City of Rapid City

Mountain Pine Beetle Infestation

Incident Action Plan

December, 2011

INCIDENT BRIEFING (ICS 201)

1. Incident Name:	2. Incident Number:	3. Date/Time Initiated:
Rapid City-Mountain Pine Beetle Infestation		Date: Dec-Apr Time: 0700-1900

4. Map/Sketch (include sketch, showing the total area of operations, the incident site/area, impacted and threatened areas, overflight results, trajectories, impacted shorelines, or other graphics depicting situational status and resource assignment):

Enter GIS data with infested areas for accurate mapping and planning purposes.

5. Situation Summary and Health and Safety Briefing (for briefings or transfer of command): Recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards.

The Black Hills area has come under attack from the Mountain Pine Beetle infestation. The movement and advancement of the infestation knows no boundaries, therefore, Rapid City is not immune to the damaging effects on our natural resources, esthetics our forested areas and our overall quality of life. The immediate threats to our community include loss of life and property due to a catastrophic wildfire in effected areas, blow down in areas of infestation, and damage to water sheds and drainages. It is paramount that the City of Rapid City take action immediately through a declaration of a disaster, allocation of emergency funding, an aggressive incident action plan to deal with infested areas and establish partnerships with neighboring jurisdictions (Federal, State, Local and Private) to combat the infestation.

Incident Priorities include: Life Safety (citizens and workers), Incident Stabilization (stop the forward progress of the infestation), and Property Conservation (forested areas, drainages, homes, businesses, critical infrastructure).

6. Prepared by: Name: Mike Maltaverne Position/Title: Command Aid Signature: _____

ICS 201, Page 1 Date/Time: December 11, 2011 0700 hrs.

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Rapid City-Mountain Pine Beetle Infestation		Date: Dec-Apr Time: 0700-1900

7. Current and Planned Objectives:

Provide for safety of general public
Provide for safety of mitigation crews
Declare state of emergency
Allocate emergency funding
Identify infested areas and GIS those areas
Mitigate infested areas through the use of mechanical removal
Stop forward progress of infestation
Provide timely and accurate information to community

8. Current and Planned Actions, Strategies, and Tactics:

Time:	Actions:

6. Prepared by: Name: Mike Maltaverne Position/Title: Command Aid Signature: _____

ICS 201, Page 2 Date/Time: December 11, 2011 0700 hrs

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1. Incident Name:	2. Incident Number:	3. Date/Time Initiated:
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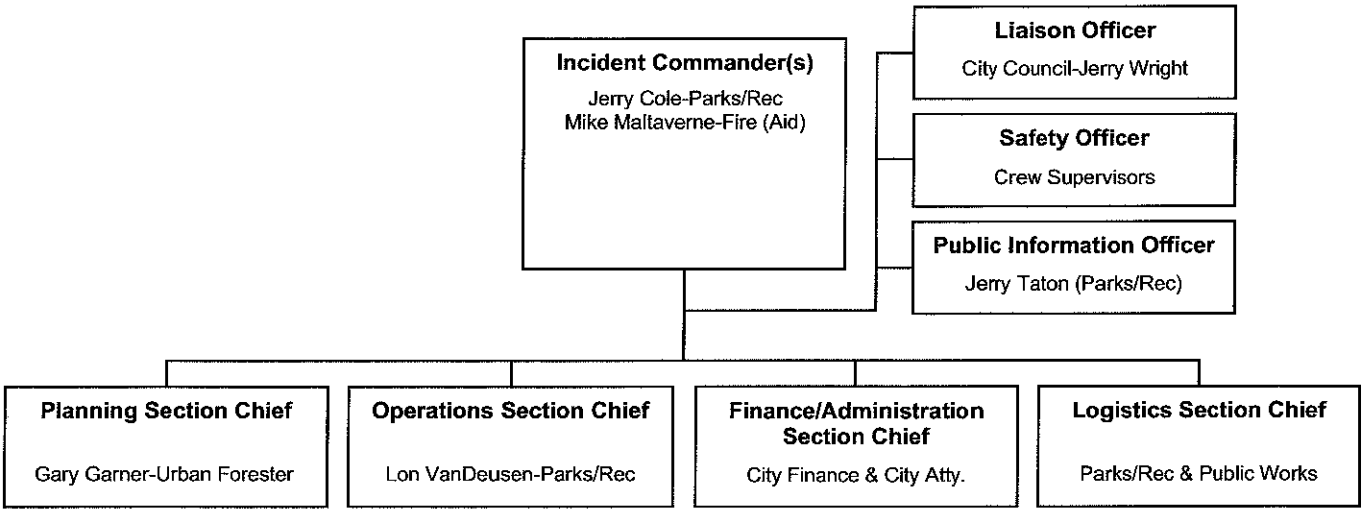
9. Current Organization (fill in additional organization as appropriate):



6. Prepared by: Name: Mike Maltaverne Position/Title: Command Aid Signature: _____

ICS 201, Page 3 Date/Time: December 11, 2011 0700 hrs.

INCIDENT BRIEFING (ICS 201)

1. Incident Name:	2. Incident Number:	3. Date/Time Initiated:
Rapid City-Mountain Pine Beetle Infestation		Date: Dec-Apr Time: 0700-1900

10. Resource Summary:

Resource	Resource Identifier	Date/Time Ordered	ETA	Arrived	Notes (location/assignment/status)
Parks and Rec Crew				☐	
Fire Department				☐	
Dept. of Corrections				☐	
Contractor #1				☐	
Contractor #2				☐	
Contractor #3				☐	
Contractor #4				☐	
GIS				☐	
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	
				☐	

6. Prepared by: Name: Mike Maltaverne Position/Title: Command Aid Signature: _____

ICS 201, Page 4 Date/Time: December 11, 2011 0700 hrs

ICS 201
Incident Briefing

Purpose. The Incident Briefing (ICS 201) provides the Incident Commander (and the Command and General Staffs) with basic information regarding the incident situation and the resources allocated to the incident. In addition to a briefing document, the ICS 201 also serves as an initial action worksheet. It serves as a permanent record of the initial response to the incident.

Preparation. The briefing form is prepared by the Incident Commander for presentation to the incoming Incident Commander along with a more detailed oral briefing.

Distribution. Ideally, the ICS 201 is duplicated and distributed before the initial briefing of the Command and General Staffs or other responders as appropriate. The "Map/Sketch" and "Current and Planned Actions, Strategies, and Tactics" sections (pages 1–2) of the briefing form are given to the Situation Unit, while the "Current Organization" and "Resource Summary" sections (pages 3–4) are given to the Resources Unit.

Notes:

- The ICS 201 can serve as part of the initial Incident Action Plan (IAP).
- If additional pages are needed for any form page, use a blank ICS 201 and repaginate as needed.

Block Number	Block Title	Instructions
1	**Incident Name**	Enter the name assigned to the incident.
2	**Incident Number**	Enter the number assigned to the incident.
3	**Date/Time Initiated** • Date, Time	Enter date initiated (month/day/year) and time initiated (using the 24-hour clock).
4	**Map/Sketch** (include sketch, showing the total area of operations, the incident site/area, impacted and threatened areas, overflight results, trajectories, impacted shorelines, or other graphics depicting situational status and resource assignment)	Show perimeter and other graphics depicting situational status, resource assignments, incident facilities, and other special information on a map/sketch or with attached maps. Utilize commonly accepted ICS map symbology. If specific geospatial reference points are needed about the incident's location or area outside the ICS organization at the incident, that information should be submitted on the Incident Status Summary (ICS 209). North should be at the top of page unless noted otherwise.
5	**Situation Summary and Health and Safety Briefing** (for briefings or transfer of command): Recognize potential incident Health and Safety Hazards and develop necessary measures (remove hazard, provide personal protective equipment, warn people of the hazard) to protect responders from those hazards.	Self-explanatory.
6	**Prepared by** • Name • Position/Title • Signature • Date/Time	Enter the name, ICS position/title, and signature of the person preparing the form. Enter date (month/day/year) and time prepared (24-hour clock).
7	**Current and Planned Objectives**	Enter the objectives used on the incident and note any specific problem areas.

Block Number	Block Title	Instructions
8	**Current and Planned Actions, Strategies, and Tactics** • Time • Actions	Enter the current and planned actions, strategies, and tactics and time they may or did occur to attain the objectives. If additional pages are needed, use a blank sheet or another ICS 201 (Page 2), and adjust page numbers accordingly.
9	**Current Organization** (fill in additional organization as appropriate) • Incident Commander(s) • Liaison Officer • Safety Officer • Public Information Officer • Planning Section Chief • Operations Section Chief • Finance/Administration Section Chief • Logistics Section Chief	• Enter on the organization chart the names of the individuals assigned to each position. • Modify the chart as necessary, and add any lines/spaces needed for Command Staff Assistants, Agency Representatives, and the organization of each of the General Staff Sections. • If Unified Command is being used, split the Incident Commander box. • Indicate agency for each of the Incident Commanders listed if Unified Command is being used.
10	**Resource Summary**	Enter the following information about the resources allocated to the incident. If additional pages are needed, use a blank sheet or another ICS 201 (Page 4), and adjust page numbers accordingly.
	• Resource	Enter the number and appropriate category, kind, or type of resource ordered.
	• Resource Identifier	Enter the relevant agency designator and/or resource designator (if any).
	• Date/Time Ordered	Enter the date (month/day/year) and time (24-hour clock) the resource was ordered.
	• ETA	Enter the estimated time of arrival (ETA) to the incident (use 24-hour clock).
	• Arrived	Enter an "X" or a checkmark upon arrival to the incident.
	• Notes (location/ assignment/status)	Enter notes such as the assigned location of the resource and/or the actual assignment and status.