000	10,000			
Fund Name	0101	DRC			
Department					
Line Item	4623				
Fund	0101				

VIII. (If applicable)

Grant No.:

Funding Source:

Estimated Completion Date:

Estimated Grant Receipt Date:

IX. DEPARTMENT/DIVISION:

Project Manager: _____ Date _____

_____ Date _____

DIVISION MANAGER Signature

_____ Date _____

DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
	Date	Initial	Yes		Investment Desk
Appropriation	1/18/12	JB	✓		Public Works
Cash Flow					Engineering
					Project Manager

(PW2 . 110891)