

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: 2012 WRF Polymer
 III. Project/Item(s) Description: Advertising authority for bidding cationic polymer for the Water Reclamation Facility sludge dewatering process.

IV. BID LETTING DATE: _____

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 80,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	80,000				
Fund Name	Water Recl				
Department	7072				
Line Item	4264				
Fund	604				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: David Van Cleave *DS* Date 29-Nov-11
David Van Cleave Date 29 Nov 11
 DIVISION MANAGER Signature
Tony Workman Date 12-1-11
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk Public Works Engineering Project Manager
		<u>12/6/11</u>	<u>DS</u>	<input checked="" type="checkbox"/>	