

REQUEST FOR ADVERTISING AUTHORITY

This form must be completed and approved by the City Finance Office prior to presenting items to the City Council and/or Committees of the City Council. This covers all items which require formal bids, currently anything over \$25,000 (except emergency and repair costs)

I. PROJECT NO.: _____ CIP No. _____
 II. PROJECT NAME: Liquid Road Deicer
 III. Project/Item(s) Description: Enhanced Liquid Magnesium Chloride

IV. BID LETTING DATE: November 29, 2011

V. ESTIMATED COST OF PROJECT/ITEM(S) \$ 32,000.00

VI. BASIS OF PAYMENT Assessed Non-Assessed
 Single Payment Partial Payment

VII. APPROPRIATION DATA

Amount	\$32,000.00				
Fund Name	Streets				
Department	302				
Line Item	4264				
Fund	101				

VIII. (If applicable) Grant No.: _____
 Funding Source: _____
 Estimated Completion Date: _____
 Estimated Grant Receipt Date: _____

IX. DEPARTMENT/DIVISION:

Project Manager: Amber Sitts *AS* Date 10/14/2011

Don Brumbaugh Date 10/14/2011
 DIVISION MANAGER Signature

Tony Wolterhoff Date 10-18-11
 DEPARTMENT DIRECTOR Signature

FINANCE OFFICE USE ONLY		Approved		Carbon Copy
Appropriation	Date	Initial	Yes	
Cash Flow	10/18/11	<i>AS</i>	✓	Investment Desk
				Public Works
				Engineering
				Project Manager