



# CITY OF RAPID CITY

RAPID CITY, SOUTH DAKOTA 57701-2724

*Office of the Mayor*

*300 Sixth Street*

*605-394-4110*

*Fax 605-394-6793*

*E-mail: mayor@rcgov.org*

December 28, 2011

Joel Landeen  
1224 E. Oakland Street  
Rapid City, South Dakota 57701

Dear Mr. Landeen:

I am pleased to extend to you a contingent offer of employment as City Attorney. As a Mayoral appointment, this offer is contingent upon the approval of the Rapid City Common Council, as well as the satisfactory completion of a background/credit screen and reference check. The rate of pay for your position will be a grade 27 / step D at \$3,574.38/bi-weekly.

Your confirmation will be scheduled for a vote by the City Council on Tuesday, January 3, 2012. Your swearing-in will occur at the same meeting after the Council's vote. Your first day as City Attorney will be Monday, January 9, 2012.

I look forward to continuing to work with you as a valuable, enthusiastic member of our team!

Sincerely,

Mayor Sam Kooiker  
City of Rapid City  
300 Sixth Street • Rapid City, SD 57701  
Phone: (605) 394-4110  
Website: [www.rcgov.org](http://www.rcgov.org)

Just as you retain the right to resign, without notice or cause, the City has the same right with respect to termination. Your employment is for no definite term, regardless of any other oral or written statement by any City officer or representative. If you understand and accept the terms of this contingent offer, please sign and return this letter to me.

APPLICANT

DATE:

12-28-11



EQUAL HOUSING  
OPPORTUNITY

EQUAL OPPORTUNITY EMPLOYER