

APPLICATION CHECKLIST: Rapid City Ranger Band
Name of Applicant Organization

Please complete the following checklist and attach it to the front of your application. Check each item, as appropriate, to signify it is contained within the application package. **The full application must be received in the Allied Arts Fund office by Noon on Thursday, October 14th, 2011.**

Unless otherwise indicated below, include **the signed ORIGINAL, plus five additional collated copies** of the following documents. **Incomplete applications will be ineligible for consideration.** Please collate your application so that it follows this checklist. ***Do not put applications in folders, binders, or staple.***

List of attachments, which must be included:

- Checklist
- Application Form
- Fiscal year-end financial statement (audited or IRS form 990) signed by the organization's Treasurer or appropriate authorizing official. The statement must cover the most recent closed accounting period. Statements are reviewed for accuracy and eligibility of expenses.
- Financial information (form provided)
- Statistics page (blank form provided)
- Current year's budget.
- Current list of officers and board members, with addresses for each, and with their permission, phone and email address.
- Letter from the IRS documenting your 501 (c) (3) tax-exempt standing. AAF Member Agency's need not submit. The letter should show your organization's current name.
- A list of your programs and events from prior and upcoming season/year with a brief description.
- Samples of printed materials documenting compliance with AAF "Credit Where It's Due" requirements.
- Copy of draft thank you letter to Mayor and Aldermen if any funding is approved. This requirement is to encourage the City to continue financial support for your arts activities. Your letter should specify how funds will be used.



2011 City Subsidy Grant Application
(for 2012 funding)

Grants are available to provide general operating support (GOS) within the criteria, to arts organizations that present performing or visual arts or, through their core activities provide arts programs that are vital to the cultural life of the community.

DEADLINE FOR ALL APPLICATIONS: Noon, Friday, October 14th, 2011

Applications must be **RECEIVED** in the Allied Arts Office, 1202 E. St. Francis Street or at PO Box 4080, Rapid City, SD 57709 by **Noon, Friday, October 14th, 2011** Incomplete or late applications will **NOT** be considered.

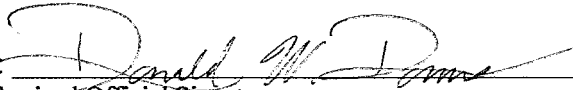
General Information:

	Organization	Contact Person
Name	Rapid City Ranger Band	Don Downs
Mailing Address	4784 Summerset Drive	4784 Summerset Drive
City	Rapid City	Rapid City
State	SD	SD
Zip	57702	57702
Phone	605-341-7017	605-341-7017
Fax		
Email	dmadowns@yahoo.com	dmadowns@yahoo.com
FEI#		N/A
DUNS#		N/A
Website	Rapidcitybands.com/Ranger Band	N/A

Statement of Organization's purpose: (please limit to two paragraphs)

The Ranger Band Marches at parades held in downtown Rapid City as well as parades held in the Black Hills during the summer months. The Ranger Band was formed at the request of the City in the 1950's to help support tourism in the Black Hills area. The Ranger Band performs each year at the Central States Fair, and has participated in other parades held in Rapid City in past years (the Morning Optimist Kiddie Parade, the Festival of Presidents Parade). The Ranger Band is Rapid City's contribution to parades and festivals held in the Black Hills throughout the summer to promote tourism. The Band performs for thousands of people during the summer season and the local parades depend on the Ranger Band to provide musical variety for their parades. The Ranger Band's contribution to these Black Hills communities is greatly appreciated by the local Chambers of Commerce and is viewed as a very positive contribution by Rapid City to support their events.

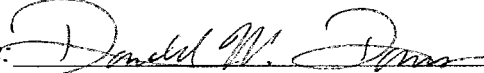
Grant Amount Requested: \$10,800.00 **Total Budget:** \$10,900.00

Submitted by: 
President or Authorized Official Signature

Rapid City Ranger Band
Name of Organization Applying

AGREEMENT: I have read and understand the eligibility criteria, review process, recipient obligations, confidentiality, conflict of interest and preference given information in this grant application. I certify that the application information is true and complete to the best of my knowledge. I understand that any funds granted as a result of this application are to be used for the purposes set forth by AAF. It is agreed that the undersigned is the individual authorized to commit the applicant to abide by the relevant Terms and Conditions printed in this form. In addition, the undersigned gives AAF permission to duplicate and distribute submitted documentation for use in the award process.

Name: Don Downs **Title:** Director

Signature:  **Date:** 9-28-2011
President or Authorized Official signature

RAPID CITY RANGER MARCHING BAND FINANCIAL STATEMENT 2011

Beginning Balance 9/21/10 390.29

Income:

Rapid City Subsidy	10300.00
Belle Fourche Parade	100.00
Uncashed check from 2010	112.00

TOTAL INCOME 10512.00

Expenses:

Payroll -- Director	1900.00
Payroll - students	5671.00 - for 55 employees
Bus	2437.76
Uniforms	350.98
Bank fees	21.00
Postage, office supplies	65.18
Check printing	0.00

TOTAL EXPENSES 10445.92

Ending Balance 9/23/11

456.37



City Subsidy Application / Allied Arts Fund / Financial Information

Organization Name

		<u>Cash balance</u>
Checking Account(s) balance		356
Savings Account(s) balance		100
Other Accounts(s) balance - NOTE: attach itemized list		
TOTAL (sum of above)		\$ 456

Any financial information should be based on an audited financial statement or the organization's 990. Each item below must be annotated on your organization's financial statement.

MAKE SURE THESE DATES ARE CORRECT Date of :		Previous Year: 2010	Two Year Previous 2009	Current Year 2011
EXPENSES		Operating Expenses	Operating Expenses	Operating Expenses
A.	Programming	10,090	10,463	10,360
B.	General & Administrative	103	129	86
C.	Fundraising			
D.	Capital Expenditure			
F.	Total All Expenses (A through D)	10,193	10,592	10,446
INCOME		Operating Income	Operating Income	Operating Income
I.	Income from Programs, Ticket Sales, etc.			
J.	Income from Grants & contributions (provide detail below)	10,400	10,350	10,400
K.	Other Income (Dues, member fees, interest, etc.)			
O.	Total Applicant Income (I through K)	10,400	10,350	10,400

Detail of Item J. Income from Grants and Contributions:

<u>Source of Funding</u>	<u>Amount</u>		
City of Rapid City	\$10,300.00	\$10,300.00	\$10,300.00
Other Parade Committees	\$100.00	\$50.00	\$100.00
TOTAL	\$10,400.00	\$10,350.00	\$10,400.00

To type directly onto this page double click on any line and fill in your data. To save, double click anywhere outside the box.

City Subsidy Application / Allied Arts Fund

Data from your fiscal year ending prior to 7/1/2011 ***

Items marked " * " are required.

Statistics

* ***In estimated numbers:***

* value of tickets or entry fees donated to local business	<u>No tickets</u>
value of tickets or entry fees donated to children, schools, * low income	<u>No tickets</u>
* value of scholarships provided	<u>DNA</u>
* administrative employees	<u>0</u>
* artistic employees	<u>55</u>
* total attendance or participation	<u>**</u>
* attendance or participation by children & youth	<u>**</u>
* attendance or participation by seniors	<u>**</u>
attendance or participation by minorities	<u>**</u>
* total number of events (each performance/class is a separate event)	<u>5</u>
events for children	<u>5</u>
events for seniors	<u>5</u>
attendance or participation by those with disabilities	<u>**</u>
attendance or participation by tourists	<u>**</u>
* volunteers	<u>0</u>
volunteer hours	<u>0</u>
* events outside Rapid City	<u>4</u>
activities in which you collaborated with non-AAFD * organizations or with businesses	<u>5</u>

*** Ranger Band reporting season is from June 2011 to August 2011

** Attendance at parades is impossible to estimate accurately, but includes children, seniors, minorities and tourists. It would be safe to say thousands see the band each year.

RAPID CITY RANGER MARCHING BAND PROPOSED BUDGET 2012

Beginning Balance		456.37
Income:		
	Rapid City Subsidy	10800.00
	Other parade income	100.00
	TOTAL INCOME	10900.00
Expense:		
	Payroll	8000.00
	Bus	2580.00
	Uniforms	315.00
	Office supplies & postage	100.00
	TOTAL EXPENSE	10995.00
	ENDING BALANCE	361.37

There are no board members for the Rapid City Ranger Band.

There is no 501 (c) (3) for the Rapid City Ranger Band.

During the 2011 season, the Rapid City Ranger Band participated in the following parades:

Hot Springs Miss SD Parade
Belle Fourche 4th of July Parade
Custer Gold Discovery Days Parade
Deadwood Days of '76 Parade
Rapid City Central States Fair Parade

For the 2012 season, the Rapid City Ranger Band anticipates participating in the same parades, unless some of the parades are on the same date due to calendar shifts.

The Rapid City Ranger Band does not have any printed materials. Some parades request a description for the parade announcer, and the Band submits the following:

RAPID CITY RANGER BAND

The Rapid City Ranger Band is sponsored by the city of Rapid City through the Allied Arts Subsidy Committee. The Band consists of musicians from Stevens, Central, and private high schools who act as ambassadors of friendship for Rapid City by marching and playing in the parades and festivals in the Black Hills area throughout the summer.

Dear Mayor Sam Kooiker and members of the City Council,

The Rapid City Ranger Band has just concluded another successful summer performing in the Central States Fair Parade this past Saturday. On behalf of the student musicians, local parade chairpersons and parade spectators, we would like to thank you for your continued support of the Ranger Band. A parade is just not a parade without a marching band to set the festive atmosphere for the patrons of downtown Rapid City.

The Rapid City Ranger Band was formed at the request of the City of Rapid City in the 1950's to march one Rapid City parade during the summer. In 1959 the Rapid City Chamber of Commerce proposed to the City of Rapid City the formation of a paid marching band made up of local high school musicians to perform at the Black Hills area festivals and the Rapid City summer parades. The band has fulfilled this dream for the past 52 years. These musicians act as musical ambassadors for the City of Rapid City and are greatly appreciated by the surrounding communities.

Tourism has a major impact in the Black Hills during the summer months. Each of the major cities in the Black Hills area celebrates an event each year to draw attention to its community. The Rapid City Ranger Band is able to help support events such as the Central States Fair Parade in Rapid City, the Miss South Dakota Parade in Hot Springs, the Round-up Days in Belle Fourche, Gold Discovery Days in Custer, and the Days of 76 in Deadwood. The City of Rapid City is greatly admired by the community leaders' of the Black Hills for the generosity and interest shown their events by providing the one thing which is the most difficult for them to organize: a live marching band for their parade. These special events provide a reason for tourists to come to the Black Hills and pass through Rapid City on their way to one of the Black Hills events.

The Rapid City Ranger Band has fulfilled the vision set forth by the City Council in the early 1950's to help make summer parades in the Black Hills outstanding and memorable events for the thousands of tourists who visit each year. We truly appreciate your annual support for the Rapid City Ranger Band and hope we can continue to serve the community of Rapid City and provide the musical spark to an event that only a live marching band is able to provide.

Thank you,
Don Downs, Director
Rapid City Ranger Band