

REQUEST FOR ADVERTISING AUTHORITY

COPY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: 11-1982 CIP No. 50633
 II. PROJECT NAME: Street Light Maintenance Contract
 III. Project/Item(s) Description: Annual City of Rapid City street light maintenance contract.

IV. BID LETTING DATE: November 29, 2011

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 50,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$37,000	\$13,000			
Fund Name	Streets	Streets			
Department	304	304			
Line Item	4223	4225			
Fund	101	101			

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: John Less Date 26-Oct-11

 DIVISION MANAGER Signature Date _____

 DEPARTMENT DIRECTOR Signature Date _____

FINANCE OFFICE USE ONLY			Approved		Carbon Copy
Appropriation Cash Flow	Date	Initial	Yes		Investment Desk Public Works Engineering Project Manager