

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Ice Sanding Material
 III. Project/Item(s) Description: Sand material for winter use on City streets

IV. BID LETTING DATE: November 29, 2011

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 100,000.00


VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$100,000.00				
Fund Name	Snow Removal General Fund				
Department	302				
Line Item	4264				
Fund	101				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Amber Sitts  Date 10/14/2011
Don Brumbaugh Date 10/14/2011
 DIVISION MANAGER Signature
Terry Wotke Date 10-18-11
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
	Date	Initial	Yes	
Appropriation	<u>10/18/11</u>	<u>AS</u>	<input checked="" type="checkbox"/>	Investment Desk
Cash Flow				Public Works
				Engineering
				Project Manager